# PURCHASE DIVISION Advice for approval for credit to supplier



Supplier name G. P. Bull Alow Hofficial. HO inward no.  Firm/Company 81 L.C. Project 8th L.C. HO received date  PO/WO date 02 07 2 PO/WO No. 89 627 Scan ID.  SI no. Bill no. Bill date Bill amount Original attached  1 173. 05 07 22 23 128 PO Yes No  2. 2 Scan ID.  Amount A - Bills total (Excluding Transport & Hamali Charges): 23 128 PO Yes No  Amount A - Bills total (Excluding Transport & Hamali Charges): 23 128 PO Yes No  NOR. 109335 POOF of delivery by way of: DCs/bill Steel report RMC pour report Of delivery matches MRN  Amount B - Other Credits: Transportation charges  Amount C - Other Debits: Amount to be credited to the supplier: 23 128  Amount E - PO/WO value: 23 128  Amount F - Difference (A - E): PO/WO Value: 23 128  Quantity received as per PO/WO PYes Scan No - wait for balance material Other  Payment - due date Remarks: Approved by Purchase Officer Purchase Manager  Name: APPROVED  Sign: APPROVED  Sign: ARC point in HO inward no. HO received date Project Scan ID.  HO inward no. HO received date Po/Wo Accountant Accounts Manager  HO received date Po/Wo Arce No. Point Proceived Data Professional Accounts Manager  Approved by Purchase Officer Purchase Manager  Name: APPROVED	Date:		08	07/2	2	Prepared	d by		HIN	ISH.	Serial no.		7969	3
Firm/Company   Signary   Project   Style   HO received date	Supplier na	me				con	Mol	tei	ial.		HO inwar	d no.		
Sl no.  Bill no.  Bill date  Bill amount  Original attached  DYes No  Proof of Proof of Carlor No  Amount A – Bills total (Excluding Transport & Hamali Charges):  Proof of delivery by way of: DCs/bill Steel report RMC pour report Solid block report Installation report  MRN 109335  Amount B – Other Credits: Transportation charges  Amount C – Other Debits:  Amount E – PO / WO value:  Amount F – Difference (A – E):  Quantity received as per PO / WO  Payment – due date  Remarks:  Approved by Purchase Officer Purchase Manager  Name:  Approved by Purchase Officer Purchase Manager  Name:  APPROVED  Sign:  Bill amount  Original attached  PYes □ No  Yes □ No  Yes □ No  Area  Approved by Purchase Officer Purchase MD Accountant Manager  Name:  APPROVED  Sign:	Firm/Comp	any				Project				P.	HO receiv	ed date		
1. 173. 05 07 22 23,128	PO/WO dat	e	0210	7/22		PO/WO	No.		8962	7	Scan ID.			
2.	SI no.		F	Bill no.	-			Bill	date	]	Bill amount		Original	attached
2.	1.	172	3 .				05	07	22	23,	128/-		Yes	□ No
Amount A - Bills total (Excluding Transport & Hamali Charges):  Proof of delivery by way of: DCs/bill  Steel report  RMC pour report  Solid block report  Installation report  MRN	2.										1		□ Yes	□ No
Amount A – Bills total (Excluding Transport & Hamali Charges):  Proof of delivery by way of:   DCs/bill  Steel report  RMC pour report  Solid block report  Installation report  MRN  Nos.:  Amount B – Other Credits: Transportation charges  Amount C – Other Debits:  Amount D (D=A+B-C) – Amount to be credited to the supplier:  Amount E – PO / WO value:  Amount F – Difference (A – E):  Quantity received as per PO /WO  PYes  No – wait for balance material  Other  Payment – due date  Remarks:  Approved by Purchase Officer  Purchase  Manager  Name:  APPROVED  Sign:  Amount A – Bills total (Excluding Transport & Hamali Charges):  23   28   —  Proof of delivery matches report  No Selid block report  Installation report  Pyes  No No  No Yes  No No  No Yes  No No  No No No  No No  Accountant  Accounts  Manager  Name:  APPROVED	3.												□ Yes	□ No
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report  MRN nos.: □ 109335 □ Proof of delivery matches MRN  Amount B - Other Credits: Transportation charges  Amount C - Other Debits: □ - Amount D (D=A+B-C) - Amount to be credited to the supplier: □ 23 □ 28 □ Amount F - Difference (A - E): □ No - Wait for balance material □ Other  Quantity received as per PO /WO □ Yes □ Excess received □ Short received □ Part received  Close PO / WO □ Yes □ No - wait for balance material □ Other  Payment - due date □ 18 □ 7 □ 1	4.												□ Yes	□ No
MRN nos.:  Amount B – Other Credits: Transportation charges  Amount C – Other Debits:  Amount D (D=A+B-C) – Amount to be credited to the supplier:  Amount E – PO / WO value:  Amount F – Difference (A – E):  Quantity received as per PO / WO  Close PO / WO  Payment – due date  Remarks:  Approved by Purchase Officer Purchase  ApproveD  Sign:  Proof of delivery matches MRN	Amount A	- Bills to	otal (Ex	cluding T	Transp	ort & H	amali (	Charg	ges):	23	128 -		30 - 10 - 10 - 10 - 10 - 10 - 10 - 10 -	
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Close PO / WO  Payment – due date  Remarks:  Approved by Purchase Officer Purchase Manager  Name:  APPROVED  Sign:  O 8 1111 2022	Amount F -	Differe	ence (A	– E):				_				-1	112-	
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Remarks:  Approved by Purchase Officer Purchase MD Accountant Accounts Manager  Name: APPROVED  Sign:	Close PO /	wo			427		VY	es 🗆 l	No – wait fo	r balance	e material	Other	*	
Approved by Purchase Officer Purchase MD Accountant Accounts Manager Name:  Sign:  Approved by Purchase Officer Purchase MD Accountant Accounts Manager Manage	Payment - c	due date					18	10-	7/22					
Name: APPROVED Manager Sign: 0.8 IIII 2022	Remarks:							1						
Name: APPROVED Manager Sign: 0.8 IIII 2022							1							
Name: APPROVED Sign:	Approve	d by	Purch	ase Offic	er				MD		Accoun	ntant		
0.8 1111 2022	Name:				1	APPR	OVE	ED	and on the second				17760	-50
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	Date					UUJ	JI //I	//						Contracting Age of the No.
Approval limit Upto 20k Above 20k Above 100k Upto 20k Above 20k	Approval lin	nit	Upto 2	0k	MAN	Above 2	OKAR ROCU	TICH CC24	Above 100	k	Upto 20k		Above 2	0k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

#### Tax Invoice

#### G.P. BUILDCON MATERIALS

G-1, Sai Srinivasa Towers, 29 - Sripuri Colony Kakaguda, Secunderabad - 15

GSTIN/UIN: 36AIZPG8119P1Z9 State Name: Telangana, Code: 36

E-Mail : g.pbuildcon999@gmail.com

Invoice No.

GP/22-23/173

Delivery Note

Supplier's Ref.

Buyer's Order No.

S9627

Despatch Document No.

Dated

5-Jul-2022

Doted

Control Payment

Dated

2-Jul-2022

Delivery Note Date

Destination

Cherlapally

Buyer

### M/S SUMMIT SALES LLP

5-4-187/3&4,II ND FLOOR,M.G ROAD

SECUNDERABAD

GSTIN/UIN

: 36ACQFS2044C1Z7

State Name

; Telangana, Code: 36

Selva-by Hand Terms of Delivery

Despatched through

3181500 3181500	40 NOS 40 NOS	165.00 325.00		6,600.00 13,000.00
		9	%	19,600.00 <b>1,764.00</b> <b>1,764.00</b>
	¥			
2				

Amount Chargeable (in words)

₹ 23,128.00 E. & O.E

## **INR Twenty Three Thousand One Hundred Twenty Eight Only**

HSN/SAC	Taxable	Ce	ntral Tax	St	ate Tax	Total
	Value	Rate	Amount	Rate	Amount	Tax Amount
73181500	19,600.00	9%	1,764.00	9%	1,764.00	3,528.00
Total	19,600.00		1,764.00		1,764.00	3,528.00

Total

Tax Amount (in words): INR Three Thousand Five Hundred Twenty Eight Only

SP E CX

Company's Bank Details

**80 NOS** 

Bank Name

: ICICI BANK LTD (630805500095)

A/c No.

: 630805500095

Branch 8

Branch & #FS Code: Vikrampuri & ICIC0006308 ON

for G.P. BUILDCON MATERIALS

Declaration

Company's PAN

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

: AIZPG8119P

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

C/W

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State Name

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In Tax Amount 3,528,00

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for C.P. EURLDCON MATERIALS

CHALEY, KITE (200102200092)

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A ith ansed Signature

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## **Purchase Order**

Fage(s) 1 Of 1

02-07-2022 14:57:48

89627 29.06.22

From Company:

**Summit Sales LLP** 

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7

#### **Supplier Details**

G.P.Buildcon materials	Doc No	89627	169948
flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad	Doc Date	02-07-2022	
	Quote No	Nil	
GSTIN 36AIZPG8119P1Z9	<b>Quote Date</b>	02-07-2022	
9866116375	SupplyType	Supply	

#### Kind Attn: Mr.Pavan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
17319 - Plumbing - sanitary - Wall hung rag bolts - NA - nos	40.00	325.00	0.00	18.00	15,340.00
2 7323 - Plumbing - sanitary - Washbasin rag bolts - NA - pairs	40.00	165.00	0.00	18.00	7,788.00
Puppers - Twenty Three They and One Handard Transport		Total Or	der Value	e	23,128.00

Rupees: Twenty Three Thousand One Hundred Twenty Eight Only.

## Terms and Conditions :-

Specification /

All items shall be of 'Fisher' brand

**Payment Terms** 

After Delivery & Production of bill

Tax

Inclusive of all taxes

**Delivery Date** 

Next Day.

**Delivery Location** 

Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenshing purpose

Completion Date Nil

Measurment

Nil

Security

Nil

Remarks

Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For Summit Sales LLP
Authorised Signatory

Name : 07 07 11

Accepted the above Terms And Conditions

For G.P.Buildcon materials

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_\_

Requisition Form	A MATERIAL CONT. C		0000000		3
Company Name: SSLLP	SSLLP	Date:	7707.90.67	and the second control of the second control	
Cita & Dhase .	Q.I.H.S.	Time:	12:00		
		Req. No.	169948		
Supplier: Material	2000-20-00-	ID No.	29911		
required before	77.00.62	Qty	Qty available	Order Oty Inward No Inward Date	o Inward Date
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	Or J. C. J. O. Moull MivitureNos	10	35	10	
	Crbroot 4-Cr-Wall Mixture 1909:	15	34	15	The state of the s
1	CPBF / /91-CF-Sink Cock with swiver spour	15	41	15	
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-	CPBF9303-CP-Bottle TrapNos.	21	The second secon		
5	CPBF3381-CP-Wash Basin Waste CouplingNos.				
2	CPBF7891-CP-Health FaucetNos.	07	the country of the control of the country of the co		
1	SABF8508-Sanitary-Wall Hung WC Rack Bolts-Fisher-Pair	40	The state of the s		Appropriate propriate prop
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10			Co. 10 - Campus - A campus statement of the campus sta		
Remarks:	For Stock Repleneshing Purpose.				
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	Engineer	Manager		Purchase — Al	APPROVED
Prepared By:	N.Vanajakshi		of the state of th		
Approved By:	Minish				S U JUN ZIIZ
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