PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	8/07/22	Prepared by	Vanajathi	Serial no.	6028
Supplier name	SSUP			HO inward no.	
Firm/Company	SOVUP	Project	SOV-III	HO received date	
PO/WO date	22/06/22	PO/WO No.	89347	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24275	23/6/22	1,534/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,534/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 108926	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,534/-
Amount E – PO / WO value:	1,534/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	18/07/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:	[signature]				
Date	8/07/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	24275
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	23-06-2022
	PO No.	89347
	PO Date.	22-06-2022
	Req ID	77333
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	17-06-2022
	Loc Req No	184269

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6094 - Miscellaneous - Spacers - Other - nos		1000	1.30	1,300.00	18	234.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,300.00	234.00
	117.00	117.00	Total Invoice Amount	1,534.00	

Rupees : One Thousand Five Hundred Thirty Four Only.

SUMMIT SALES LLP
IN WARD
No: 9584L
Date: 23/6/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 22-06-2022 14:07:21

89347
07.06.22 12:13:54

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89347	184269
Doc Date	22-06-2022	
Quote No	Nil	
Quote Date	22-06-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6094 - Miscellaneous - Spacers - Other - nos	1,000.00	1.30	0.00	18.00	1,534.00
			Total Order Value . . .			**1,534.00**

Rupees : One Thousand Five Hundred Thirty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.No 204 205 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver oak villas LLP	Date:	17-06-2022
Site & Phase :	SOV-III	Time:	04:00
Supplier:		Req. No.	184269
Material required before date:	Urgent	ID No.	77333

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS3224-Consumables-Spacers all in one-RCC----Nos	1000	0	1000		
2						
3	89347					
4						
5						
6						
7						
8						
9						
10						

Remarks: For villa no.204,205 purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	K. Tulasi Rani			
Approved By:				
Sign & Date:				

APPROVED
22 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	20722
Silver Oak Villas LLP	DC Date.	23-06-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	89347
	PO Date.	22-06-2022
	Req ID	77333
GSTIN : 36ADBFS3288A2Z7	Req Date	17-06-2022
	Loc Req No	184269

	Description of Goods	HSN/SAC	Qty
1	6094 - Miscellaneous - Spacers - Other - nos		1000
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SUMMIT SALES LLP R.R. DIST. IN WARD No: 81129 Date: 9/7 Sign:

for Summit Sales LLP

Authorised signatory

INWARD
Inward No: 2312 Dt: 23/6/22
MRN No: 108926 Dt: 23/6/22
Received By: Sign:

Subject to Hyderabad Jurisdiction