PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	6/7/22	Prepared by	Manoj	Serial no.	
Supplier name	Vivid World			HO inward no.	
Firm/Company	Modifarm	Project House	HO	HO received date	
PO/WO date	15/6/22	PO/WO No.	8968	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2369	15/6/22	772.90/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	772.90/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	773/-
Amount E – PO / WO value:	773/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/7/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj	APPROVED			
Sign:	Manoj	07 JUL 2022			
Date	6/7/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2369			Transport Mode :
Invoice Date : 15/06/2022 (15/6/22)			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	
Bill to Party			Ship to Party
Address: M/s . MODI FARM HOUSE, 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG ROAD, SECBAD			
GST:			GSTIN :
State : TELANGANA	Code		State : / Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
HP 12A LASER TONER BLADE	8443		01	100.00	100.00	18.00	9%	9.00	9%	9.00	118.00
HP 12A LASER TONER DRUM	8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
					655.00	117.90					772.90

INWARD
Inward No: 202 Dt: 15/6/22
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

		655.00
RS. SEVEN HUNDRED SEVENTY TWO AND NINTY PAISE ONLY...	70.65	58.95
(RS.772.90)	ADD: SGST 9%	58.95
	Total Amount After Tax	772.90

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 95988
Date: 26/6/22
Sign:

Purchase Order

 05-07-2022 11:16:55 C

89682
29.06.22 2:18:56

From Company : **Modi Farm House (Hyderabad) LLP**
5-4-187/3&4, IInd Floor,M.G.Road, Secunderabad-500003.
G S T No. : 36

Supplier Details

Vivid World	**Doc No**	89682	203041
204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc Date**	15-06-2022	
	Quote No	Nil	
GSTIN 36AVTPS1528D1ZB	**Quote Date**	15-06-2022	
6682-3161/ 6682-3171 92462-15868	**SupplyType**	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos *HP 12A*	1.00	230.00	0.00	18.00	271.40
2	3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
3	3530 - Computers and Peripherals - Toner Magnet - Other - nos	1.00	100.00	0.00	18.00	118.00
			Total Order Value . . .			**772.90**

Rupees : Seven Hundred Seventy Two and Paise Ninty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Modi Farm House (Hyderabad) LLP*

Authorised Signatory

07/07/22

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For *Vivid World*

Date : __/__/____

Requisition Form						
Company Name:	Modi Farm House	Date:	15-06-2022			
Site & Phase :	HO	Time:				
Supplier:		Req. No.	203041			
Material required before		ID No.	77707			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP2442-Peripherals-Laser Toner-Refilling-HP-12A-Nos	1	0	1		
2	COMP9929-Peripherals-Laser Toner-Drum-HP-12A-Nos 89682	1	0	1		
3	COMP5692-Peripherals-Laser Toner-Blade-HP-NA-Nos	1	0	1		
4						
5						
6						
7						
8						
9						
10						
Remarks:	This is for HO					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Suneel					
Approved By:						
Sign & Date:						

APPROVED
07 JUL 2022
MINISH PARIKH
MANAGER PROCUREMENT