PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	12-07-22	Prepared by	Prabhakar	Serial no.	6079
Supplier name	SANTOSH TARPAULIN.			HO inward no.	
Firm/Company	GVRCLLP.	Project	GVRC	HO received date	
PO/WO date	07/07/22	PO/WO No.	89767	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	188	08/07/22	9282/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	9282/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 109465. Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9282/-
Amount E – PO / WO value:	9282/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	17/07/22
Remarks:	Final bill.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		[signature]			
Date		APPROVED 12 JUL 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To G V RESERCH CENTERS PVT LLP 5-4-187/3&3 IInd floor SOHAM MANSION MG ROAD SECUNDERABAD 500003 **GSTIN No. 36AAHCG4562D1ZP**	Invoice No: **188** Invoice Date: 08/07/2022 P.O.No.89767/206079 P.O.Date: 07.07.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	RAIN COATS	6201	15 NOS	@ 450/-	**6,750.00**
2	UMBRELLA	4064	7 NOS	@ 280/-	**1,960.00**

Rupees in words NINE THOUSAND TWO HUNDRED EIGHTY TWO and SEVENTY PAISE ONLY

Total ::	**8,710.00**
CGST@2.5+6 %	**168.75+117.6**
SGST@2.5+6 %	**168.75+117.6**
IGST 18% ::	
Grand Total ::	**9,282.70**

Receiver Signature & Seal

SUMMIT SALES LLP
IN WARD
No: 96473
Date: 12/7/22
Sign:
R.R. DIST.

For SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No: 9552 Dt: 11/7/22
MRN No: 109465 Dt: 12/7/22
Received By: Sign:

Purchase Order

 07-07-2022 15:40:58

89767
29.06.22 2:18:57

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	89767	206079
Doc Date	07-07-2022	
Quote No	Nil	
Quote Date	07-07-2022	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4052 - Consumables - Raincoats - NA - nos	15.00	450.00	0.00	5.00	7,087.50
2	4064 - Consumables - Umbrella - other - nos	7.00	280.00	0.00	12.00	2,195.20
					Total Order Value . . .	**9,282.70**

Rupees : Nine Thousand Two Hundred Eighty Two and Paise Seventy Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Staff purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Date : __/__/____

Requisition Form

Company Name:	GVRC						
Site & Phase:	Innopolis	Date	06.07.2022				
Supplier:		Time	10:30				
Material required before date:	08.07.2022	Req. No.	206079				
		ID No.	77788				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS6007-Consumables-Rain Coat----Nos 89767	15	0	15			
2	CONS5716-Consumables-Umbrella----Nos	7		7			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	Towards Staff purpose						
	Engineer	Project Manager	Purchase		MD		
Prepared By:	Sridevi						
Approved By:	T Madhu						
Sign & Date:	06.07.2022						

APPROVED
07 JUL 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE