PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/7/22	Prepared by	Deepa	Serial no.	6103
Supplier name	SSLLP			HO inward no.	
Firm/Company	SOVLLP	Project	SOV-III	HO received date	
PO/WO date	6/7/22	PO/WO No.	89743	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24568	8/7/22	5,847.94	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,847.94
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 109392 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,847.94
Amount E – PO / WO value:	6,496.94
Amount F – Difference (A – E):	649/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	18/7/22
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	11/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A

Invoice No.	24568
Invoice Date.	08-07-2022
PO No.	89743
PO Date.	06-07-2022
Req ID	77785
Req Date	05-07-2022
Loc Req No	184370

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	12	231.00	2,772.00	12	332.64
2	7592 - Stationery - other - stamp pad - NA - nos	9612	5	32.00	160.00	18	28.80
3	7533 - Stationery - other - Highlighter - NA - nos	9608	5	20.00	100.00	12	12.00
4	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5	21.00	105.00	18	18.90
5	6100 - Miscellaneous - Plastic Cards - Others - nos		100	5.50	550.00	18	99.00
6	7507 - Stationery - other - Box file - Big - nos		5	44.00	220.00	18	39.60
7	7528 - Stationery - other - Fevistick - NA - nos	9608	5	20.00	100.00	12	12.00
8	4066 - Consumables - Water bottle - NA - nos		20	55.00	1,100.00	18	198.00
9							
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12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	5,107.00		740.94
	370.47	370.47	Total Invoice Amount	5,847.94		

Rupees : Five Thousand Eight Hundred Fourty Seven and Paise Ninty Four Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 96394 Date: 8/7/22 Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 07-07-2022 15:59:06

89743
29.06.22 2:18:57

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G.S.T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	89743	184370
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	06-07-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	05-07-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	12.00	231.00	0.00	12.00	3,104.64
2	7592 - Stationery - other - stamp pad - NA - nos	5.00	32.00	0.00	18.00	188.80
3	7533 - Stationery - other - Highlighter - NA - nos	5.00	20.00	0.00	12.00	112.00
4	7605 - Stationery - other - Whitner Pen - NA - nos	5.00	21.00	0.00	18.00	123.90
5	~~6100 - Miscellaneous - Plastic Cards - Others - nos~~	~~100.00~~	~~5.50~~	~~0.00~~	~~18.00~~	~~649.00~~
6	7507 - Stationery - other - Box file - Big - nos	5.00	44.00	0.00	18.00	259.60
7	7528 - Stationery - other - Fevistick - NA - nos	5.00	20.00	0.00	12.00	112.00
8	4066 - Consumables - Water bottle - NA - nos	30.00	55.00	0.00	18.00	1,947.00
					Total Order Value . . .	**6,496.94**

Rupees : Six Thousand Four Hundred Ninty Six and Paise Ninty Four Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site office purpose.

Completion Date NA

Measurment NA

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	24568	8/7/22	5,847.94
2.			
3.			
4.			
5.			

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Purchase Order

 07-07-2022 15:59:06 Original / Office Copy / Purchase Div.Copy

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Silver Oak Villas	Date:	05-07-2022			
Site & Phase :	SOV-III	Time:	10:00			
Supplier:		Req. No.	184370			
Material required before date:	09-07-2022	ID No.	77785			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	~~STAT4855-Stationary-Erazers----Nos~~	10	0	10		
2	ST~~AT5375-Stationary-Sharpners----~~Nos	10	0	10		
3	~~STAT7304-Stationary-Pen--Cello Fine grip--Nos~~	50	0	50		
4	~~STAT8366-Stationary~~-Binder Clips ---15to25mm&32 mm-Nos	30(M)	0	30		
5	~~STAT1112-Stationary-Pencil----Boxes~~	5	0	5		
6	STAT4663-Stationary-Paper A4----Bundles	12	0	12		
7	STAT7726-Stationary-Stamp Pad----Nos	5	0	5		
8	STAT3400-Stationary-Highlighter----Nos	5	0	5		
9	STAT5329-Stationary-Whitners----Nos 89743	5	0	5		
10	STAT5901-Stationary-Plastic Cards----Nos	100	0	100		
11	STAT6002-Stationary-Box File Big----Nos	5	0	5		
12	STAT8323-Stationary-Fevistick----Nos	5	0	5		
13	CONS3713-Consumables-Water Bottles---1 Ltr-Nos	30	0	30		
Remarks:	For Office Use purpose Blue pens(30) balck (10) Red (10)					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Tulasi Rani					
Approved By:						
Sign & Date:						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	20981
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	08-07-2022
	PO No.	89743
	PO Date.	06-07-2022
	Req ID	77785
GSTIN : 36ADBFS3288A2Z7	Req Date	05-07-2022
	Loc Req No	184370

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	12
2	7592 - Stationery - other - stamp pad - NA - nos	9612	5
3	7533 - Stationery - other - Highlighter - NA - nos	9608	5
4	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5
5	6100 - Miscellaneous - Plastic Cards - Others - nos		100
6	7507 - Stationery - other - Box file - Big - nos		5
7	7528 - Stationery - other - Fevistick - NA - nos	9608	5
8	4066 - Consumables - Water bottle - NA - nos		20
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SUMMIT SALES LLP
IN WARD
No: 81190
Date: 12/7/24
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 2373	Dt: 8/7/22
MRN No: 109393	Dt: 9/7/22
Received By:	Sign:
M H P L-SOV-III	