PURCHASE DIVISION
Advice for approval for credit to supplier

\Date:	2/7/22	Prepared by	Bashakar	Serial no.	5787
Supplier name	S S LLP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	7/6/22	PO/WO No.	89004	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24283	23/6/22	881.46	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	881.46
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 108974	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	881.46
Amount E – PO / WO value:	881.46
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	5/7
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Bashakar			
Sign:		APPROVED			
Date		02 JUL 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	24283
Modi Properties Private Limited,.	Invoice Date.	23-06-2022
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	89004
	PO Date.	07-06-2022
	Req ID	76837
	Req Date	30-05-2022
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Loc Req No	178573

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5567 - Furniture - Boxes - Other - nos		1	747.00	747.00	18	134.46
	JBL Speaker box						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	747.00	134.46
	67.23	67.23	Total Invoice Amount	881.46	

Rupees : Eight Hundred Eighty One and Paise Fourty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 95856
Date: 23/6/22
Sign:
R.R. DIST.

Purchase Order

 23-06-2022 11:18:17 C

89004
07.06.22 12:13:52

rom Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	89004	178573
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-06-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-06-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5567 - Furniture - Boxes - Other - nos *JBL Speaker box*	1.00	747.00	0.00	18.00	881.46
					Total Order Value . . .	**881.46**

Rupees : Eight Hundred Eighty One and Paise Fourty Six Only.

Terms and Conditions :-

Specification /	JBL Speaker box with mic
Payment Terms	After delivery and production of bill
Tax	Included
Delivery Date	With in day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order for site , purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	30.05.2022
Site & Phase :	May Flower Platinum	Time:	11:50
Supplier		Req.No.	178573
Material required before date:	03.06.2022	ID No.	76837

No	Description	Size	Quantity	Units	Inward No	Date
1	JBL CSLM20	std	1	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

8900/-

Remarks: Towards site use purpose.

Prepared By	N.Subhash	Approved by	K.Narender reddy
Sign.& Date	30.05.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
07 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited.

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN 36AABCM4761E1ZM

DC No.	20730
DC Date	23-06-2022
PO No	89004
PO Date	07-06-2022
Req ID	76837
Req Date	30-05-2022
Loc Req No	178573

	Description of Goods	HSN/SAC	Qty
1	5567 - Furniture - Boxes - Other - nos		1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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INWARD
Inward No: 9369 Dt: 23/6/22
MRN No: 108974 Dt: 27/6/22
Received By: Vijay Sign: Vil
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
INWARD No: 86917 Date: 2/7/22 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction