PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| \Date: | 02/07/22 | Prepared by | Prabhakar | Serial no. | 5773 |
| Supplier name | Kothari Fire Safety Equipments | | | HO inward no. | |
| Firm/Company | GVRC | Project | Anupolis | HO received date | |
| PO/WO date | 02/6/22 | PO/WO No. | 89353 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 0463 | 27/6/22 | 29,972-00 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 29,972-00 |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 109049 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 29,972-00 |
| Amount E – PO / WO value: | 29,972-00 |
| Amount F – Difference (A – E): | — |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 5/7 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | Prabhakar | | | |
| Sign: | | APPROVED | | | |
| Date | | 02 JUL 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# Tax Invoice

| | | |
|---|---|---|
| **KOTHARI FIRE SAFETY EQUIPMENT**<br>Shop No 8,D No 5/5/64 SA Trade Centre<br>Ranigunj<br>Secundrabad-500003<br>Phone No.040-66335959 / 66335969<br>GSTIN/UIN: 36ATDPK0172B1Z9<br>State Name : Telangana, Code : 36<br>E-Mail : accounts@kotharifire.com | Invoice No.<br>**0463** | Dated<br>**27-Jun-2022** |
| | Delivery Note | Mode/Terms of Payment<br>**30 Days** |
| | Supplier's Ref.<br>**Mr Prabhu/0463** | Other Reference(s) |
| Consignee<br>**G V RESERCH CENTERS PVT LTD**<br>Innopolis<br>Sy.No542, Genome Valley<br>Thurkapally<br>Hyderabad<br>Contact No:7981951035<br>GSTIN/UIN : 36AAHCG4562D1ZP<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>**89353/206021** | Dated<br>**22-Jun-2022** |
| | Despatch Document No. | Delivery Note Date |
| | Despatched through<br>**Self** | Destination<br>**Thurkapally** |
| Buyer (if other than consignee)<br>**G V RESERCH CENTERS PVT LTD**<br>5-4-187/3&4,II ND FLOOR,SOHAM MANSION,MG ROAD,<br>SECUNDRABAD-500003<br>GSTIN/UIN : 36AAHCG4562D1ZP<br>State Name : Telangana, Code : 36 | Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **K CO2 4.5 KG** | 84241000 | **4 nos** | 4,600.00 | nos | | **18,400.00** |
| 2 | **K ABC 4 Kg** | 84241000 | **4 nos** | 1,750.00 | nos | | **7,000.00** |
| | | | | | | | 25,400.00 |
| | ***CGST*** | | | | | | **2,286.00** |
| | ***SGST*** | | | | | | **2,286.00** |
| | Total | | **8 nos** | | | | **₹ 29,972.00** |

Amount Chargeable (in words) *E. & O.E*

**INR Twenty Nine Thousand Nine Hundred Seventy Two Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 84241000 | 25,400.00 | 9% | 2,286.00 | 9% | 2,286.00 | 4,572.00 |
| **Total** | **25,400.00** | | **2,286.00** | | **2,286.00** | **4,572.00** |

Tax Amount (in words) : **INR Four Thousand Five Hundred Seventy Two Only**

Company's Bank Details
Bank Name : **Punjab National Bank**
A/c No. : **3631002100020002**
Branch & IFS Code: **M.G.ROAD, SECUNDERABAD & PUNB0363400**

for KOTHARI FIRE SAFETY EQUIPMENT

Authorised Signatory

Declaration
There will be charge 2% Penal Intrest after due days for every Month.

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 9610S
Date: 01/7/22
Sign:

INWARD
Inward No: 9494 Dt: 29/6/22
MRN No: 109049 Dt: 29/6/22
Received By: D. Rajkumar Sign: D Rajkumar
Genome Valley Research Center Pvt. Ltd

# Purchase Order

 23-06-2022 11:58:34

89353
07.06.22 12:13:54

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

| **Supplier Details** | | | | |
|---|---|---|---|---|
| Kothari Fire Safety Equipments | | **Doc No** | 89353 | 206021 |
| S.No. 11, 2nd Floor, S.A.Trade Complex, Above Bombay Hotel, Ranigunj X Road, Secunderabd-500 003. | | **Doc Date** | 22-06-2022 | |
| | | **Quote No** | nil | |
| **GSTIN** 36ATDPK0172B1Z9 | | **Quote Date** | 14-06-2022 | |
| 66335959/66335969 | 9966050000/9290806798 | **SupplyType** | Supply | |

**Kind Attn : Mr. Prabhu Kothari.**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 5047 - Equipment - other - Fire Extinguisher - other - nos<br>*wet type-4.5kg* | 4.00 | 4,600.00 | 0.00 | 18.00 | 21,712.00 |
| 2 | 5047 - Equipment - other - Fire Extinguisher - other - nos<br>*dry type-4kg* | 4.00 | 1,750.00 | 0.00 | 18.00 | 8,260.00 |
| | **Total Order Value . . .** | | | | | **29,972.00** |

Rupees : Twenty Nine Thousand Nine Hundred Seventy Two Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | Items in sl.no. 1 & 2 shall be of Micro Sensor - Agni brand. |
| **Payment Terms** | Within 30 days of delivery of all materials and production of bill. |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next day. |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Nagamani(Engineer) - 7981951035 |
| **Penality For Delay** | Nil |
| **Transportation** | Extra. |
| **Warranty** | 1 year warranty on manufacture defects. |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order forpump room and security kiorsk purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Kothari Fire Safety Equipments***

Name : ______

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | GV Research Centers Pvt Ltd. | Date: | 14.06.2022 |
| Site & Phase: | Innopolis. | Time: | 12:00 |
| Supplier | Kothari fire safety | Req. No. | 206021 |
| Material required before date: | | ID No. | 77242 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1. | Fire Extinguisher CylinderWet Type | 4.5kg | 04 | nos | 89353 | |
| 2. | Fire Extinguisher CylinderDry Type | 4.5kg 4.0 / 6kg | 04 | nos | | |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |
| 6. | | | | | | |
| 7. | wet :- | Gana 4,600 3,900 + GST | | | | |
| 8. | | | | | | |
| 9. | dry :- | Canon 1750/- 900 + GST | | | | |
| 10. | | | | | | |
| 11. | | | | | | |
| 12. | | | | | | |
| 13. | | | | | | |
| 14. | | | | | | |

Remarks: Towards Pump room and security kiorsk purpose.

| | | | |
|---|---|---|---|
| Prepared By | T.Madhu | Approved by | T.Madhu |
| Sign. & Date | 14.06.2022 | Sign. & Date | 14.06.2022 |

Note:

Approved
14/6/22

APPROVED
30 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE