PURCHASE DIVISION
Advice for approval for credit to supplier

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Date:	8/7/22	Prepared by	Manoj	Serial no.	5940
Supplier name	Modi Reality Mallapur HP			HO inward no.	
Firm/Company	SSHP	Project	SHHP	HO received date	
PO/WO date	9/6/22	PO/WO No.	89101	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1008	1/7/22	36,527/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	36,527/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 109046	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	36,527/-
Amount E – PO / WO value:	36,527/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	18/7/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj	Prabhakar			
Sign:	Manoj	APPROVED			
Date	8/7/22	11 JUL 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TRANSIT INVOICE

M/s. MODI REALTY MALLAPUR LLP # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003. **GSTIN/UIN: 36AAEFM1459R1ZP**	Invoice No. 1008	Date: 01/07/2022
	DC No.	DC Date: 01/07/22
	Purchase Order No. 89101	P.O. Date: 09/06/22

Recipient Name: Summit Sales Llp	Mobile No:
Recipient Address: (Chennapally)	

GST:	PAN:	Email:

Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	DIB Board singlephase	4548	18%	13	201	3083.34
2	MCB 10Amps	4603	'	06	70	497
3	Junction Box's	4777	.	240	21	5947
4	pvc stripe connector	4780	'	1200	10	14160
5	TV socket	4796	'	12	37	523
6	4way DIB Board 3phase	4547	'	05	1002	5911
7	Tube Light 4'	4663	'	12	141	1996
8	modular socket 6Amps	4791	'	10	43.20	509
9	Flexible pipe 19mm	4568	'	150	4.20	743
10	Modular Telephone Jack	4795	'	18	18	764
11	Deep Box's	4546	.	75	27	2389
12						
13						
14						
				Transportation Charges		
				Hamali charges		
				CGST		9%
				SGST		9%
				Total		36,527.14

INWARD
Inward No: 18238 Dt: 01/6/22
MRN No: 109046 Dt: 29/6/22
Received By: Sign:
SUMMIT SALES LLP

Amount (in words)

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 96280 Date: 6/7/22 Sign:

For M/s. Modi Realty Mallapur LLP

Authorised Signatory

E. & O.E

Subject to Hyderabad Jurisdiction.

DELIVERY CHALLAN

M/s. MODI REALTY MALLAPUR LLP

H.O. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003.
Tel : 040 - 6633 5551
Site Office: Sy. No.19, Mallapur, Hyderabad - 500 076.

GST : 36AAEFM1459R1ZP

M/s Summit Sales LLP

Site:

DC No. :	1007
Date :	01/07/2022
Vehicle No. :	TS-08 UH 2976
P.O. / W.O. No. :	89101
P.O. / W.O. Date :	9/06/22

Sl. No.	PARTICULARS	Quantity
1	D/B Board single phase	13 no's
2	MCB 10 AMPS	06
3	Junction Box's 25 mm	240
4	Deep Box's 25 mm	75
5	PVC Single Connector	1200
6	TV Socket	12
7	D/Board 3phase	05
8	Tube Light 4'	12
9	Modular Socket 6 Amps	10
10	Flexible pipe 19 mm	150
11	Telephone Jack	18
12		
13	INWARD Inward No: Dt: MRN No: Dt: Received By: Sign:	
14		
15		
16	SUMMIT SALES LLP	

Received the above materials in good condition.

Received by :	
Date :	

Stamp:

SUMMIT SALES LLP R.R. DIST. IN WARD No: 81024 Date: 6/7/22 Sign:

For M/s. Modi Realty Mallapur LLP

Authorised Signatory

PO - 89101

OUTWARD - GATE PASS No. 9721

Date:	31/05/22		Time:		15:00	
Company	Modi Reality Mallapur					
Project/site:	Gulmohar Residency Mallapur					
Destination:	SSLP (Cherlapally)					
Outward No.	Vehicle type		Vehicle No		Vehicle driver	
199	DCm		AP10T7126		Srinivas	
	Material Description		Quantity	Units	Approx. rate	Amount
1	Single phase DB		13	NOS		
2.	10 Amp MCB		06	NOS		
3	Junction Box		240	NOS		
4	Deep Box		75	NOS		
5	Strip connectors		1200	NOS		
6.	flexible pipe		150	Mts		
7	T.V Socke		12	NOS		
8.	Teliphone Socket		18	NOS		
9	4 way D.B Bend		05	NOS		
10.	4 Tube light		12	NOS		
	Total 6 Amp Socket		10	NOS		

Charges/refund	Purpose for transfer	Other details (to be filled by Admin audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date _______
☐For refund from supplier MRN: 109046. 29/6/22	☐Return to supplier for refund	Details of credit note from supplier date _____ & Amount Rs. ____________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. ____________ & date ______
☐Transfer to other site/ project upd ok	Cost of material to be collected: ☐Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. ______________, Amount _______________ date ___________
☐Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☐ No charge	☐for repairs & service	☐Material received by inward no. _________ & date_______ ___________
☐ Other	Details:	Details:

Remarks. This material is sent to SSLP Store Cherlapally

Gate pass approved by	Project manager	Admin in-charge	Security	
Sign:		A. Janaki	Soman	
Received by other site on:	Inward No.	Admin sign:	Security sign.	
01/6/22	18238			
Approved by	Project accountant	Accounts manager	Admin - Audit	MD
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7 Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

pg - 5 of 10

OUTWARD-GATE PASS No. 1721

Date	31/05/22	Time	13:10
Company	Mech Electrical Mallapur		
Project	Sunnates flex drugs Mallapur		
Destination	(Lip Cherlapally)		
Outward	Vehicle type	Vehicle No	Vehicle driver
199	DCM	AP 10 T 7?? C	[illegible]

	Material Description	Quantity	Units	Approx. rate	Amount
1	Single phase DB	13	Nos		
2	16 Amp MCB	80	Nos		
3	Junction Box	240	Nos		
4	Deep Box	75	Nos		
5	Strip Connectors	1500	Nos		
6	Flexible pipe	30	Mtr		
7	T.V Socket	12	Nos		
8	Telephone Socket	12	Nos		
9	[illegible]	[illegible]	Nos		
10	U Tube light	12	Nos		
	Total [illegible] Socket	[illegible]	Nos		

Charges/refund	Purpose of transfer	Other details to be filled by
No charge	Return to supplier for exchange	Material received by inward no. & date
For refund from supplier	Return to supplier for refund	Debit note no. & date & Amount Rs.
Transfer to other site/project	On loan to be returned	Return of material inward no. & date
Transfer to other site/project	Cost of material to be collected: Collect 100% cost - new material; Collect 60% cost - old material; No charges to be collected - Might be deemed to be nil.	GST bills to be raised: Yes / No; GST bill no.; Amount; date
Transfer to another phase of firm/company/project	No charges to be collected	
No charge	For repairs & service	Material received by inward no. & date
Other	Details	

Remarks: (w/s material (?) sent to [illegible] Cherlapally

Gate pass approved by	Project manager	Admin in-charge	Security
Sign:			
Received at other site on	Inward No.	Admin sign	Security sign
01/06/22	1795		
Approved by	Project accountant	Accounts manager	Admin in-charge / M.D
Sign:			

Note: 1. In case of loan the details ... [illegible]

Purchase Order

89101
07.06.22 12:13:53

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Modi Realty Mallapur LLP	**Doc No**	89101	169858
5-4-187/3&4, II nd floor, Soham Mansion, M.G.Road, Secunderabad-03	**Doc Date**	09-06-2022	
	Quote No	NIL	
GSTIN 36AAEFM1459R1ZP	**Quote Date**	03-06-2022	
040-66335551	**SupplyType**	Supply	

Kind Attn : Ram Prasad

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4548 - Electrical - other - Distribution Board - Single Phase - nos	13.00	201.00	0.00	18.00	3,083.34
2	4603 - Electrical - other - MCB - 10Amps - nos	6.00	70.20	0.00	18.00	497.02
3	4777 - Electrical - conducting - Junction Box - 25mm - nos	240.00	21.00	0.00	18.00	5,947.20
4	4546 - Electrical - other - Deep Box - 25mm - nos	75.00	27.00	0.00	18.00	2,389.50
5	4780 - Electrical - conducting - PVC stripe connector - NA - nos	1,200.00	10.00	0.00	18.00	14,160.00
6	4796 - Electrical - other - Modular TV Socket - NA - Nos	12.00	37.00	0.00	18.00	523.92
7	4547 - Electrical - other - Distribution Board - 3 Phase - nos *4way*	5.00	1,002.00	0.00	18.00	5,911.80
8	4663 - Electrical - other - Tubelight fitting - 4ft - nos	12.00	141.00	0.00	18.00	1,996.56
9	4791 - Electrical - other - Modular socket - 6 A - nos	10.00	43.20	0.00	18.00	509.76
10	4568 - Electrical - other - Flexible pipe - 19mm - mtrs *3/4"*	150.00	4.20	0.00	18.00	743.40
11	4795 - Electrical - other - Modular Telephone Jack - NA - Nos	18.00	36.00	0.00	18.00	764.64
					Total Order Value . . .	**36,527.14**

Rupees : Thirty Six Thousand Five Hundred Twenty Seven and Paise Fourteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil

For ***Summit Sales LLP***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Modi Realty Mallapur LLP***

Name : ______

Date : __/__/____

Purchase Order

 10-06-2022 14:49:32 Original / Office Copy / Purchase Div.Copy

Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock repleneshing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ________________

Accepted the above Terms And Conditions

For ***Modi Realty Mallapur LLP***

Name : ________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	03.06.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier	GMR(Gate pass number:9721)	Req.No.	169858
Material required before date:		ID No.	77069

No	Description	Size	Quantity	Units	Inward No	Date
1.	Single phase Distribution Box		13	Nos		
2.	MCB	10Amps	6	Nos		
3.	Junction Box		240	Nos		
4.	Deep box		75	Nos		
5.	Strip connectors		1200	Nos		
6.	Flexible pipe	3/4"	150	Mtrs		
7.	TV socket		12	Nos		
8.	Telephone socket		18	Nos		
9.	Distribution Box	4Way	5	Nos		
10.	Tube light	4'	12	Nos		
11.	Socket	6Amps	10	Nos		

89101

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	
Sign.& Date	03.06.2022	Sign. & Date	

APPROVED
09 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.