PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/7/22	Prepared by	Manoj	Serial no.	5847
Supplier name	M. Sudarshan			HO inward no.	
Firm/Company	MRPLHP	Project	NGH	HO received date	
PO/WO date	7/6/22	PO/WO No.	88972	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	188	21/6/22	14,160/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	14,160/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report	
MRN nos.: Installation report	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,160/-
Amount E – PO / WO value:	14,160/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/7/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	5/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOCIE

Cell : 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollarum, Secunderabad - 500 010. T.S.
Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name : Modi Reality Pocharam LLP
5-4-187/3&4 II Floor MG Road Sc-bad
GST No 36ABIFM1836H1Z7

Bill No. 188 Date : 21-6-22
D.C No. Date :
Order No. 88972 Date :

Sl No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
1	Aluminum Powder Coating 2 Track Window with 4mm plain glass 6'-0 x 4'-0 x 2 Nos A Block upper Basmat Purpus			SFT 48-0	250=00	12000	00
		SUB TOTAL				12000	00
		SGST %		9		1080	00
		CGST %		9		1080	00
		IGST %					
		GRAND TOTAL				14160	00

Rupees In Words : Fourteen thousand one hundred sixty only

TERMS & CONDITIONS :

1. Goods once sold wiil not be taken back and No claim for shortage or damage will be entertained.
2. Cheque disgonour Rs. 500/- Extra
2. Our responsbility ceases no seener goods are handed over to the carring agency.
4. Subject to secunderabad Jurisdiction Only.

SUMMIT SALES LLP
IN WARD
No: 95959
Date: 21/6/22
Sign:
R.R. DIST.

For **M. SUDARSHAN**

Sudarshan

Signature

Cell: 9848102241

TAX INVOICE

H. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1-3-46, ... Hyderabad - 500 010. T.S.

Email: ...

GSTIN No. 36BSIPM5841N1ZW

Name: Moole Realty Puchavom LLP
5-4-187/3&4 II Floor, MG Road, Sec-bad

GST No. 36ABIFM1836M1Z7

Bill No. 186 Date: ?-6-22

Order No. 88972

Sl No	PARTICULARS	HSN CODE	SIZE	QTY	RATE PER SFT	AMOUNT Rs.	Ps.
1	Aluminium Powder Coating 2-Track Window with 4mm Plain Glass 6'-0" x 4'-0" x 2 nos			48-0 sft	250.00	12000	00
	A Block Upper Basement Pumps						
				SUB TOTAL		12000	00
				CGST	9	1080	00
				SGST	9	1080	00
				IGST	%		
				GRAND TOTAL		14160	00

Rupees in Words: Fourteen Thousand One Hundred Sixty only

TERMS & CONDITIONS

1. Goods once sold will not be taken back and no claims for breakage or damage will be entertained.
2. Cheque dishonour Rs. 500/- extra.
3. Our responsibility ceases as soon as goods are handed over ...
4. Subject to Secunderabad jurisdiction only.

For H. SUDARSHAN

Signature

Purchase Order

 07-06-2022 11:20:27 AM

88972
20.05.22 3:37:24

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Mr. M. Sudarshan	**Doc No**	88972	181963
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.	**Doc Date**	07-06-2022	
	Quote No	NIL	
	Quote Date	07-06-2022	
9849102251	**SupplyType**	Supply	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	2407 - Carpentry - windows - Al.sliding Windows 2 track - 6 ft X 4 ft - sft *71.50" X 47.50"- 02 Nos*	48.00	250.00	0.00	18.00	14,160.00
					Total Order Value . . .	**14,160.00**

Rupees : Fourteen Thousand One Hundred Sixty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of "Agarvanshi"/"Jindal" brand. All openable windows sections shall be of 1.5 mm thickness Z-sections to be used . Other specifications enclosed as per cir.no.565 (b) dtd.06.9.10
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	Included in the above price
Delivery Date	Within 10days
Delivery Location	Nilgiri Heights pocharam Phone. 9849497484
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	One year on workmanship
Advance Paid	Rs. 7,080/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Block-A-Upper Basement purpose.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSLLP stock

For *Modi Realty Pocharam LLP*

Authorised Signatory

07/06/2022

Name :

Contact - -

Accepted the above Terms And Conditions

For *Mr. M. Sudarshan*

Name : __________

Date : __/__/___

nInternal memo no. 903/35/A
Annexure -A
INSTALLATION REPORT

Company/ firm:	Modi reailty pocharam LLP	Requisition nos.:	181963
Project:	NGH	PO no.:	88972
Supplier:	SUDERSHAN	Material type:	Al. windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
01	22.06.2022	Site office	Al.windows	6'x4'	02
				Total:	02

Remarks:PO completed

	Project manager	Security	Admin (Audit)
Approved by			

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple POs in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be sent to purchase@modiproperties.com regularly. However, report must be provided within one working day of request from purchase. 7. Maintain signed original at site.

Requisition Form : Al Windows (Semi Deluxe/Deluxe Flats)

Company	Modi Reality Pocharam L Site & Phase		NCH
Req. no.	131963	Req. Date	19-05-2022
Material required before:	22-05-2022	ID no. 76538	
Prepared by:	Vijay Raj	Approved by (sign):	
Flat / Block no:	Site office in Block - A - Upper Basement		
SUPPLIER	Old Windows from SSLLP Storerooms		
3BHK Order Value:	0 Flats		
2BHK Order Value:	0 Flats		
Others	1 Flats		

S No.	Item Description	Units	Qty required for Type B 1010 Sft 2BHK flat	Qty required for Type A 1210 Sft 3BHK flat	Others	Type B 1010 2BHK flats requirement	Type A 1210 Sft3 BHK flats requirement	Others	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward No.	Inward Date
1	AL. Sliding Windows (2 Track) - 6' x 4'	ncs	-	PO →	889 2	2 -	-		2	-	2	48.0	250	-18
SSLLP 2	AL. Sliding Windows (2 Track) - 4' x 4'	ncs	-	-	8	-	-		8	-	8	128.0	262/50	+18
" 3	AL. Sliding Windows (2 Track) - 3' x 4'	ncs	-	-	1	-	-		1	-	1	12.0	262/50	+18
" 4	AL. Sliding Windows (2 Track) - 2' x 4'	ncs	-	-	1	-	-		1	-	1	8.0	236	+18
" 5	AL. Ventilator - 2' x 2'	ncs	-	-	2	-	-		2	-	2	8.0	551	+18
6		ncs	-	-		-	-		-	-	-	-		
Total									14	-	14	204.0		

APPROVED BY
28 MAY 2022
SOHAM MODI
MANAGING DIRECTOR