PURCHASE DIVISION

Advice for approval for credit to supplier

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Date:	7/7/22	Prepared by	Vanajakshi	Serial no.	5945
Supplier name	Kaveri Timber Depot			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	28/6/22	PO/WO No.	89495	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	42	5/7/22	46,256/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	45,312/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 109272 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges 800+18%(%)-	944/-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	46,256/-
Amount E – PO / WO value:	45,312/-
Amount F – Difference (A – E):	944/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/07/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi	Bhaskar			
Sign:	[signature]	APPROVED			
Date	7/7/22	07 JUL 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction

~~CASH~~ / CREDIT MEMO

✆ : 040-27157218

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.

Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 842

Date : 05.07.2022

M/s. SUMMIT SALES LLP

GST:- 36ACQFS2044C1Z7 [P.O:- 89495/169924] 28.6.2022

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	Ps.
	INDP WOOD CUTSIZES.	HSN:	4407			
	7' - 1½ x ¾ = 300	NOS -	2100FT			
	3' - 1½ x ¾ = 100	NOS. -	300SF			
			2400FT	@ 16/-	38,400	00
			TRANSPORTING		800	00
			TOTAL		39,200	00
			CGST	9 %	3,528	00
			SGST	9 %	3,528	00
			IGST	%		
			TOTAL AMOUNT GST		46,256	00

SUMMIT SALES LLP
IN WARD
No: 96324
Date: 7/7/22
Sign:
R.R. DIST.

INWARD
Inward No: 8385 Dt: 5/7/22
MRN No: 109222 Dt: 6/7/22
Received By:
Sign:
SUMMIT SALES LLP

E. & O.E.

Party GSTIN No.

Way Bill No. :

Vehicle No. : TS 08 UG 4206

HDFC Bank
A/c. No. 50200005516244
IFSC Code : HDFC0000081
Branch : Himayathnagar

For **Kaveri Timber Depot**

* Goods once sold will not be taken back.
* No claim will be admitted by us once goods delivered from our premises.
* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

GST NO. 36AAFFK7978K1ZT

Subject to Hyderabad Jurisdiction

CASH / CREDIT MEMO

Kaveri Timber Depot

Dealers in ... Plywood

Plot No. ... ECIL Road, IDA, Nacharam, Hyderabad - 76.

Date: 05.07.2022

Summit Sales LLP

GST:- 36ACBFS2044C1Z7 [P.O:- 89435 | 16932-1] 28.6.2022

Particulars	Amount Rs.
IMP WOOD CUTSIZES HSN: 4407	
7 — 1½ x 3/4 = 300 Nos - 2100 CFT	
3 — 1½ x 3/4 - 100 Nos - 300 CFT	
2400 CFT @ 16/-	38,400=00
Transporting	800=00
	39,200=00
9	3,528=00
9	3,528=00
	46,256=00

TS 08 UG 4206

INWARD
Inward No.: Dt:
MRN No.: Dt:
Received By: Sign:
SUMMIT SALES LLP

For Kaveri Timber Depot

Purchase Order

 29-06-2022 10:29:59 O

89495
07.06.22 12:13:55

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Kaveri Timber Depot	**Doc No**	89495	169924
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.	**Doc Date**	28-06-2022	
	Quote No	nil	
GSTIN 36AAFFK7078K1ZT	**Quote Date**	24-06-2022	
9441723939	**SupplyType**	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *7'x1.5"x3/4"*	2,100.00	16.00	0.00	18.00	39,648.00
2	2237 - Carpentry - wood - Sal wood Beading - other - rft *3'x1.5"x3/4"*	300.00	16.00	0.00	18.00	5,664.00
					Total Order Value . . .	**45,312.00**

Rupees : Fourty Five Thousand Three Hundred Twelve Only.

Terms and Conditions :-

Specification /	Salwood from Malyasia with design.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil.
Transportation	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for stock repleneshing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Summit Sales LLP*

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For *Kaveri Timber Depot*

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	24.06.2022			
Site & Phase :	SHLLP	Time:	12:00			
Supplier:		Req. No.	169924			
Material required before	27.06.2022	ID No.	77499			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	DOOR2403-Doors-Internal beading-Salwood--900Lx37.50Wx18.75Hmm-Nos 89495	100	100	100		
2	DOOR6735-Doors-Internal beading-Salwood--2100Lx37.50Wx18.75Hmm-Nos	300	0	300		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For Stock Repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					
Approved By:	Minish					
Sign & Date:	24.06.2022					

APPROVED BY
27 JUN 2022
SOHAM MODI
MANAGING DIRECTOR