PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/07/22	Prepared by	MINISH	Serial no.	6131
Supplier name	Nikki Door's			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	22/04/22	PO/WO No.	8765	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	311	11/06/22	48050/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 48,050/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	107959, 108077.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	48,050/-
Amount E – PO / WO value:	48,050/-
Amount F – Difference (A – E):	- NIL -
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	24,000/- Advance Paid, Balance To Pay.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
12 JUL 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

NIKI DOORS

Office: Plot No.99, Line No.9, Prashasan Nagar, Road No.72, Jubilee Hills, Hyderabad - 500 033, T.S.

INVOICE CUM DELIVERY CHALLAN

As Per Section 31(I) of GST Act 2017 & Rule of invoice Rules

Original

Customer Name:
SUMMIT SALES LLP
5-4-187/3&4 2 ND FLOOR M.G.ROAD SECUNDRABAD

GST No. 36ACQFS2044C1Z7

Invoice No. 311 **Date** 11-06-22

Time of Removal:

GST No. 36AAMPJ0229L1ZL

No	Decription of Goods	HSN Code	Qty	Units NO	Rate per Unit	Total Assessable Value
1	SKIN DOORS (82x32)	4418	10	10.00	2,259.00	22,590
	(81x26)		10	10.00	1813	18,130
		Total	20	20.00		40,720

P.O.no
87651

INWARD
Iward No: 18211 Dt: 30/5/22
MRN No: 107959 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 96453
Date: 12/7/22
Sign:
R.R. DIST.

INWARD
Iward No: 18247 Dt: 2/6/22
MRN No: 108077 Dt:
Received By: Sign:
SUMMIT SALES LLP

E & O.E

Total GST Rs. 7,330

Rupees:

Discount	%	-
CGST	9 %	3,665
SGST	9 %	3,665
IGST	%	-
Grand Total		48,050

Grand Total FORTY EIGHT THONSAND AND FIFTY RUPEES ONIY

Vehicle No : TS09UD2788 **LR No :** **Date :** 11-06-22 **Transport:**

Bank Details : IDBI BANK, Branch : Habsiguda
C.A. A/c. 044610200013378 , IFS Code : IBKL0000446

Certified that the Particulars given above are true and correct and that the amount indicated represent that Price actually charged and there is no flow of additional consideration directly or indirectly from the buyer.

Subject to Hyderabad Jurisdiction

For **Niki Doors**

HYDERABAD ★ NIKI DOORS

Authorised Signature

Purchase Order

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87651
20.04.22 3:07:37

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details

NIKI DOORS

Plot no 99, Lane 9, Prashanth Nagar, Road no 72, Jubli Hills, Hyderabad, Telangana.

GSTIN 36AAMPJ0229L1ZL

9866009933 9866009933

Doc No	87651	169671
Doc Date	22-04-2022	
Quote No	Nil	
Quote Date	22 04-2022	
SupplyType	Supply	

Kind Attn : J. Sunil Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	10.00	2,259.00	0.00	18.00	26,656.20
2	2360 - Carpentry - doors - Panel Doors - Others - Nos *26"x80", calucated standerd size 26"x81"*	10.00	1,813.00	0.00	18.00	21,393.40
				Total Order Value . . .		**48,049.60**

Rupees : Fourty Eight Thousand Fourty Nine and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	All drros will be 2 panel with mango wood frame, 32 mm thickness, filing will be hardwood, masonite skin original both site, Rate per sft is Rs 146/- including GST
Payment Terms	50% Advance balance after delivery
Tax	GST included in the above prices
Delivery Date	With in 10 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year replacement warranty
Advance Paid	Rs. 24,000-00 by cheque..........
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order is for Stock replanish purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
25 APR 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☑ Replenishing SSLLP stock
☐ Other

Cony

For *Summit Sales LLP*

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For *NIKI DOORS*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	06.04.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169671
Material required before date:		ID No.	75424

No	Description	Size	Quantity	Units	Inward No	Date
1	Non WPC- panel door Internal bedroom	32"x82"	10	Nos		
2	Non WPC- panel door Internal bathroom	26"x80"	10	Nos		

Remarks: For Stock repleneshing purpose.

8765

Prepared By	Vanajakshi	Approved by	
Sign.& Date	06.04..2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
09 APR 2022
SOHAM MODI
MANAGING DIRECTOR