PURCHASE DIVISION
Advice for approval for credit to supplier

2

Date:	8/7/22	Prepared by	Deepa	Serial no.	6001
Supplier name	SSLLP			HO inward no.	
Firm/Company	SOVLLP	Project	SOV-III	HO received date	
PO/WO date	26/4/22	PO/WO No.	89262	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24216	18/6/22	11,121.27	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11,121.27
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	108670	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,121.27
Amount E – PO / WO value:	11,121.26
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	18/7/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	8/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	24216
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	18-06-2022
	PO No.	89262
	PO Date.	26-04-2022
	Req ID	77213
	Req Date	13-06-2022
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Loc Req No	184252

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2237 - Carpentry - wood - Sal wood Beading - other - 7'x1.5"x3/4"-66 Nos	4409	462	16.80	7,761.60	18	1,397.08
2	2237 - Carpentry - wood - Sal wood Beading - other - 3'x1.5"x3/4"- 33Nos	4409	99	16.80	1,663.20	18	299.38
3							
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IGST	CGST	SGST			
			Total Taxable Amount	9,424.80	1,696.46
	848.23	848.23	Total Invoice Amount	11,121.27	

Rupees : Eleven Thousand One Hundred Twenty One and Paise Twenty Seven Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 95710 Date: 18/6/22 Sign: R.R. DIST.

Authorised signatory

Purchase Order

20-06-2022 11:29:51 AM

89262

07.06.22 12:13:54

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	89262	184252
	Doc Date	26-04-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-06-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *7'x1.5"x3/4"-66 Nos*	462.00	16.80	0.00	18.00	9,158.69
2	2237 - Carpentry - wood - Sal wood Beading - other - rft *3'x1.5"x3/4"- 33Nos*	99.00	16.80	0.00	18.00	1,962.58
				Total Order Value . . .		**11,121.26**

Rupees : Eleven Thousand One Hundred Twenty One and Paise Twenty Six Only.

Terms and Conditions :-

Specification /	Salwood from Malyasia with design.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil.
Transportation	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for villa no-111, 123, 125 purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Silver oak villas LLP		
Site & Phase :	SOV-III	Date:	13-06-2022
Supplier:		Time:	14:45
Material required before date:	urgent	Req. No.	184252
		ID No.	77213

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	DOOR2403-Doors-Internal beading-Salwood--900Lx37.50Wx18.75Hmm-Nos	33	0	33		
2	DOOR6735-Doors-Internal beading-Salwood--2100Lx37.50Wx18.75Hmm-Nos	66	0	66		
3						
4						
5						

Remarks: For villa no 111,123,125 use purpose 89262

	Engineer	Project Manager	Purcahse	MD
Prepared By:	B.Meenakshi			
Approved By:				
Sign & Date:				

APPROVED
22 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

100 mm.

100 below $\boxed{25}$

$\frac{900}{\boxed{300}} = 3'$

$3' \times 1.5 \times 0.75 (3'')$. $(1\frac{1}{2}'')$

100/25

$1' = 12''$ 12×

$12 \times 25 = 300mm$

25

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No.	20675
DC Date.	18-06-2022
PO No.	89262
PO Date.	26-04-2022
Req ID	77213
Req Date	13-06-2022
Loc Req No	184252

	Description of Goods	HSN/SAC	Qty
1	2237 - Carpentry - wood - Sal wood Beading - other - rft	4409	462
2	2237 - Carpentry - wood - Sal wood Beading - other - rft	4409	99
3			
4			
5			
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SUMMIT SALES LLP
IN WARD
No: 81125
Date: 9/7
Sign:
R.R. DIST.

INWARD	
Inward No: 2301	Dt: 18/6/22
MRN No: 108670	Dt: 20/6/22
Received By:	Sign
(Silver Oak Villas-Part-III)	

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory