PURCHASE DIVISION
Advice for approval for credit to supplier

(5)

Date:	30-06-22	Prepared by	G Bhagath	Serial no.	5608
Supplier name	Summit Sales Llp.			HO inward no.	
Firm/Company	MRGV Llp	Project	BRGV	HO received date	
PO/WO date	25-03-22	PO/WO No.	86762	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22980.	02-04-22	9440/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	9440/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	109024,	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9440/-
Amount E – PO / WO value:	9440/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/07/22
Remarks:	Final bill.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	G. Bhagath	APPROVED			
Sign:	Bly				
Date	30-06-22	30 JUN 2022			
Approval limit	Upto 20k	Above 20k P. PRABHAKAR Sr. MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Genome Valley LLP	Invoice No.	22990
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad	Invoice Date.	07-04-2022
	PO No.	86762
	PO Date.	25-03-2022
	Req ID	74966
GSTIN : 36ABFFM3063P1ZU	Req Date	24-03-2022
	Loc Req No	95100

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	1012 - Building material - Polyster Fibres - 6mm -	55022000	200	40.00	8,000.00	18	1,440.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	8,000.00		1,440.00
	720.00	720.00	Total Invoice Amount		9,440.00	

Rupees : Nine Thousand Four Hundred Fourty Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 93078
Date: 7/4/22
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 28-06-2022 12:35:33 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	86762	95100
	Doc Date	25-03-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1012 - Building material - Polyster Fibres - 6mm - pkts	200.00	40.00	0.00	18.00	9,440.00
					Total Order Value . . .	**9,440.00**

Rupees : Nine Thousand Four Hundred Fourty Only.

Terms and Conditions :-

Specification / Brand	All items Sl.no.1 to 12 shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Bloomdale Residency at Genome Valley Murharipalli,servey no-31& 32 Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for BRGV Site site.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site off

Books of accounts verified and no bills wrt this PO were received by accounts
Name:
Sign:
Date:

For ***Modi Realty Genome Valley LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MRGV	Date:	24-03-2022
Site & Phase :	BRGV	Time:	10:30AM
Supplier		Req. No.	95099
Material required before date:	27-03-2022	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Safety shoe (Male)	10	01	No's		
2	Safety shoe (Male)	07	01	No's		
3	Safety shoe (FeMale)	07	01	No's		
4						
5						
6						
7						
8						

Remarks: Towards BRGV Staff purpose

Prepared By	Pushpalatha	Approved by	sarwar
Sign.& Date	24-03-22	Sign. & Date	24-03-22

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
30 JUN 2022
S. PRABHAKAR
MANAGER PURCHASE

Requisition Form

Company Name:	MRGV	Date:	24-03-2022
Site & Phase :	BRGV	Time:	10:30AM
Supplier		Req. No.	95100
Material required before date:	27-03-2022	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Recron		200	packets		
2						
3						
4						
5						
6						
7						
8						

Remarks: Towards BRGV Site purpose

Prepared By	Pushpalatha	Approved by	sarwar
Sign.& Date	24-03-22	Sign. & Date	24-03-22

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Genome Valley LLP	DC No.	19655
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad	DC Date.	07-04-2022
	PO No.	86762
	PO Date.	25-03-2022
	Req ID	74966
	Req Date	24-03-2022
GSTIN : 36ABFFM3063P1ZU	Loc Req No	95100

	Description of Goods	HSN/SAC	Qty
1	1012 - Building material - Polyster Fibres - 6mm - pkts	55022000	200
2			
3			
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29			
30			

INWARD

Inward No: 1913 Dt: 25/6/22

MRN No: 109024 Dt: 29/6/22

Received By: Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.

INWARD No: 80531 Date: 30/6/22 Sign: