PURCHASE DIVISION
Advice for approval for credit to supplier

8

Date:	12/7/22	Prepared by	Manoj	Serial no.	6123
Supplier name	SSLLP			HO inward no.	
Firm/Company	MRPLLP	Project	NGH	HO received date	
PO/WO date	22/6/22	PO/WO No.	89355	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24378	28/6/22	2,242/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,242/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 109023	Proof of delivery matches MRN ☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,242/-
Amount E – PO / WO value:	~~2,242~~/- 5,776.71/-
Amount F – Difference (A – E):	3,534.51/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	18/7/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	12/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	24378
Modi Realty Pocharam LLP	Invoice Date.	28-06-2022
Nilgiri Heights, Pocharam, 500088	PO No.	89355
	PO Date.	22-06-2022
	Req ID	77312
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	17-06-2022
	Loc Req No	182007

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	6	231.00	1,386.00	12	166.32
2	7544 - Stationery - other - Marker - NA - nos	9608	12	16.00	192.00	18	34.56
	Red-6 Black-6						
3	7512 - Stationery - other - CD Marker - NA - nos	9608	6	18.90	113.40	12	13.60
4	7593 - Stationery - other - Stapler - other - nos	9608	1	195.00	195.00	18	35.10
	Big						
5	7584 - Stationery - other - Scribbling Pads - other -		6	15.00	90.00	18	16.20
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,976.40	265.78
	132.89	132.89	Total Invoice Amount	2,242.19	

Rupees : Two Thousand Two Hundred Fourty Two and Paise Nineteen Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 96022
Date: 28/6/22
Sign:

DELIVERY CHALLAN

Summit Sales LLP

#3-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Realty Pocharam LLP

Nilgiri Heights, Pocharam, 500088

GSTIN : 36ABIFM1836H1Z7

DC No	20813
DC Date	28-06-2022
PO No	89355
PO Date	22-06-2022
Req ID	77312
Req Date	17-06-2022
Loc Req No	182007

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	6
2	7544 - Stationery - other - Marker - NA - nos	9608	12
3	7512 - Stationery - other - CD Marker - NA - nos	9608	6
4	7593 - Stationery - other - Stapler - other - nos	9608	1
5	7584 - Stationery - other - Scribbling Pads - other - nos		6
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 11416 Dt: 28/06/22
MRN No: 09023 Dt: 29-6-22
Received By: [illegible] Sign:
NILGIRI HEIGHTS

SUMMIT SALES LLP
IN WARD
No: 81205
Date: 12/7/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

89355
07.06.22 12:13:54

Copy

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunde
G S T No : 36ABIFM1836H1Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89355 182007
Doc Date	22-06-2022
Quote No	Nil
Quote Date	22-06-2022
SupplyType	Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	88.20	0.00	18.00	624.46
2 4035 - Consumables - Harpic - Cleaner - 500ml - nos	4.00	55.00	0.00	18.00	259.60
3 4022 - Consumables - Dettol - NA - nos	4.00	80.00	0.00	18.00	377.60
4 4001 - Consumables - Air Freshner - NA - nos *odonil*	4.00	52.00	0.00	18.00	245.44
5 4009 - Consumables - Coconut Broom - other - nos	6.00	16.75	0.00	0.00	100.50
6 4040 - Consumables - Mopping Cloth - NA - nos *White-12 yellow-12*	24.00	16.75	0.00	5.00	422.10
7 4000 - Consumables - Acid - NA - ltrs	6.00	21.00	20.00	18.00	118.94
8 4065 - Consumables - Vim bar - NA - nos	2.00	45.00	0.00	18.00	106.20
9 4059 - Consumables - Surf Detergent Powder - NA - kgs	4.00	30.00	0.00	18.00	141.60
10 4003 - Consumables - Bombay Broom - Big - nos	6.00	88.20	0.00	0.00	529.20
11 4071 - Consumables - Wiper - Other - nos	6.00	86.00	0.00	18.00	608.88
12 7555 - Stationery - other - Paper - A4 - bundles	6.00	231.00	0.00	12.00	1,552.32
13 7544 - Stationery - other - Marker - NA - nos *Red-6 Black-6*	12.00	16.00	0.00	18.00	226.56
14 7512 - Stationery - other - CD Marker - NA - nos	6.00	18.90	0.00	12.00	127.01
15 7593 - Stationery - other - Sta[illegible] - other - nos *Big*	1.00	195.00	0.00	18.00	230.10
16 7584 - Stationery - other - Stamping Pads - other - nos	6.00	[illegible]	0.00	18.00	106.20

Total Order Value . . . **5,776.71**

Rupees : Five Thousand Seven Hundred Seventy Six and Paise Seventy One Only.

PART DELIVERY DETAILS

S.no.	Bill no.		
1.	24317	21/6/22	3,564.80/-
2.	24378	28/6/22	2,242,91/-
3.			
4.			
5.			

For *Modi Realty Pocharam LLP*
Authorised Signatory

Name

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name

Date / /

Purchase Order

[illegible] 30-06-2022 16:2[illegible]

Original / Office Copy / Purchase Div Copy

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price
Delivery Date	Next Working Day
Delivery Location	Nilgiri Heights pocharam Phone 9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications Above order for Site office purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For *Modi Realty Pocharam LLP*

Authorised Signatory

Name

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name

Date __/__/__

Requisition Form

Company Name	MRPLLP						
Site & Phase	NGH	Date	17-06-2022				
Supplier		Time	5:16				
Material required before	Urgent	Req. No.	182007				
		ID No	77312				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS2830-Consumables-Lizol 1 liter----Nos	6	0	6			
2	CONS6394-Consumables-Cleaner--Harpic-500-ml	2000	0	2000			
3	CONS6639-Consumables-Handwash--Dettol--Nos	6	0	6			
4	CONS7227-Consumables-Air Freshner-Odonil----Nos	6	0	6			
5	CONS9057-Consumables-Coconut Brooms----Nos	6	0	6			
6	CONS6493-Consumables-Mopping cloth--- Nos	12	0	12			
7	CONS6615-Consumables-Cleaning Cloth----Nos	12	0	12			
8	CONS4717-Consumables-ACID---1Ltr-Nos	6	0	6			
9	CONS7673-Consumables-Soap Detergent --Vim --Nos	2	0	2			
10	CONS9748-Consumables-Detergent powder---500-Gms	6	0	6			
11	CONS6596-Consumables-Bombay Brooms Big ----Nos	6	0	6			
12	CONS6689-Consumables-Wiper----Nos	6	0	6			
13	STAT4663-Stationery Items-Paper A4----Bundles	6	0	6			
14	STAT5876-Stationery Items-Permanent Marker ---Red-Nos	6	0	6			
15	STAT2767-Stationery Items-Permanent Marker ---Black-Nos	6	0	6			
16	STAT3692-Stationery Items-CD Marker----Nos	6	0	6			
17	STAT8951-Stationery Items-Stapler Big-45----Nos	1	0	1			
	STAT5222-Stationery Items-Scribling Pads----Nos	6	0	6			
Remarks	For site use purpose.						
	Engineer	Project Manager		Purchase		MD	
Prepared By	ANIL.M	G VIjay raj					
Approved By							
Sign & Date							

89355

APPROVED
30 JUN 2022
P. PRABHAKAR
MANAGER PURCHASE