PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	11/7/22	Prepared by	Deepa	Serial no.	6084
Supplier name	SSLHP			HO inward no.	
Firm/Company	SOVLHP	Project	SOV-III	HO received date	
PO/WO date	7/7/22	PO/WO No.	89770	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24567	8/7/22	5,179.48	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			5,179.48
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	109404	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5,179.48
Amount E – PO / WO value:			5,179.48
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	18/7/22		
Remarks:	final bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	24567
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	08-07-2022
	PO No.	89770
	PO Date.	07-07-2022
	Req ID	77786
	Req Date	05-07-2022
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Loc Req No	184369

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	60.00	300.00	18	54.00
2	4008 - Consumables - Cleaning Cloth - other - nos Yellow-12 White-12	6307	24	10.00	240.00	0	0.00
3	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	88.20	441.00	18	79.38
4	4006 - Consumables - Bucket - other - nos With Mug	7310	5	231.00	1,155.00	18	207.90
5	4000 - Consumables - Acid - NA - ltrs	2806	20	21.00	420.00	18	75.60
6	4014 - Consumables - Colin - 500ml - nos	3402	10	55.00	550.00	18	99.00
7	4065 - Consumables - Vim bar - NA - nos	3405	2	45.00	90.00	18	16.20
8	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	52.00	312.00	18	56.16
9	4071 - Consumables - Wiper - Other - nos	9603	5	86.00	430.00	18	77.40
10	4001 - Consumables - Air Freshner - NA - nos Odonil	3307	6	52.00	312.00	18	56.16
11	4022 - Consumables - Dettol - NA - nos Hand wash	3401	2	88.00	176.00	18	31.68
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	4,426.00	753.48
	376.74	376.74	Total Invoice Amount	5,179.48	

Rupees : Five Thousand One Hundred Seventy Nine and Paise Fourty Eight Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 96393 Date: 8/7/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 07-07-2022 15:40:58 OI

89770
29.06.22 2:18:58

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89770	184369
Doc Date	07-07-2022	
Quote No	Nil	
Quote Date	02-07-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	60.00	0.00	18.00	354.00
2	4008 - Consumables - Cleaning Cloth - other - nos *Yellow-12 White-12*	24.00	10.00	0.00	0.00	240.00
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	88.20	0.00	18.00	520.38
4	4006 - Consumables - Bucket - other - nos *With Mug*	5.00	231.00	0.00	18.00	1,362.90
5	4000 - Consumables - Acid - NA - ltrs	20.00	21.00	0.00	18.00	495.60
6	4014 - Consumables - Colin - 500ml - nos	10.00	55.00	0.00	18.00	649.00
7	4065 - Consumables - Vim bar - NA - nos	2.00	45.00	0.00	18.00	106.20
8	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	52.00	0.00	18.00	368.16
9	4071 - Consumables - Wiper - Other - nos	5.00	86.00	0.00	18.00	507.40
10	4001 - Consumables - Air Freshner - NA - nos *Odonil*	6.00	52.00	0.00	18.00	368.16
11	4022 - Consumables - Dettol - NA - nos *Hand wash*	2.00	88.00	0.00	18.00	207.68
				Total Order Value . . .		**5,179.48**

Rupees : Five Thousand One Hundred Seventy Nine and Paise Fourty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil

For ***Silver Oak Villas LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Purchase Order

 07-07-2022 15:40:58 Original / Office Copy / Purchase Div.Copy

Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name	Silver Oak Villas	Date:	05-07-2022
Site & Phase	SOV-III	Time:	10:00
Supplier:		Req. No.	184369
Material required before date:	09-07-2022	ID No.	77786

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS4629-Consumables-Cleaning Brush----Nos	5	0	5		
2	CONS6394-Consumables-Toilet cleaner--Harpic-500-ml	5	0	5		
3	CONS6615-Consumables-Cleaning Cloth----Nos	12	0	12		
4	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	5	0	5		
5	CONS2433-Consumable-Plastic Bucket-with mug-White---Nos	5	0	5		
6	CONS4717-Consumables-Acid---1Ltr-Nos	20	0	20		
7	CONS6493-Consumables-Mopping cloth----Nos	12	0	12		
8	CONS6703-Consumables-Colin 500 ml----Nos	10	0	10		
9	CONS7673-Consumables-Detergent --Vim --Nos	4	0	4		
10	CONS9989-Consumables-Phinyl---1 Ltr-Nos	6	0	6		
11	CONS6639-Consumables-Handwash liquid----Nos	6	0	6		
12	CONS6689-Consumables-Wiper----Nos	5	0	5		
13	CONS7227-Consumables-Air Freshner----Nos	12	0	12		

89770

Remarks:	For office use purpose			
	Engineer	Project Manager	Purchase	MD
Prepared By:	K.Tulasi Rani			
Approved By:				
Sign & Date:				

APPROVED
0 1 AUG 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy. No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No.	20980
DC Date.	08-07-2022
PO No.	89770
PO Date.	07-07-2022
Req ID	77786
Req Date	05-07-2022
Loc Req No	184369

	Description of Goods	HSN/SAC	Qty
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
2	4008 - Consumables - Cleaning Cloth - other - nos	6307	24
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
4	4006 - Consumables - Bucket - other - nos	7310	5
5	4000 - Consumables - Acid - NA - ltrs	2806	20
6	4014 - Consumables - Colin - 500ml - nos	3402	10
7	4065 - Consumables - Vim bar - NA - nos	3405	2
8	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
9	4071 - Consumables - Wiper - Other - nos	9603	5
10	4001 - Consumables - Air Freshner - NA - nos	3307	6
11	4022 - Consumables - Dettol - NA - nos	3401	2
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 81195
Date: 12/7/22
Sign:
R.R. DIST.

INWARD

Inward No: 2364 Dt: 8/7/22
MRN No: 109404 Dt: 9/7/22
Received By: Sign:

M H P L-SOV-III