PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/7/22	Prepared by	Prabhakar	Serial no.	- 579
Supplier name	RSLLP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	25/6	PO/WO No.	89297	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24266	22/6	8596.74	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	8596.74
Proof of delivery by way of: □ DCs/bill ☑ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	108980	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8596.74
Amount E – PO / WO value:	8596.74
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	5/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		[signature]			
Date		APPROVED 02 JUL 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	24262
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	22-06-2022
	PO No.	89297
	PO Date.	20-06-2022
	Req ID	77271
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	15-06-2022
	Loc Req No	178602

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4041 - Consumables - Mopping stick - NA - nos	9603	10	128.00	1,280.00	18	230.40
2	4006 - Consumables - Bucket - other - nos	7310	8	231.00	1,848.00	18	332.64
3	4071 - Consumables - Wiper - Other - nos	9603	8	84.00	672.00	18	120.96
4	4065 - Consumables - Vim bar - NA - nos	3405	2	45.00	90.00	18	16.20
5	4003 - Consumables - Bombay Broom - Big - nos	9603	15	88.20	1,323.00	0	0.00
6	4040 - Consumables - Mopping Cloth - NA - nos white-30 Yellow-10	6307	40	16.75	670.00	5	33.50
7	4046 - Consumables - Phinyle - 1Ltr - nos	2907	10	52.00	520.00	18	93.60
8	4022 - Consumables - Dettol - NA - nos Hand wash	3401	6	86.00	516.00	18	92.88
9	4022 - Consumables - Dettol - NA - nos Liquid	3401	2	186.00	372.00	18	66.96
10	4001 - Consumables - Air Freshner - NA - nos Odonil	3307	6	45.00	270.00	18	48.60
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	7,561.00	1,035.74
	517.87	517.87	Total Invoice Amount	8,596.74	

Rupees : Eight Thousand Five Hundred Ninty Six and Paise Seventy Four Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 95804 Date: 22/6/22 Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 20-06-2022 14:24:25

89297
07.06.22 12:13:54

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89297	178602
Doc Date	20-06-2022	
Quote No	Nil	
Quote Date	20-06-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4041 - Consumables - Mopping stick - NA - nos	10.00	128.00	0.00	18.00	1,510.40
2	4006 - Consumables - Bucket - other - nos	8.00	231.00	0.00	18.00	2,180.64
3	4071 - Consumables - Wiper - Other - nos	8.00	84.00	0.00	18.00	792.96
4	4065 - Consumables - Vim bar - NA - nos	2.00	45.00	0.00	18.00	106.20
5	4003 - Consumables - Bombay Broom - Big - nos	15.00	88.20	0.00	0.00	1,323.00
6	4040 - Consumables - Mopping Cloth - NA - nos *white-30 Yellow-10*	40.00	16.75	0.00	5.00	703.50
7	4046 - Consumables - Phinyle - 1Ltr - nos	10.00	52.00	0.00	18.00	613.60
8	4022 - Consumables - Dettol - NA - nos *Hand wash*	6.00	86.00	0.00	18.00	608.88
9	4022 - Consumables - Dettol - NA - nos *Liquid*	2.00	186.00	0.00	18.00	438.96
10	4001 - Consumables - Air Freshner - NA - nos *Odonil*	6.00	45.00	0.00	18.00	318.60
					Total Order Value . . .	**8,596.74**

Rupees : Eight Thousand Five Hundred Ninty Six and Paise Seventy Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : 21/06/2022

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Purchase Order

 20-06-2022 14:24:25 Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : 21/06/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form							
Company Name:	Modiproperties Pvt Ltd	Date:	15.06.2022				
Site & Phase :	Mayflower Platinum	Time:	15:55				
Supplier:		Req. No.	178602				
Material required before date:	19.06.2022	ID No.	77271				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS8187-Consumables-Mopping Sitck----Nos	10	0	10			
2	CONS9752-Consumables-PVC Bucket----Nos	10	0	10			
3	CONS6689-Consumables-Wiper----Nos	10	0	10			
4	CONS7673-Consumables-Soap Detergent --Vim --Nos	6	0	6			
5	CONS6596-Consumables-Bombay Brooms Big ----Nos 89297	20	0	20			
6	CONS6615-Consumables-Cleaning Cloth----Nos	40	0	40			
7	CONS9989-Consumables-Phinyle---1 Ltr-Nos	10	0	10			
8	CONS7227-Consumables-Air Freshner-Odonil----Nos	10	0	10			
9	CONS6639-Consumables-Handwash--Dettol--Nos	6	0	6			
10	CONS6917-Consumables-Liquid--Dettol--Nos	6	0	6			
Remarks:	Toward General use purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	R.Ashok						
Approved By:	K.Narender Reddy						
Sign & Date:							

APPROVED
21 JUN 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	20715
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	22-06-2022
	PO No.	89297
	PO Date.	20-06-2022
	Req ID	77271
GSTIN : 36AABCM4761E1ZM	Req Date	15-06-2022
	Loc Req No	178602

	Description of Goods	HSN/SAC	Qty
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2	4006 - Consumables - Bucket - other - nos	7310	8
3	4071 - Consumables - Wiper - Other - nos	9603	8
4	4065 - Consumables - Vim bar - NA - nos	3405	2
5	4003 - Consumables - Bombay Broom - Big - nos	9603	15
6	4040 - Consumables - Mopping Cloth - NA - nos	6307	40
7	4046 - Consumables - Phinyle - 1Ltr - nos	2907	10
8	4022 - Consumables - Dettol - NA - nos	3401	6
9	4022 - Consumables - Dettol - NA - nos	3401	2
10	4001 - Consumables - Air Freshner - NA - nos	3307	6
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INWARD
Inward No: 9366 Dt: 22/6/22
MRN No: 108980 Dt: 27/6/22
Received By: Vijay Sign: Vij
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

SUMMIT SALES LLP
IN WARD
No: 80914
Date: 2/7/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction