6

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/7/22	Prepared by	Kavitha	Serial no.	
Supplier name	Summit Sales llp			HO inward no.	
Firm/Company	MRGV	Project	MRGV	HO received date	
PO/WO date	07/07/22	PO/WO No.	89803	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24553	8/7/22	1,680/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,680/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 109411	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,680/-
Amount E – PO / WO value:	1,680/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	18/7/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	11/7/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Genome Valley LLP	Invoice No.	24553
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad	Invoice Date.	08-07-2022
	PO No.	89803
	PO Date.	07-07-2022
	Req ID	77780
	Req Date	06-07-2022
GSTIN : 36ABFFM3063P1ZU PAN ABFFM3063P	Loc Req No	95167

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4062 - Consumables - Torch light - Big - nos		2	750.00	1,500.00	12	180.00
2							
3							
4							
5							
6							
7							
8							
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11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,500.00	180.00
	90.00	90.00	Total Invoice Amount	1,680.00	

Rupees : One Thousand Six Hundred Eighty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 96373
Date: 8/7/22
Sign:

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 07-07-2022 15:59:06

89803
29.06.22 2:18:59

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details			
Summit Sales LLP	**Doc No**	89803	95167
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-07-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-07-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4062 - Consumables - Torch light - Big - nos	2.00	750.00	0.00	12.00	1,680.00
					Total Order Value . . .	**1,680.00**

Rupees : One Thousand Six Hundred Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Bloomdale Residency at Genome Valley Murharipalli,servey no-31& 32 Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for BRGV site and engineers purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Realty Genome Valley LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MRGV					
Site & Phase :	BRGV	Date:	06.07.2022			
Supplier:		Time:	10:30AM			
Material required before	08.06.2022	Req. No.	95167			
		ID No.	77780			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	FUNF8601-Furniture & fixtures-Plastic chairs-White colour-Nilkamal-CHR2107--Nos	6	0	6		
2	CONS5716-Consumables-Umbrella----Nos 89771	5	0	5		
3	CONS6007-Consumables-Rain Coat----Nos	4	0	4		
4	CONS1509-Consumables-Torch Light- Big----Nos 89803.	2	0	2		
5						
6						
7						
8						
9						
10						
Remarks:	Towards BRGV Site and engineers purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Pushpalatha					
Approved By:	Sarwar					
Sign & Date:						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	20966
Modi Realty Genome Valley LLP	DC Date.	08-07-2022
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad	PO No.	89803
	PO Date.	07-07-2022
	Req ID	77780
	Req Date	06-07-2022
GSTIN : 36ABFFM3063P1ZU	Loc Req No	95167

	Description of Goods	HSN/SAC	Qty
1	4062 - Consumables - Torch light - Big - nos		2
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SUMMIT SALES LLP
IN WARD
No: 8174
Date: 11/7/22
Sign:
R.R. DIST.

for Summit Sales LLP

INWARD
1936 08/7/22
10941 9/7/22

Subject to Hyderabad Jurisdiction

Authorised signatory