

PURCHASE DIVISION
Advice for approval for credit to supplier

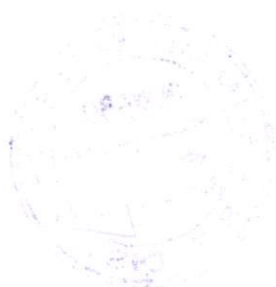
Date: 01/07/22		Prepared by: MINISH.		Serial no. 5727	
Supplier name: U.K. Enterprises.				HO inward no.	
Firm/Company: SSCP.		Project: SHCCP.		HO received date	
PO/WO date: 01/06/22		PO/WO No. 88852		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	294	27/06/22	15,806/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges): 15,806/-					
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.: 108615		Proof of delivery matches MRN		☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier: 15,806/-					
Amount E – PO / WO value: 25,903/-					
Amount F – Difference (A – E): 10,097/-					
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		100% Advance Paid.			
Remarks: Final Bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

1575

1575

INWARD	
Received By	Mr. M. M. M.
Date	10/10/10
Page No.	10
SUMMIT SALES LTD.	



Purchase Order

Page(s) 1 Of 1

01-06-2022 14:44:15



Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

U K Enterprises
7-2-239, Ashok Nagar, R.P.Road, Secunderabad

GSTIN 36AHSPR9543A1ZX

040-66568190

9246229392

Doc No	88852	169842
Doc Date	01-06-2022	
Quote No	nil	
Quote Date	01-06-2022	
SupplyType	Supply	

Kind Attn : Srinivas yadav

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4617 - Electrical - other - Metal box - 8way - nos Square	100.00	55.20	0.00	18.00	6,513.60
2 4616 - Electrical - other - Metal box - 6way - nos	320.00	37.60	0.00	18.00	14,197.76
3 4613 - Electrical - other - Metal box - 2way - nos	200.00	22.00	0.00	18.00	5,192.00
Total Order Value . . .					25,903.36

Rupees : Twenty Five Thousand Nine Hundred Three and Paise Thirty Six Only.

Terms and Conditions :-

Specification / Brand High density plastic concealed box brand will be infinity

Payment Terms 100% Advance payment

Tax GST included in the above prices

Delivery Date With in 4 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Rs. 25,903-00 by cheque/RTGS.....

Other Terms We reserve the right to reject items not conforming to quality and specifications, above order is for stock replenish purpose

Completion Date Nil

Measurement Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'



PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	Amount
1.	221	09/06/22	10,072/-
2.			
3.			
4.			
5.			

15,831/- 11/6/22

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **U K Enterprises**

Date : / /

Requisition Form

Company Name:		SSLLP		Date:		30.05.2022	
Site & Phase :		SHLLP		Time:		10:57	
Supplier				Req.No.		169842	
Material required before date:			ID No.			76931	
No	Description	Size	Quantity	Units	Inward No	Date	
1.	Pipe	1"1.5mm	500	Nos			
2.	Pipe	1"1.2mm	500	Nos			
3.	Bends	1.5mm	1000	Nos			
4.	Deep Box	25mm	120	Nos			
5.	Junction Box	25mm	300	Nos			
6.	Fan Box	1"	50	Nos			
7.	Metal Box	8	100	Nos			
8.	Metal Box	6	320	Nos			
9.	Metal Box	2	200	Nos			
10.	Spring wire		300	Nos			
11.	Strip connectors		100	Nos			
Remarks: For stock replenishig purpose.							
Prepared By		Ramya		Approved by		APPROVED BY 01 JUN 2022 SOHAM MOLI MANAGING DIRECTOR	
Sign. & Date		30.05.2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

