

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 12/07/22		Prepared by: MINISH		Serial no. 6130	
Supplier name: NIKI Doors.				HO inward no.	
Firm/Company: SLLP.		Project: SMLLP.		HO received date	
PO/WO date: 30/04/22		PO/WO No. 87853.		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	313.	15/06/22	3,45,894/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 3,45,894/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 107684, 108078, 108198, 108079, 109432	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 3,45,894/-

Amount E – PO / WO value: 3,45,894/-

Amount F – Difference (A – E): -NIL-

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 1,72,900/- Advance Paid, Balance to Pay.

Remarks: Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

$$26 \times 80 = 10 \checkmark$$

$$26 \times 82 = 06 \checkmark$$

$$\text{In } \frac{18248}{2|6|22} - 32 \times 82 = 31 \checkmark$$

$$26 \times 82 = 14 \checkmark$$

$$\text{Dn. } \frac{18254}{6|6|22} - 38 \times 80 = 25 \checkmark$$

$$\text{In. } - \frac{18406}{11|7|22}$$

$$26 \times 80 = \begin{array}{r} 125 \\ 10 \end{array}$$

$$\hline 135 \text{ total.}$$

Tax

Delivery Date

With in 8 days

Delivery Location

Summit Housing LLP

Chertapally,Behind Kingston PG college, Hyderabad

Phone.

9618244433, Hamendra

Penalty For Delay

Nil

Transportation Cost

Extra.

Warranty

1 yr

Advance Paid

Rs. 47,250-00, by cheque/RTGS.....

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for

Completion Date

Nil

Measurement

Nil

Security

Nil

Remarks

'Original Invoice + copy of proof of delivery is required to process invoice for payment. DO NOT must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For MDs AP

☐ High Value/qty

☒ Po/Req. proc

☐ Approval for t

☐ Replenishing

☐ Other

For **Summit Sales LLP**

Authorised Signatory



Name :

Name :

Accepted th

For **ELEGJ**

NIKI DOORS

Office: Plot No.99, Line No.9, Prashasan Nagar, Road No.72, Jubilee Hills, Hyderabad - 500 033, T.S.

INVOICE CUM DELIVERY CHALLAN

As Per Section 31(I) of GST Act 2017 & Rule of invoice Rules

Original

Customer Name:

SUMMIT SALES LLP

5-4-187/3&4 2 ND FLOOR M.G.ROAD SECUNDRABAD

Invoice No.

313

Date

15-06-22

GST No. 36ACQFS2044C1Z7

Time of Removal:

GST No. 36AAMPJ0229L1ZL

No	Decription of Goods	HSN Code	Qty	Units NO	Rate per Unit	Total Assessable Value
1	SKIN DOORS (82x32) (81x26)- (82x26) (80x38)	4418	60 20 30 25	60.00 20.00 30.00 25.00	2,259.00 1813 1836 2650	135,540 36,260 55,080 66,250

Pono

87853

INWARD
Inward No: 8185 Dt: 24/5/22
MRN No: 107684 Dt:
Received By: Sign:
SUMMIT SALES LLP

INWARD
Inward No: 8247 Dt: 2/6/22
MRN No: 108078 Dt:
Received By: Sign:
SUMMIT SALES LLP

INWARD
Inward No: 8254 Dt: 6/6/22
MRN No: 108198 Dt:
Received By: Sign:
SUMMIT SALES LLP

INWARD
Inward No: 8248 Dt: 2/6/22
MRN No: 108029 Dt:
Received By: Sign:
SUMMIT SALES LLP

E & O.E

Total GST Rs. 52,764

Rupees:

Grand THREE LAKHS FORTY FIVE THONSAND EIGHT HUNDRED AND
Total NINTYFOUR RUPEES ONLY

Vehicle No: TS09UD2788 LR No:

Date: 15-06-22 Transport:

Bank Details : IDBI BANK, Branch : Habsiguda

C.A. A/c. 0446102000013378 , IFS Code : IBKL0000446

Certified that the Particulars given above are true and correct and that the amount indicated represent that Price actually charged and there is no flow of additional consideration directly or indirectly from the buyer.

Subject to Hyderabad Jurisdiction

For Niki Doors

No. 96452
Dt: 12/7/22

Authorised Signature

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Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		28.04.2022	
Site & Phase :		SHLLP		Time:		10:57	
Supplier				Req.No.		169748	
Material required before date:				ID No.		76048	
No	Description	Size	Quantity	Units	Inward No	Date	
1.	Non WPC-Panel door- Internal,bedroom	32"x82"	60 ✓	Nos			
2.	Non WPC-Panel door	26"x82"	30	Nos			
3.	Non WPC-Panel door- Internal,bathroom	26"x80"	20 ✓	Nos			
4.	Non WPC-Panel door-Internal,Main door	38"x80"	25 ✓	Nos			
Remarks: For stock replenishig purpose.							
Prepared By		Vanajakshi		Approved by			
Sign.& Date		28.04.2022		Sign. & Date			



Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order



20.04.22 3:07:39

Page(s) 1 Of 1

02-05-2022 15:35:34

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
NIKI DOORS Plot no 99, Lane 9, Prashanth Nagar, Road no 72, Jubli Hills, Hyderabad, Telangana. GSTIN 36AAMPJ0229L1ZL 9866009933 9866009933	Doc No	87853	169748
	Doc Date	30-04-2022	
	Quote No	Nil	
	Quote Date	28-04-2022	
	SupplyType	Supply	

Kind Attn : J. Sunil Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	60.00	2,259.00	0.00	18.00	159,937.20
2 2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80", calucated standerd size 26"x81"	20.00	1,813.00	0.00	18.00	42,786.80
3 2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	30.00	1,836.00	0.00	18.00	64,994.40
4 2360 - Carpentry - doors - Panel Doors - Others - Nos 38"x80",calucated standerd size 38"x81"	25.00	2,650.00	0.00	18.00	78,175.00
Total Order Value . . .					345,893.40

Rupees : Three Lakh(s) Fourty Five Thousand Eight Hundred Ninty Three and Paise Fourty Only.

Terms and Conditions :-

Specification /	All dros will be 2 panel with mango wood frame, 32 mm thickness, filing will be hardwood, masonite skin original both site, Rate per sft is Rs 146/- including GST
Payment Terms	50% Advance balance after delivery
Tax	GST included in the above prices
Delivery Date	With in 10 days
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Nil
Warranty	One year replacement warranty
Advance Paid	Rs. 1,72,900-00 by cheque.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order is for Stock replanish purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above terms And Conditions

For **NIKI DOORS**

Name : _____

Date : __/__/__

