

PURCHASE DIVISION  
Advice for approval for credit to supplier

|                                                 |  |                      |  |                  |  |
|-------------------------------------------------|--|----------------------|--|------------------|--|
| Date: 05/07/22                                  |  | Prepared by: MINUH   |  | Serial no. 5771  |  |
| Supplier name: Overseas Hardware & Tools Centre |  | Project: SHLLP       |  | HO inward no.    |  |
| Firm/Company: SHLLP                             |  | PO/WO date: 28/06/22 |  | HO received date |  |
| PO/WO No. 89494                                 |  | Scan ID.             |  |                  |  |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached                                                   |
|--------|----------|-----------|-------------|---------------------------------------------------------------------|
| 1.     | 0308     | 02/07/22  | 1,87,344/-  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 3.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 4.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |

Amount A – Bills total (Excluding Transport & Hamali Charges): 1,87,344/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

|                  |                               |                                                                     |
|------------------|-------------------------------|---------------------------------------------------------------------|
| MRN nos.: 109156 | Proof of delivery matches MRN | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
|------------------|-------------------------------|---------------------------------------------------------------------|

Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,87,344/-

Amount E – PO / WO value: 1,87,344/-

Amount F – Difference (A – E): NIL

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 93,672/- Advance paid, balance to pay.

Remarks:

|                |                  |                  |            |            |                  |
|----------------|------------------|------------------|------------|------------|------------------|
| Approved by    | Purchase Officer | Purchase Manager | M D        | Accountant | Accounts Manager |
| Name:          |                  |                  |            |            |                  |
| Sign:          |                  |                  |            |            |                  |
| Date           |                  |                  |            |            |                  |
| Approval limit | Upto 20k         | Above 20k        | Above 100k | Upto 20k   | Above 20k        |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

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# OVERSEAS Hardware & Tools Centre

The exclusive shop for best Hardware

All correspondence to 62-D, Shop No.2, Happy Trade Centre, S.D. Road, Secunderabad - 500 003.  
Ph : 27800734, 27717419, Cell : 9393000633, Email : overseashw@yahoo.com, Website : overseashardware.com

Authorised Distributors & Resellers of Premium Quality National & International Brand Exclusive Designer Builder's Hardware



(ORIGINAL FOR RECIPIENT)

Invoice No. OHTC/0308  
Ref. No.

Dated 2-Jul-22

OVERSEAS HARDWARE & TOOLS CENTRE

## TAX INVOICE

Party : SUMMIT SALES LLP  
5-4-187/3 & 4, 2ND.FLOOR, M.G.ROAD  
SECUNDERABAD  
GSTIN/UIN : 36ACQFS2044C1Z7  
State Name : Telangana, Code : 36

|                                        |                                          |                               |              |                                   |     |         |             |
|----------------------------------------|------------------------------------------|-------------------------------|--------------|-----------------------------------|-----|---------|-------------|
| Order No.<br>89494-169925<br>28-Jun-22 |                                          | Dispatch Doc No.              |              | Delivery Note<br>NIL dt. 2-Jul-22 |     |         |             |
|                                        |                                          | Through : DELIVERED AT STORES |              |                                   |     |         |             |
| Sl No.                                 | Description of Goods and Services        | HSN/SAC                       | Quantity     | Rate                              | per | Disc. % | Amount      |
| 1                                      | DORSET SS MORTISE LOCK SET HL170 ✓       | 8301                          | 20.00 SET ✓  | 4,610.00                          | SET | 45 %    | 50,710.00   |
| 2                                      | DORSET SS CYLINDRICAL LOCK ETTOSS ✓      | 8301                          | 72.00 Nos ✓  | 1,060.00                          | Nos | 45 %    | 41,976.00   |
| 3                                      | DORSET SS BEARING HINGES HG1151SS - 4" ✓ | 8302                          | 280.00 Nos ✓ | 395.00                            | Nos | 45 %    | 60,830.00   |
| 4                                      | SS MAGNETIC DOOR HOLDER ✓                | 8302                          | 50.00 Nos ✓  | 105.00                            | Nos |         | 5,250.00    |
|                                        |                                          |                               |              |                                   |     |         | 1,58,766.00 |
|                                        |                                          |                               |              |                                   |     |         | 14,288.94   |
|                                        |                                          |                               |              |                                   |     |         | 14,288.94   |
|                                        |                                          |                               |              |                                   |     |         | 0.12        |
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|                                        |                                          |                               |              |                                   |     |         |             |
|                                        |                                          |                               |              |                                   |     |         |             |
|                                        |                                          |                               |              |                                   |     |         | </          |

|                  |            |
|------------------|------------|
| INWARD           |            |
| Inward No: 18374 | DI: 2/7/22 |
| MRN No: 109156   | DI: 4/7/22 |
| Received By:     | Sign:      |
| SUMMIT SALES LLP |            |

Amount Chargeable (in words)

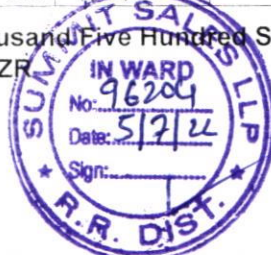
E. & Q E

INR One Lakh Eighty Seven Thousand Three Hundred Forty Four Only

| HSN/SAC | Taxable Value | Central Tax |           | State Tax |           | Total Tax Amount |
|---------|---------------|-------------|-----------|-----------|-----------|------------------|
|         |               | Rate        | Amount    | Rate      | Amount    |                  |
| 8301    | 92,686.00     | 9%          | 8,341.74  | 9%        | 8,341.74  | 16,683.48        |
| 8302    | 66,080.00     | 9%          | 5,947.20  | 9%        | 5,947.20  | 11,894.40        |
| 1234    |               | 9%          |           | 9%        |           |                  |
| 9969    |               | 9%          |           | 9%        |           |                  |
| Total   | 1,58,766.00   |             | 14,288.94 |           | 14,288.94 | 28,577.88        |

Tax Amount (in words) : INR Twenty Eight Thousand Five Hundred Seventy Seven and Eighty Eight paise Only

Company's GSTIN/UIN : 36AAAF05758M1ZR  
Company's PAN : AAAFO5758M



for OVERSEAS HARDWARE & TOOLS CENTRE

Authorised Signatory

Bank Details : Kotak Mahindra Bank,  
S.D. Road, Secunderabad - 500003  
A/c. : 0611255493, IFSC : KKBK0000554

GSTIN : 36AAAF05758M1ZR

For OVERSEAS HARDWARE & TOOLS CENTRE

Partner

## e-Way Bill



## 1. E-WAY BILL Details

eWay Bill No: 1614 9459 0146

Generated Date: 02/07/2022 11:43 AM

Generated By: 36AAA FO575 8M1ZR Valid Upto: 03/07/2022

Mode: Road

Approx Distance: 18km

Type: Outward - Supply

Document Details: Tax Invoice - OHTC/0308 - 02/07/2022

Transaction type: Bill To - Ship To

## 2. Address Details

## From

GSTIN : 36AAA FO575 8M1ZR  
OVERSEAS HARDWARE AND TOOLS CENTRE  
TELANGANA

Dispatch From

Shop No 2, Happy Trade Centre  
62-6 S D Road Secunderabad  
Rangareddy, TELANGANA-500003

## To

GSTIN : 36ACQ FS204 4C1Z7  
SUMMIT SALES LLP  
TELANGANA

Ship To ::

SUMMIT HOUSING LLP  
BEHIND KINGSTON PG COLLEGE  
CHERLAPALLY HYDERABAD, TELANGANA-500051

## 3. Goods Details

| HSN Code | Product Name & Desc. | Quantity | Taxable Amount Rs. | Tax Rate (C+S+I+Cess+Cess Non.Advol) |
|----------|----------------------|----------|--------------------|--------------------------------------|
| 8301     | &                    | 0.00     | 92686.00           | 9.000+9.000+NE+0.000+0.00            |
| 8302     | &                    | 0.00     | 66080.00           | 9.000+9.000+NE+0.000+0.00            |

Tot. Tax'ble Amt 158766.00 CGST Amt 14288.94 SGST Amt 14288.94 IGST Amt 0.00 CESS Amt 0.00 CESS Non.Advol Amt 0.00

Other Amt 0.00 Total Inv.Amt 187343.88

## 4. Transportation Details

Transporter ID &amp; Name BY AUTO

Transporter Doc. No &amp; Date : &amp; 02/07/2022

## 5. Vehicle Details

| Mode | Vehicle / Trans<br>Doc No & Dt. | From       | Entered Date        | Entered By      | CEWB No.<br>(If any) | Multi Veh.Info<br>(If any) |
|------|---------------------------------|------------|---------------------|-----------------|----------------------|----------------------------|
| Road | AP10W3105                       | Rangareddy | 02/07/2022 11:43 AM | 36AAAF05758M1ZR | -                    | -                          |



161494590146

For Overseas Hardware &amp; Tools Centre

Partner

# Purchase Order

Page(s) 1 Of 1

28-06-2022 16:41:43

Or



07.06.22 12:13:55

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

| Supplier Details                                                                                                                                               |  |                   |              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------|--------------|
| Overseas Hardware & Tools Centre<br>Shop no.2, 62-D, Happy trade centre, S.D.Road, Secunderabad<br><br><b>GSTIN</b> 36AAAF05758M1ZR<br>040-27800734 9989000633 |  | <b>Doc No</b>     | 89494 169925 |
|                                                                                                                                                                |  | <b>Doc Date</b>   | 28-06-2022   |
|                                                                                                                                                                |  | <b>Quote No</b>   | nil          |
|                                                                                                                                                                |  | <b>Quote Date</b> | 24-06-2022   |
|                                                                                                                                                                |  | <b>SupplyType</b> | Supply       |

**Kind Attn : MD. Hussain**

Purchase Order for the Supply of following Items.

| Item Name                                                                                          | Qty    | Rate     | Dis%  | GST   | Amount            |
|----------------------------------------------------------------------------------------------------|--------|----------|-------|-------|-------------------|
| 1 2169 - Carpentry - hardware - SS Mortise Lock - other - nos                                      | 20.00  | 4,610.00 | 45.00 | 18.00 | 59,837.80         |
| 2 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos                                  | 72.00  | 1,060.00 | 45.00 | 18.00 | 49,531.68         |
| 3 2285 - Carpentry - hardware - SS Hinges - Others - nos                                           | 280.00 | 395.00   | 45.00 | 18.00 | 71,779.40         |
| 4 2092 - Carpentry - hardware - Door Stopper - NA - nos                                            | 50.00  | 105.00   | 0.00  | 18.00 | 6,195.00          |
| <b>Total Order Value . . .</b>                                                                     |        |          |       |       | <b>187,343.88</b> |
| Rupees : One Lakh(s) Eighty Seven Thousand Three Hundred Fourty Three and Paise Eighty Eight Only. |        |          |       |       |                   |

**Terms and Conditions :-****Specification /** Hardware is Dorset Brand**Payment Terms** 50% advance balance after delivery**Tax** Inclusive of all GST taxes**Delivery Date** within 7 days.**Delivery Location** Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Extra.**Warranty** Hardware mortise lock 5 years warranty, cylindrical lock and hinges 1 yr, manufacturing warranty.**Advance Paid** Rs. 93,672/-, by RTGS/NEFT, dated.....**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.**Completion Date** Nil**Measurement** Nil**Security** Nil**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'**For MDs APPROVAL**

- ☐ High Value/quantity beyond limits.  
☒ Po/Req. processed-post approval.  
☐ Approval for technical details/clarification  
☒ Replenishing SLLP stock  
☐ Other

For **Summit Sales LLP**

Authorised Signatory

Name :



Name :

Accepted the above Terms And Conditions

For **Overseas Hardware & Tools Centre**

Date : \_/\_/\_

| Requisition Form                         |                                                          | Date:           | 24.06.2022            |             |  |
|------------------------------------------|----------------------------------------------------------|-----------------|-----------------------|-------------|--|
| Company Name: SSLLP                      |                                                          | Time:           | 12:00                 |             |  |
| Site & Phase: SHLLP                      |                                                          | Req. No.        | 169925                |             |  |
| Supplier:                                |                                                          | ID No.          | 77500                 |             |  |
| Material required before                 |                                                          | Qty required    | Qty available at site | Order Qty   |  |
| S No                                     | Item                                                     |                 |                       | Inward No   |  |
|                                          |                                                          |                 |                       | Inward Date |  |
| 1                                        | DOOR1041-Doors-Panel door-2Panel --825Wx2075Hmmx32mm-Nos | 20              | 18                    | 20          |  |
| 2                                        | DOOR3315-Doors-Panel door-2Panel --675Wx2025Hmmx32mm-Nos | 20              | 23                    | 20          |  |
| 3                                        | DOOR8194-Doors-Panel door-2Panel --825Wx2025Hmmx32mm-Nos | 10              | 10                    | 10          |  |
| 4                                        | DOOR3345-Doors-Panel door-2Panel --975Wx2025Hmmx32mm-Nos | 20              | 5                     | 20          |  |
| 5                                        | HARD8541-Hardware-Mortise Lock--Dorset--Nos              | 20              | 26                    | 20          |  |
| 6                                        | HARD5476-Hardware-Cylindrical Lock--Dorset--Nos          | 72              | 144                   | 72          |  |
| 7                                        | HARD2058-Hardware-SS Hinges-Per 1 piece-Dorset--Nos      | 280             | 261                   | 280         |  |
| 8                                        | HARD6478-Hardware-Magnetic door stopper----Nos           | 50              | 88                    | 50          |  |
| 9                                        |                                                          |                 |                       |             |  |
| 10                                       |                                                          |                 |                       |             |  |
| Remarks: For Stock Replenishing Purpose. |                                                          |                 |                       |             |  |
| Prepared By:                             | Engineer                                                 | Project Manager | Purchase              | MD          |  |
| Approved By:                             | N.Vanajakshi                                             |                 |                       |             |  |
| Sign & Date:                             | Minish                                                   |                 |                       |             |  |
|                                          | 24.06.2022                                               |                 |                       |             |  |

APPROVED BY  
27 JUN 2022  
SOHAM MODI  
MANAGING DIRECTOR

