PURCHASE DIVISION
Advice for approval for credit to supplier

E

\Date:	8/7/22	Prepared by	Manoj	Serial no.	
Supplier name	Vivid			HO inward no.	
Firm/Company	KNM	Project	Bloomdale	HO received date	
PO/WO date	28/6/22	PO/WO No.	89856	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2377	28/6/22	12391/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			12391/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	10378	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,239/-
Amount E – PO / WO value:			1,2391/-
Amount F – Difference (A – E):			
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	18/7/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj	Prabhakar			
Sign:	Manoj	APPROVED			
Date	8/7/22	1 JUL 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER - PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2377			Transport Mode :
Invoice Date :28/06/2022			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	
Bill to Party			Ship to Party
Address: M/s .KADAKIA AND MODI HOUSING, 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG RD , SECBAD.			GATE PASS NO:2920
GST: 36AAHFK8714A1ZJ			GSTIN :
State : TELANGANA	Code		State : Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
RICOH LASER TONER REFILLING	3707		02	325.00	650.00	117.00	9%	58.50	9%	58.50	767.00
RICOH LASER TONER CHIP	8443		02	200.00	400.00	72.00	9%	36.00	9%	36.00	472.00
					1050.00	189.00					1239.00

INWARD
Inward No: 221 Dt: 28/6/22
MRN No: 1093378 Dt:
Received By: Samarjit Sign:
MODI PROPERTIES

RS. ONE THOUSAND TWO HUNDRED AND THIRTY NINE ONLY...

(RS.1239.00)

	1050.00
70.65	94.50
ADD: SGST 9%	94.50
Total Amount After Tax	1239.00

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 96344
Date: 7/7/22
Sign:

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

VIVID WORLD Hyderabad Narayanguda

Authorized Signatory

Purchase Order

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89856
29.06.22 2:18:59

From Company : **Kadakia and Modi Housing**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAHFK8714A1ZJ

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB
6682-3161/ 6682-3171   92462-15868

Doc No	89856	203048
Doc Date	28-06-2022	
Quote No	Nil	
Quote Date	28-06-2022	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos *Richo*	2.00	325.00	0.00	18.00	767.00
2	3522 - Computers and Peripherals - Toner drum - NA - nos *HP 12A*	2.00	200.00	0.00	18.00	472.00
				Total Order Value . . .		**1,239.00**

Rupees : One Thousand Two Hundred Thirty Nine Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Bloomdale Sy. No. 1139, Shameerpet, Hyd. Take Rd Opp. Orange Bowl Phone. Mobile no. 9100461618 (Mr.Vijay Bhasker - Admin)
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Site use Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Kadakia and Modi Housing***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Vivid World***

Name : ____________

Date : __/__/____

Requisition Form					
Company Name:	Kadakia & Modi housing	Date:	28-06-2022		
Site & Phase :	Bloomdale	Time:			
Supplier:		Req. No.	203048		
Material required before date:		ID No.	77856		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	COMP7995-Peripherals-Toner--Richo--Nos	1	0	1	
2	COMP9929-Peripherals-Laser Toner-Drum-HP-12A-Nos	1	0	1	
3					
4					
5	89856				
6					
7					
8					
9					
10					
Remarks:	This is for site				
	Engineer	Project Manager		Purchase	
Prepared By:	Suneel		APPROVED		
Approved By:			06 JUL 2022		
Sign & Date:			P. PRABHAKAR Sr. MANAGER PURCHASE		