6

PURCHASE DIVISION
Advice for approval for credit to supplier

5976

| | | | | | |
|---|---|---|---|---|---|
| Date: | 08/07/22 | Prepared by | MINISH | Serial no. | |
| Supplier name | SSLLP. | | | HO inward no. | |
| Firm/Company | HMRK LLP | Project | GHT. | HO received date | |
| PO/WO date | 25/06/22 | PO/WO No. | 89432 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 24347 | 27/06/22 | 8,295/- | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 8,295/- |
| Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |
| MRN nos.: 109010 | Proof of delivery matches MRN: ☑ Yes ☐ No |
| Amount B –Other Credits : Transportation charges | - |
| Amount C –Other Debits : | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 8,295/- |
| Amount E – PO / WO value: | 8,295/- |
| Amount F – Difference (A – E): | - NIL - |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 09/07/22 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | APPROVED | | | |
| Sign: | | | | | |
| Date | | 08 JUL 2022 | | | |
| Approval limit | Upto 20k | Above 20k MINISH PARIKH MANAGER PROCUREMENT | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7** 

| **Customer Details** | Invoice No. | 24347 |
|---|---|---|
| Mchta & Modi Rcalty Kowkur LLP | Invoice Date. | 27-06-2022 |
| Sy No. 196, Kowkur, Hyderabad, 500010 | PO No. | 89432 |
| | PO Date. | 25-06-2022 |
| | Req ID | 77430 |
| GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F | Req Date | 24-06-2022 |
| | Loc Req No | 142202 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - 20kg | 3214 | 10 | 703.00 | 7,030.00 | 18 | 1,265.40 |
| 2 | | | | | | | |
| 3 | | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 7,030.00 | 1,265.40 |
|---|---|---|---|---|---|
| | 632.70 | 632.70 | Total Invoice Amount | 8,295.40 | |

Rupees : Eight Thousand Two Hundred Ninty Five and Paise Fourty Only.

SUMMIT SALES LLP IN WARD No: 95979 Date: 27/6/22 Sign:........ R.R. DIST.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 25-06-2022 15:46:46

89432
07.06.22 12:13:55

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad
G S T No. : 36ABLFM7631F1Z3

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 89432 | 142202 |
| | **Doc Date** | 25-06-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 25-06-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs<br>*20kg* | 10.00 | 703.00 | 0.00 | 18.00 | 8,295.40 |
| | | | | | **Total Order Value . . .** | **8,295.40** |

Rupees : Eight Thousand Two Hundred Ninty Five and Paise Fourty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Greenwood Heights<br>Sy no: 196, Kowkur.<br>Phone. 040-66335551 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for granite sofit fiixng work purpose. |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

07/07/22

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

| | | | | | | |
|---|---|---|---|---|---|---|
| Company Name: | MEHTA & MODI REALTY KOWKUR LLP | Date: | 23-06-2022 | | | |
| Site & Phase : | GREEN WOOD HEIGHTS | Time: | 16-Jan | | | |
| Supplier: | SSLLP | Req. No. | 142202 | | | |
| Material required before | 24-06-2022 | ID No. | 77430 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | CHEM6602-Chemicals-Tiles Adhesive--Roff -25Kgs-Bag | 10 | | 10 | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | 89432 | | | | | |
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| 10 | | | | | | |
| Remarks: | B Block flats Granite Sofit work purpose | | | | | |
| | Engineer | Project Manager | Purcahse | | MD | |
| Prepared By: | I Ramakrishna | A .Suresh | APPROVED 07 JUL 2022 MINISH PARIKH MANAGER PROCUREMENT | | | |
| Approved By: | | | | | | |
| Sign & Date: | 23.06-2022 | | | | | |

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7



**Customer Details**

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

| | |
|---|---|
| DC No | 20782 |
| DC Date | 27-06-2022 |
| PO No | 89432 |
| PO Date | 25-06-2022 |
| Req ID | 77430 |
| Req Date | 24-06-2022 |
| Loc Req No | 142202 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs | 3214 | 10 |
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INWARD
Inward No: 2739 Dt: 27/06/22
MRN No: 109016 Dt: 28/06/22
Received By:
MEHTA & MODI REALTY KOWKUR LLP
12:48

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 81076
Date: 8/7/22
Sign:

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction