PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/7/22	Prepared by	Prabhakar	Serial no.	5789
Supplier name	&SLLP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	20/6	PO/WO No.	89327	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24260	22/6	586.60	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	586.60
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 108979 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	586.60
Amount E – PO / WO value:	586.60
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	5/7
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		04 JUL 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	24260
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	22-06-2022
	PO No.	89327
	PO Date.	20-06-2022
	Req ID	77272
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	15-06-2022
	Loc Req No	178603

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7512 - Stationery - other - CD Marker - NA - nos	9608	10	18.90	189.00	12	22.68
2	7544 - Stationery - other - Marker - NA - nos	9608	10	16.00	160.00	18	28.80
3	7594 - Stationery - other - Stapler pin - other - boxes	7415	10	6.00	60.00	18	10.80
4	7594 - Stationery - other - Stapler pin - other - boxes small	7415	3	6.00	18.00	18	3.24
5	7563 - Stationery - other - Pencil - NA - boxes	4421	2	42.00	84.00	12	10.08
6							
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	511.00	75.60
	37.80	37.80	Total Invoice Amount	586.60	

Rupees : Five Hundred Eighty Six and Paise Sixty Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 95802
Date: 22/6/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Purchase Order

 21-06-2022 4:12:29 PM

89327
07.06.22 12:13:54

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	89327	178603
	Doc Date	20-06-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	15-06-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7512 - Stationery - other - CD Marker - NA - nos	10.00	18.90	0.00	12.00	211.68
2	7544 - Stationery - other - Marker - NA - nos	10.00	16.00	0.00	18.00	188.80
3	7594 - Stationery - other - Stapler pin - other - boxes	10.00	6.00	0.00	18.00	70.80
4	7594 - Stationery - other - Stapler pin - other - boxes *small*	3.00	6.00	0.00	18.00	21.24
5	7563 - Stationery - other - Pencil - NA - boxes	2.00	42.00	0.00	12.00	94.08
					Total Order Value . . .	**586.60**

Rupees : Five Hundred Eighty Six and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	Modiproperties Pvt Ltd	Date:	15.06.2022			
Site & Phase :	Mayflower Platinum	Time:	15:55			
Supplier:		Req. No.	178603			
Material required before date:	19.06.2022	ID No.	77272			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE3692-General Items-CD Marker----Nos	10	0	10		
2	GENE2767-General Items-Permanent Marker ---black/red-Nos 89327	10	0	10		
3	GENE7883-General Items-Stapler Pins-10----Boxes	10	0	10		
4	GENE9087-General Items-Stapler-SMALL----Nos	3	0	3		
5	GENE1112-General Items-Pencil----Boxes	2	0	2		
6						
7						
8						
9						
10						
Remarks:	Toward Office use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	R.Ashok					
Approved By:	K.Narender Reddy					
Sign & Date:						

APPROVED
22 JUN 2022
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / ~~Customer~~ / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,
Sy No 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No.	20713
DC Date.	22-06-2022
PO No.	89327
PO Date.	20-06-2022
Req ID	77272
Req Date	15-06-2022
Loc Req No	178603

	Description of Goods	HSN/SAC	Qty
1	7512 - Stationery - other - CD Marker - NA - nos	9608	10
2	7544 - Stationery - other - Marker - NA - nos	9608	10
3	~~7594 - Stationery - other - Stapler pin - other - boxes~~	7415	10
4	7594 - Stationery - other - Stapler pin - other - boxes	7415	3
5	7563 - Stationery - other - Pencil - NA - boxes	4421	2
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INWARD
Inward No: 19365 Dt: 22/6/22
MRN No: 108979 Dt: 27/6/22
Received By: Vijay Sign: VB
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 50913 Date: 2/7/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction