PURCHASE DIVISION
Advice for approval for credit to supplier

(C)

\Date:	30/6/22	Prepared by	Kavitha	Serial no.	5651
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	AGH	Project	AGH	HO received date	
PO/WO date	1/6/22	PO/WO No.	88845	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24198	18/6/22	3,055/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			3,055/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	108642	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3,055/-
Amount E – PO / WO value:			3,055/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	11/7/22		
Remarks:	– Final Bill –		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha	Bragan			
Sign:	30/6/22	[signature]			
Date		30 JUN 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	24198
Modi Reality (Miryalguda) LLP	Invoice Date.	18-06-2022
SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207	PO No.	88845
	PO Date.	01-06-2022
	Req ID	76929
GSTIN : 36ABCFM6774G2ZZ PAN ABCFM6774G	Req Date	31-05-2022
	Loc Req No	165667

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4065 - Consumables - Vim bar - NA - nos	3405	3	45.00	135.00	18	24.30
2	4022 - Consumables - Dettol - NA - nos	3401	5	86.00	430.00	18	77.40
3	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	80.00	480.00	18	86.40
4	4001 - Consumables - Air Freshner - NA - nos	3307	2	80.00	160.00	18	28.80
	Room Freshners						
5	4001 - Consumables - Air Freshner - NA - nos	3307	5	45.00	225.00	18	40.50
	Odonil						
6	4003 - Consumables - Bombay Broom - Big - nos	9603	5	88.20	441.00	0	0.00
7	4009 - Consumables - Coconut Broom - other - nos	9603	10	16.75	167.50	18	30.16
8	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	2	55.00	110.00	18	19.80
9	4040 - Consumables - Mopping Cloth - NA - nos	6307	15	16.75	251.25	18	45.22
	White-5 yellow-10						
10	4041 - Consumables - Mopping stick - NA - nos	9603	2	128.00	256.00	18	46.08
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,655.75	398.66
	199.33	199.33	Total Invoice Amount	3,054.40	

Rupees : Three Thousand Fifty Four and Paise Fourty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 95677 Date: 18/6/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 01-06-2022 15:03:18 Ori

88845
20.05.22 3:37:23

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	88845	165667
Doc Date	01-06-2022	
Quote No	Nil	
Quote Date	06-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4065 - Consumables - Vim bar - NA - nos	3.00	45.00	0.00	18.00	159.30
2	4022 - Consumables - Dettol - NA - nos	5.00	86.00	0.00	18.00	507.40
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	80.00	0.00	18.00	566.40
4	4001 - Consumables - Air Freshner - NA - nos *Room Freshners*	2.00	80.00	0.00	18.00	188.80
5	4001 - Consumables - Air Freshner - NA - nos *Odonil*	5.00	45.00	0.00	18.00	265.50
6	4003 - Consumables - Bombay Broom - Big - nos	5.00	88.20	0.00	0.00	441.00
7	4009 - Consumables - Coconut Broom - other - nos	10.00	16.75	0.00	18.00	197.65
8	4035 - Consumables - Harpic - Cleaner - 500ml - nos	2.00	55.00	0.00	18.00	129.80
9	4040 - Consumables - Mopping Cloth - NA - nos *White-5 yellow-10*	15.00	16.75	0.00	18.00	296.48
10	4041 - Consumables - Mopping stick - NA - nos	2.00	128.00	0.00	18.00	302.08
				Total Order Value . . .		**3,054.41**

Rupees : Three Thousand Fifty Four and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	AVR Gulmohar Homes Sy no-786, Miryalguda, Nalgonda Dist. Phone. 9550139944
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.

For ***Modi Realty (Miryalguda) LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________ Date : __/__/____

Purchase Order

 01-06-2022 15:03:18 Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Realty (Miryalguda) LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Miryalguda LLP	Date:	31-05-2022
Site & Phase:	AVR Gulmohar Homes	Time:	17.00
Supplier:		Req. No.	165667
		ID No.	76929

No	Description	Size	Quantity	Units	Inward No	Date
1	Air freshner	std	01	NOs		
2	Detol hand wash	1lit	05	NOs		
3	Mop stick	std	02	NOs		
4	horpic	1lit	02	NOs		
5	lysol	1lit	10	NOs		
6	Room spray	std	02	NOs		
7	Bombay brooms	std	5	NOs		
8	Vim bar 88845	std	05	NOs		
9	Dettole liquid	500ML	5	Nos		
10	White table and floor cleaning cloth	Std	05	Nos		
11	Room freshener	Std	02	Nos		
12	Yellow soft cleaning cloth	Std	10	No s		
13	Vim liquid	Std	5	Nos		
14	Coconut brooms	std	10	No s		

Remarks: Above material is required for office use purpose.

Prepared By	Zakir	Approved by	
Sign. & Date	31.05.2021	Sign. & Date	

APPROVED
07 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	20657
Modi Reality (Miryalguda) LLP	DC Date.	18-06-2022
SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207	PO No.	88845
	PO Date.	01-06-2022
	Req ID	76929
GSTIN : 36ABCFM6774G2ZZ	Req Date	31-05-2022
	Loc Req No	165667

	Description of Goods	HSN/SAC	Qty
1	4065 - Consumables - Vim bar - NA - nos	3405	3
2	4022 - Consumables - Dettol - NA - nos	3401	5
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
4	4001 - Consumables - Air Freshner - NA - nos	3307	2
5	4001 - Consumables - Air Freshner - NA - nos	3307	5
6	4003 - Consumables - Bombay Broom - Big - nos	9603	5
7	4009 - Consumables - Coconut Broom - other - nos	9603	10
8	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	2
9	4040 - Consumables - Mopping Cloth - NA - nos	6307	15
10	4041 - Consumables - Mopping stick - NA - nos	9603	2
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Inward No: 15365 18/06/22
108642 20/6/2022
security

SUMMIT SALES LLP
IN WARD
No: 80782
Date: 26/6/2
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction