PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	7/7/22	Prepared by	Manu	Serial no.	5930
Supplier name	SSLmf			HO inward no.	
Firm/Company	Dr. NRK	Project	NRK	HO received date	
PO/WO date	1/7/22	PO/WO No.	89594	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24494	5/7/22	1,926/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,926/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	109266	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,926/-
Amount E – PO / WO value:	1,926/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	18/7/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manu				
Sign:	Manu S.				
Date	7/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	24494
DR. NRK Biotech Private Limited	Invoice Date.	05-07-2022
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	PO No.	89594
	PO Date.	01-07-2022
	Req ID	77556
GSTIN : 36AACCD2775Q1Z3 PAN AACCD2775Q	Req Date	28-06-2022
	Loc Req No	186349

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7584 - Stationery - other - Scribbling Pads - other -		20	15.00	300.00	18	54.00
2	7533 - Stationery - other - Highlighter - NA - nos	9608	10	20.00	200.00	12	24.00
	Black						
3	7544 - Stationery - other - Marker - NA - nos	9608	50	16.00	800.00	18	144.00
4	7523 - Stationery - other - Eraser - NA - nos		5	1.50	7.50	18	1.36
5	7560 - Stationery - other - Pen - NA - nos	9608	50	3.50	175.00	18	31.50
	Black-20 Blue-30						
6	7563 - Stationery - other - Pencil - NA - boxes	4421	4	42.00	168.00	12	20.16
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,650.50	275.02
	137.51	137.51	Total Invoice Amount	1,925.51	

Rupees : One Thousand Nine Hundred Twenty Five and Paise Fifty One Only.

SUMMIT SALES LLP IN WARD No: 96254 Date: 5/7/22 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
DR. NRK Biotech Private Limited	DC No.	20914
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	DC Date.	05-07-2022
	PO No.	89594
	PO Date.	01-07-2022
	Req ID	77556
GSTIN : 36AACCD2775Q1Z3	Req Date	28-06-2022
	Loc Req No	186349

	Description of Goods	HSN/SAC	Qty
1	7584 - Stationery - other - Scribbling Pads - other - nos		20
2	7533 - Stationery - other - Highlighter - NA - nos	9608	10
3	7544 - Stationery - other - Marker - NA - nos	9608	50
4	7523 - Stationery - other - Eraser - NA - nos		5
5	7560 - Stationery - other - Pen - NA - nos	9608	50
6	7563 - Stationery - other - Pencil - NA - boxes	4421	4
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INWARD

Inward No: 2092 Dt: 05/7/22

MRN No: 09266 Dt: 6/7/22

Received By: NITAAI Sign:

DR NRK BIOTECH PVT LTD

SUMMIT SALES LLP R.R. DIST. Inward No. 81048 Date 7/7/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1 01-07-2022 15:08:03 Or

89594
29.06.22 2:18:55

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turkapa
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89594	186349
Doc Date	01-07-2022	
Quote No	Nil	
Quote Date	01-07-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7584 - Stationery - other - Scribbling Pads - other - nos	20.00	15.00	0.00	18.00	354.00
2	7533 - Stationery - other - Highlighter - NA - nos *Black*	10.00	20.00	0.00	12.00	224.00
3	7544 - Stationery - other - Marker - NA - nos	50.00	16.00	0.00	18.00	944.00
4	7523 - Stationery - other - Eraser - NA - nos	5.00	1.50	0.00	18.00	8.85
5	7560 - Stationery - other - Pen - NA - nos *Black-20 Blue-30*	50.00	3.50	0.00	18.00	206.50
6	7563 - Stationery - other - Pencil - NA - boxes	4.00	42.00	0.00	12.00	188.16
				Total Order Value . . .		**1,925.51**

Rupees : One Thousand Nine Hundred Twenty Five and Paise Fifty One Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Name : ______________

Date : __/__/____

Requisition Form						
Company Name:	Dr.Nrk biotech Pvt Ltd	Date:	28.06.2022			
Site & Phase :	Nextopolis	Time:	11:30			
Supplier:		Req. No.	186349			
Material required before date:		ID No.	77556			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STAT5222-Stationary-Scribling Pads----Nos	20	-	20		
2	STAT3400-Stationary-Highlighter----Nos	10	-	10		
3	STAT2767-Stationary-Permanent Marker ---Black-Nos 89594	50	-	50		
4	STAT3692-Stationary-CD Marker----Nos	10	-	10		
5	STAT4855-Stationary-Erazers----Nos	10	-	10		
6	STAT2733-Stationary-pen-black color-Cello Fine grip--Nos	40	-	40		
7	STAT7304-Stationary-Pen-Blue color-Cello Fine grip--Nos	60	-	60		
8	STAT1112-Stationary-Pencil----Boxes	4	-	4		
9						
10						
Remarks:	Towards site office use purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	S.Shravya					
Approved By:	C.Balamurali krishna					
Sign & Date:	28.06.2022					

APPROVED
28 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE