Date				
Approval limit	Upto 20k	Above 20k	Above 100k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PURCHASE DIVISION

Advice for approval for credit to supplier

2

Date:	12-07-22	Prepared by	prabhakar	Serial no.	6080
Supplier name	Reflecttions electricals. pvt ltd			HO inward no.	
Firm/Company	GVRC LLp.	Project	GVRC	HO received date	
PO/WO date	06-07-22	PO/WO No.	89730	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1301.	06-07-22	12,600/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,600/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	109467-	Proof of delivery matches MRN	☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,600/-
Amount E – PO / WO value:	12,600/-
	-

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **1301**	Dated **6-Jul-2022**
	Delivery Note	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **1301 dt. 6-Jul-2022**	Other References
Consignee (Ship to) **G V Research Centers Pvt Ltd** 5-4187/3&4, Soham Mansion, M G Road, Secunderabad GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. **89730/206071**	Dated **6-Jul-2022**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
Buyer (Bill to) **G V Research Centers Pvt Ltd** 5-4187/3&4, Soham Mansion, M G Road, Secunderabad GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED D/L Wave 15W 6500K D541565**	940511	12 %	**15.0000 nos**	750.00	nos	**11,250.00**
	OUTPUT CGST						**675.00**
	OUTPUT SGST						**675.00**

INWARD
Inward No: 9551 Dt: 11/7/22
MRN No: 109467 Dt: 12/7/22
Received By: Sign:
PVT LTD.

SUMMIT SALES LLP
IN WARD
No: 9647
Date: 12/7/22
Sign:

DELIVERY CHALLAN

REFLECTIONS ELECTRICALS PVT. LTD.

Bright Ideas

5-4-187/7, M.G. Road, R.P. Road & M.G. Road Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s. G.V. Research Centres Pvt Ltd.
Site: Genome Valley, Hyderabad.

Date: 06/07/22 No.: 283

Invoice No.......................No.of Cases ....Date....................Way Bill No.........................

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	DOC NO: 89730/206071 dt 06/07/22				
1	DS41565 LED D/L 15W 6500K	15	Nos		Invoice No: 1301 dt. 06/07/22

INWARD
Inward No: 9551 Dt: 11/7/22
MRN No: 09467 Dt: 12/7/22
Received By: [signature] Sign: [signature]
G.V.R.C. PVT. LTD.

P/R

SUMMIT SALES LLP R.R. DIST.
IN WARD
No:
Date:
Sign:

Received the above material in Good condition

For REFLECTIONS ELECTRICALS PVT. LTD.

Purchase Order

 07-07-2022 10:47:36 AM Ori

89730
29.06.22 2:18:56

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5000
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	89730	206071
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	06-07-2022	
	Quote No	NIL	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	02-07-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos *D541565-15W*	15.00	750.00	0.00	12.00	12,600.00
		Total Order Value . . .			**12,600.00**

Rupees : Twelve Thousand Six Hundred Only.

Terms and Conditions :-

Specification /	All items shall be of "Gloster"brand, FRLSH grade.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

Accepted the above Terms And Conditions

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

For ***Reflections Electricals Pvt. Ltd.,***

Date : __/__/___

Name : ________ Name : ________

Requisition Form							
Company Name:	GVRC	Date:	02.07.2022				
Site & Phase :	Innopolos	Time:					
Supplier:		Req. No	206071				
Material required before date:	URGENT	ID No	77724				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	ELLE4059-Electrical-False Ceiling Down Lighter-6500K-Wipro-D541565-15W-Nos	15	0	15	750 + 18%		
2							
3							
4							
5	89730						
6							
7							
8							
9							
10							
Remarks:							
	Engineer	Project Manager		Purchase		MD	
Prepared By:	S.Nagamani						
Approved By:	Mr.MAdhu						
Sign & Date:	02.07.2022						

APPROVED
10 JUL 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE