PURCHASE DIVISION
Advice for approval for credit to supplier

5925

Date:	6/7/22	Prepared by	Manu	Serial no.	5925
Supplier name	Green Belt Services			HO inward no.	
Firm/Company	MRPILLP	Project	GIMR	HO received date	
PO/WO date	1/6/22	PO/WO No.	88793	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	119	16/6/22	18,921/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	18,921/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 108548	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	1961/
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	18,921/-
Amount E – PO / WO value:	16,960/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/7/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manu				
Sign:	Manu.				
Date	6/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi Reality mallapur - LLP.

(GMR)

Sl.No. 119 Date : 16/6/2022

D.C.No. 120 Date :

P.O.No 88793 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of Trees			18,921	00
			TOTAL	18,921	00

SUMMIT SALES LLP
IN WARD
No: 95556
Date: 16/6/22
Sign:
R.R. DIST.

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Eighteen Thousand nine Hundred twenty one only.

For GREEN BELT SERVICES

Authorised Signatory

Foxtail Trees - 10 x 1600 = 16000

2 Transport 1850

17850

3 Gst 6% 1071

18,921

GSTIN :36AAUFG2910P1ZT

Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi Reality mallapur-LLP (GMR)

D.C.No. 120 Date : 15/06/2022

P.O.No 88793 Date :

S.No.	PARTICULARS		QUANTITY
1	Fox tale trees 14'	–	10 no's
2	Trans port Extra	–	

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 80581
Date: 16/6/22
Sign:

INWARD
MODI REALTY MALLAPUR LLP
Ward No 8578 Dt. 15/06/2
MRN No 108548 Dt. 16/06/22
Received By Sign 15/06/2

Receivers Signature

For GREEN BELT SERVICES

Authorised Signatory

Purchase Order

 01-06-2022 12:16:42

88793 ✓.Copy

20.05.22 3:37:22

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Green Belt Services	**Doc No**	88793	193221
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49	**Doc Date**	01-06-2022	
	Quote No	Nil	
GSTIN 36AAUFG2910P1ZT	**Quote Date**	01-06-2022	
8897895924	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6031 - Miscellaneous - Plants - NA - nos *Fox tale trees 14'*	10.00	1,600.00	0.00	6.00	16,960.00
				Total Order Value . . .		**16,960.00**

Rupees : Sixteen Thousand Nine Hundred Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Ventilation duct beside flat No 5 in A-Block purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP		Date:	17.05.22
Site & Phase :	GULMOHAR RESIDENCY		Time:	11:00
Supplier			Req. No.	193221
Material required before date:		19.05.22	ID No.	76493

No	Description	Size	Quantity	Units	Inward No	Date
1.	Fox tale trees	17'(height)	10	No's		
2.						
3.						
4.						
5.						
6.	88793					
7.						
8.						
9.						
10.						

9704949795

Remarks: For ventilation duct beside flat no:5 in A-block purpose at GMR site . Ayyappa Nursery Kphb

~~Prepared By~~	~~A.Janaki~~	~~Approved by~~	~~M. Ravi prasad~~
Sign.& Date	17.05.22	Sign. & Date	

Note:

APPROVED
07 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED
17 MAY 2022

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