PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	05/07/22	Prepared by	MINISH	Serial no.	5768
Supplier name	Archana Tok Trading Company.			HO inward no.	
Firm/Company		Project		HO received date	
PO/WO date	03/06/22	PO/WO No.	88891	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4681	01/07/22	1,73,088/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,71,988/-		
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	109159.	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges 932+18%.	1,100/-		
Amount C –Other Debits :	—		
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,73,088/-		
Amount E – PO / WO value:	1,71,988/-		
Amount F – Difference (A – E):	1,100/-		
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	100% Advance Paid		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date		05 JUL 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
05 JUL 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PO- 88891

TAX INVOICE

Original /Duplicate/Triplicate

CREDIT INVOICE

Archanalok Trading Company

ARCHANALOK TRADING COMPANY ESTD 1971

22-7-264/4, Inside Dewan Devdi, Opp.Salarjung Market
HYDERABAD - 500 002 (T.S) INDIA
Tel : 040-24577243,24564223,66140685
email : archanalok@rediffmail.com
GSTIN : 36AACFA9785E1Z9 PAN NO : AACFA9785E

Dealers in :
Textile Fabric Coated
PVC-Sheeting, Flooring
Carpet Tile,Synthetic Carpet
Zip Fastners etc..,

Consignee :

M/s. Summit Sales LLP(Hyd)
5-4-187/ 3 &4 II Nd Floor, MG Road
Secunderabad
Hyderabad - 500003 State Code :36
PH No : 7780120664
GSTIN. : 36ACQFS2044C1Z7 PAN NO: ACQFS2044C

Invoice No : **22-23SI/ 4681** Date : **01-07-2022**
Despatched Through : **Loading Auto**
Note :
Total No.of Bundles : **8**
L.R No. :
E Waybill No. : 161494109760

SNo.	Description		HSN No.	GST Rate	Qty	Rate	Per	Amount
1	PVC Flooring Mat	430X8	391810	18.00	3440.00	42.37	SQ.F	145752.80
2	Forwarding Charges		391810	18.00	1.00	932.00	Nos	932.00
			Total :		3441.00			146684.80

INWARD
Inward No: 18366 Dt: 01/7/22
MRN No: 109159 Dt: 4/7/22
Received By: Sign:
SUMMIT SALES LLP

Terms & Conditions :

1. Payments of this bill must be made within 30 Day's only.
2. Interest @24% P.A. will be charged on all over due bills.
3. All goods leave our godown securly packed and our responsibility ceases once they leave our godown
4. Complaints if any, should be made within 7days of the arrivals of goods at destination
5. Goods once sold will not be taken back or exchanged.
6. All disputes are subject to the Hyderabad jurisdiction only.

Payments to be made by A/C Payee cheque /DD/ Cash against receipt Only.
Our Bank - Bank of Baroda Charminar Branch A/C.No. 09390400000032
IFSC Code No.BARB0CHARMI Pan No. AACFA9785E

In Words : One Lakh Seventy Three Thousand and Eighty Eight Only

CGST	**13201.63**
SGST	**13201.63**
IGST	**.00**
TCS :	**.00**
R.Off :	-.06
TOTAL Rs. :	**173088.00**

GST Rate	HSN CODE	Taxable	GST Amount	Net Amount
GST 18%	391810	146684.80	26403.26	173088.06

SUMMIT SALES LLP IN WARD No: 96207 Date: 5/7/22 Sign: R.R. DIST.

IRN :f51651fb777ee5424842797e2718e4e2847005d344216cd8acb22e83621e3719

For : Archanalok Trading Company

Transport GSTIN. :
Approx Weight :

E & O.E. **Checked By** Authorised Signatory

Summit Sales LLP(Hyd) Sales Account

e-Way Bill

E-Way Bill No:	**161494109760**
E-Way Bill Date:	**01-07-2022 11:30 AM**
Generated By:	**36AACFA9785E1Z9 Archanalok Trading Co**
Valid From:	**01-07-2022 11:30 AM [11KM]**
Valid Until:	**02-07-2022**

IRN Details

IRN:	**f51651fb777ee5424842797e2718e4e2847005d344216cd8acb22e83621e3719**
Ack No:	**112213460586939**
Ack Date:	**01-07-2022 11:27 AM**

Part - A

GSTIN of Supplier	**36AACFA9785E1Z9** **Archanalok Trading Co**
Place of Dispatch	**hyderabad TELANGANA 500002**
GSTIN of Recipient	**36ACQFS2044C1Z7** **Summit Sales LLP(Hyd)**
Place of Delivery	**Hyderabad TELANGANA 500003**
Document No.	**22-23SI/4681**
Document Date	**01-07-2022**
Transaction Type:	**Regular**
Value of Goods	**173088.00**
HSN Code	**391810-PVC Flooring Mat**
Reason for Transportation	**Outward - Supply**
Transporter	-

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	TS11UB3128/ & 01-07-2022		01-07-2022	36AACFA9785E1Z9	-	-

161494109760

 04-06-2022 11:57:40

Purchase Order

88891
20.05.22 3:37:23

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Archanalok Trading Company
22-7-264/4 Inside Dewan Devdi, Opp Salarjung Market

GSTIN 36AACFA9785E1Z9
040-24577243 9000311000

Doc No	88891	169861
Doc Date	03-06-2022	
Quote No	PSI/2223 24	
Quote Date	31-05-2022	
SupplyType	Supply And Installation	

Kind Attn : Mr. Murali Agarwal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9041 - Tiles - Vinyl Tiles - Other - Sft *2 Mtrs X 20 Mtrs Roll Light Blue in Color*	860.00	42.37	0.00	18.00	42,997.08
2	9041 - Tiles - Vinyl Tiles - Other - Sft *2 Mtrs X 20 Mtrs Roll Pink in Color*	860.00	42.37	0.00	18.00	42,997.08
3	9041 - Tiles - Vinyl Tiles - Other - Sft *2 Mtrs X 20 Mtrs Roll Yellow in Color*	860.00	42.37	0.00	18.00	42,997.08
4	9041 - Tiles - Vinyl Tiles - Other - Sft *2 Mtrs X 20 Mtrs Roll Green in Color*	860.00	42.37	0.00	18.00	42,997.08
				Total Order Value . . .		**171,988.30**

Rupees : One Lakh(s) Seventy One Thousand Nine Hundred Eighty Eight and Paise Thirty Only.

Terms and Conditions :-

Specification / Brand	Wonder Floor Poly Vinyl Chloride Flooring in Roll form Cut in Size 500mm X 500mm as Tile
Payment Terms	100% Advance
Tax	Inclusive of all taxes
Delivery Date	within 4 weeks from the date of PO
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	NA
Transportation Cost	Extra at Actual
Warranty	NA
Advance Paid	Rs., 1,71,988 to be pay Vide Cheque No, Dt:
Other Terms	We reserve the right items not confirming to qlty & specs. Installation Charges for PVC Flooring Rs., 20 per SQF inclusive of GST. above order is for stock replinishing purpose
Completion Date	NA
Measurment	NA
Security	NA
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
04 JUN 2022
SOHAM MODI
MANAGING DIRECTOR

For Summit Sales LLP 03/06/22
Authorised Signatory

Name : N. Mahender

Accepted the above Terms And Conditions
For ***Archanalok Trading Company***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	03/06/2022
Site & Phase :	SUMMIT HOUSING LLP	Time:	14:00
Supplier		Req. No.	169861
Material required before date:		ID No.	76975

No	Description	Size	Quantity	Units	Inward No	Date
1	Wonder floor Vinyl flooring Roll - Blue	2mtrs x 20mtrs	860	Sft		
2	Wonder floor Vinyl flooring Roll - Green	2mtrs x 20mtrs	860	Sft		
3	Wonder floor Vinyl flooring Roll - Pink	2mtrs x 20mtrs	860	Sft		
4	Wonder floor Vinyl flooring Roll - Yellow	2mtrs x 20mtrs	860	Sft		
5		Total QTY	3440	Sft		
6	Installation charges inclusive		as per actual.	Sft		
7	Cutting 500X500mm welding & paste					
8						

Remarks: ABOVE ORDER FOR STOCK REPLENISHING PURPOSE.

Prepared By	N. Mahender	Sign. & Date	03/06/22
Date:	03/06/2022		

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
04 JUN 2022
R. PRABHAKAR
Sr. MANAGER PURCHASE