PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	05/07/22	Prepared by	MINISH	Serial no.	5766
Supplier name	Veerabhadra Enterprises.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	30/06/22	PO/WO No.	89517.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	207.	30/06/22	21,672/-	☑ Yes ☐ No
2.				☑ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 21,672/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	109121	Proof of delivery matches MRN	☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,672/-
Amount E – PO / WO value:	25,330/-
Amount F – Difference (A – E):	3,658/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	11/07/22.

Remarks: Rate difference in Item No- 5. → PO closed.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED

05 JUL 2022

MINISH PARIKH

MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.

Address : M.G. road 89517/169928.

GSTIN No: 36ACAFS2044C1Z7

State : T.S State Code : 36

Invoice No. : 207

Invoice Date : 30/6/2022

DC No. :

State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	Taxable Value 18%	Taxable Value 12% - 0%
1	Phenoilc		40	40/-		1600.00	
2	Mopping Cloth		120	15/-	1800.00		
3	Cleaning brush		10	40/-		400.00	
4	Dettol Liquid (Cartons)		48	68/-		3264.00	
5	Doormat 2x4		10	800/-		8000.00	
6	Bubble top Bottles		20	175/-		3500.00	

SUMMIT SALES LLP R.R. DIST. IN WARD No: 96208 Date: 5/7/22 Sign:

INWARD
Inward No: 18369 Dt: 01/7/22
MRN No: 109/21 Dt: 2/7/22
Received By: Sign:
SUMMIT SALES LLP

Amount in Words :

	5%	18%	12% - 0%
Total Amount before Tax	1800.00	16764.00	
Add SGST	45.00	1508.76	
Add CGST	45.00	1508.76.	
Add IGST			
Round Off		+48	
Total Amount after Tax	1890.00	19782.00	
Total Tax Amount		GRAND TOTAL	21672.00

Bank Details :
A/c No. **303011023425**
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

30-06-2022 11:45:20

89517
29.06.22 2:18:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV
040 - 66338850 9246269111

Doc No	89517	169928
Doc Date	30-06-2022	
Quote No	Nil	
Quote Date	30-06-2022	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4046 - Consumables - Phinyle - 1Ltr - nos	40.00	40.00	0.00	18.00	1,888.00
2	4040 - Consumables - Mopping Cloth - NA - nos	120.00	15.00	0.00	5.00	1,890.00
3	4007 - Consumables - Cleaning Brush - NA - nos	10.00	40.00	0.00	18.00	472.00
4	4022 - Consumables - Dettol - NA - nos *Dettol Hand wash*	48.00	68.00	0.00	18.00	3,851.52
5	4025 - Consumables - Door Mat - other - nos *2 x 4 (Grey Colour Door mat)*	10.00	1,110.00	0.00	18.00	13,098.00
6	4004 - Consumables - Bottle - NA - nos *20ltrs*	20.00	175.00	0.00	18.00	4,130.00
					Total Order Value . . .	**25,329.52**

Rupees : Twenty Five Thousand Three Hundred Twenty Nine and Paise Fifty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	25.06.2022			
Site & Phase :	SHLLP	Time:	12:00			
Supplier:		Req. No.	169928			
Material required before	28.06.2022	ID No.	77501			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS3689-Consumables-Sponges----Nos	1000	48	1000		
2	CONS6564-Consumables-Bombay Brooms Small----Nos 89516	300	350	300		
3	CONS9989-Consumables-Phinyle---1 Ltr-Nos	40	0	40		
4	CONS6615-Consumables-Cleaning Cloth----Nos	120	60	120		
5	CONS4629-Consumables-Cleaning Brush----Nos 89517	10	0	10		
6	CONS6639-Consumables-Handwash--Dettol--Nos	48	62	48		
7	CONS4941-Consumables-Door Mats -Coir---Nos	10	1	10		
8	CONS3713-Consumables-Water Bottles---1 Ltr-Nos	20	46	20		
9						
10						
Remarks:	For Stock Repleneshing Purpose.					
	Engineer	Project Manager		Purchase	✓	MD
Prepared By:	N.Vanajakshi					
Approved By:	Minish					
Sign & Date:	25.06.2022					

APPROVED BY
27 JUN 2022
SOHAM MODI
MANAGING DIRECTOR