PURCHASE DIVISION

Advice for approval for credit to supplier

E

Date:	12/7/22	Prepared by	Manoj	Serial no.	0L6117
Supplier name	Santosh Tarpaulin			HO inward no.	
Firm/Company	MJMRKInf	Project	GHT	HO received date	
PO/WO date	7/7/22	PO/WO No.	89762	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	189	8/7/22	4,251/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,251/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	109429	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,251/-
Amount E – PO / WO value:	4,251/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	18/7/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	12/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To MEHTA & MODI REALTY KOWKUR LLP 5-4-187/3&4 IInd floor,MG ROAD, SOHAM MANSION, SECUNDERABAD 500003 **GSTIN No. 36ABLFM7631F1Z3**	Invoice No: **189** Invoice Date: 08/07/2022 P.O.No.89762/142042 P.O.Date: 07.07.2022

Sl. No.	**Descriptions**	**Code SAC HSN**	**Qty**	**Rate**	**Amount Rs. Ps.**
1	RAIN COATS	6201	9 NOS	@ 450/-	**4,050.00**

Rupees in words FOUR THOUSAND TWO HUNDRED FIFTY TWO and FIFTY PAISE ONLY	**Total ::**	**4,050.00**
	CGST @2.5%	**101.25**
	SGST @2.5 %	**101.25**
	IGST 18% ::	
	Grand Total ::	**4,252.50**

Receiver Signature & Seal

INWARD
Inward No: 12788 Dt: 08/07/22
MRN No: 109929 Dt: 11/07/22
Received By: Sign.
MEHTA & MODI REALTY KOWKUR LLP
16:43

For SANTHOSH TARPAULIN

Authorized Signatory

SUMMIT SALES LLP
R.R. DIST.
IN WARD
No: 96463
Date: 12/7/22
Sign:

Purchase Order

 07-07-2022 15:40:58

89762
29.06.22 2:18:57

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabac
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	89762	142042
Doc Date	07-07-2022	
Quote No	Nil	
Quote Date	07-07-2022	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4052 - Consumables - Raincoats - NA - nos	9.00	450.00	0.00	5.00	4,252.50
					Total Order Value . . .	**4,252.50**

Rupees : Four Thousand Two Hundred Fifty Two and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For *Santosh Tarpaulin*

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & modi realty kowkur llp	Date:	05-07-2022			
Site & Phase :	GHT	Time:	12:15			
Supplier:	SSLLP	Req. No.	142042			
Material required before	06-07-2022	ID No.	77799			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS6007-Consumables-Rain Coat----Nos 89762	9		9		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	GHT Site work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	ASMA					
Approved By:	A SURESH					
Sign & Date:	06-07-2022					

APPROVED
01 JUL 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE