## Remarks from site on the 'Requisition by Site Report' of purchase division

| Company:  |             | Aedis Developers LLP |                         |  | Date:         |                            |                                    | 09-07-2022                      |               |              |                       |  |  |
|---|-------------|----------------------|-------------------------|--|---------------|----------------------------|------------------------------------|---------------------------------|---------------|--------------|-----------------------|--|--|
|   |             | MGA                  |                         |  | Prepared by:  |                            |                                    | Pushpalatha                     |               |              |                       |  |  |
| Report From / To 02-07  |             | 02-07-2              | 2022 to 08-07-20        | 22 A                                   | Approved by:  |                            |                                    | Sarwar                          |               |              |                       |  |  |
| Report Date 09-07-  |             |                      | 2022                    |  |               |                            |                                    |                                 |               |              |                       |  |  |
| List of requisitions numbers missing in the report:   |             |                      |                         |  |               |                            |                                    |                                 |               |              |                       |  |  |
| List of requisitions where PO/WO not prepared 3 working days after requisition:   |             |                      |                         |  |               |                            |                                    |                                 |               |              |                       |  |  |
| Req No.   |             |                      |                         |  | n Description |                            |                                    | Reason for not preparing PO/WO# |               |              |                       |  |  |
|   |             |                      |                         |  |               |                            |                                    |                                 |               |              |                       |  |  |
|   |             |                      |                         |  |               |                            |                                    |                                 |               |              |                       |  |  |
| List of requis  | itions wh   | oro DOA              | VO is prepared a        | nd items have                          | e not         | heen received              | d at                               | site he                         | vond the      | lea          | d time                |  |  |
| List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:  Req No.   Req Date   Serial no of   Item Description   Details of discussion with supplied |             |                      |                         |  |               |                            |                                    |                                 |               |              | nnlier <sup>s</sup>   |  |  |
| Red Date  |             | Date                 | item in Req.            | nem Description                        |               | iption                     | zerano or disensoron with supplier |                                 |               |              |                       |  |  |
| Nil   |             |                      |                         |  |               |                            |                                    |                                 |               |              |                       |  |  |
|   |             |                      |                         |  |               |                            |                                    |                                 |               |              |                       |  |  |
|   |             |                      |                         |  |               |                            |                                    |                                 |               |              |                       |  |  |
|   |             |                      |                         |  |               |                            |                                    |                                 |               |              |                       |  |  |
|   |             |                      |                         |  |               |                            |                                    |                                 |               |              |                       |  |  |
|   |             |                      |                         |  |               |                            |                                    |                                 |               |              |                       |  |  |
|   |             |                      |                         |  |               |                            |                                    |                                 |               |              |                       |  |  |
| No. of gate p   |             | veek:                | Nil                     | F                                      | rom No.       |                            | -                                  | To N                            | Ο.            | -            |                       |  |  |
| Delivery van  | site visit  | on                   | 04th 07th               |  |               |                            |                                    |                                 |               |              |                       |  |  |
| Inward report (MRN/other) & stock report emailed in pdf format to purchase?   |             |                      |                         |  |               |                            |                                    |                                 |               | Yes / No     |                       |  |  |
| Items not ord   | ered but    | received             |                         |  |               |                            |                                    |                                 |               | -            |                       |  |  |
| Other correct   |             |                      |                         |  |               |                            |                                    |                                 |               |              |                       |  |  |
| Details of ste  | el & cem    | ent stock            |                         |  |               |                            |                                    |                                 |               |              |                       |  |  |
| Sl. No  | Tor size    | e                    | Wt per mtr<br>kgs       | Wt. for 12 m<br>rod – kgs              | ntr           | Stock at site - no of rods |                                    | Stock at site in Kgs            |               |              | Previous stock in Kgs |  |  |
| 1.  | 8mm         |                      | .395                    |  | .74           |                            | 1                                  | - B-                            |               |              |                       |  |  |
| 2.  | 10mm        |                      | .617                    |  | 404           |                            | +                                  |                                 |               |              |                       |  |  |
| 3,  | 12mm        |                      | .89                     |  | .68           |                            |                                    |                                 |               |              |                       |  |  |
| 4.  | 16mm        |                      | 1.58                    |  | .96           |                            | +                                  |                                 |               | -            |                       |  |  |
| 5.  | 20mm        |                      | 2.47                    |  | .64           |                            |                                    |                                 |               |              |                       |  |  |
| 6.  | 25mm        |                      | 3.86                    |  | .32           |                            | +                                  |                                 |               | -            |                       |  |  |
| 7.  | 32mm        |                      | 6.32                    |  | .84           |                            | +                                  |                                 |               | -            |                       |  |  |
| 8.  | Binding     | wire                 |                         | 73                                     |               |                            | -                                  |                                 |               | -            |                       |  |  |
| OPC stock   | ck OPC last |                      | OPC last<br>weeks stock |  |               | PPC/PSC<br>stock           |                                    |                                 |               | PPC/PSC last |                       |  |  |
| Details   |             |                      | Project Manager         |  |               |                            |                                    | 7/Manages                       |               | weeks stock  |                       |  |  |
| Sign  |             |                      |                         |  |               | Admin Officer/Manager      |                                    |                                 | CI            | Admin Audit  |                       |  |  |
| Date  |             |                      | 09-07-2022              |  |               | 09-07-2022                 |                                    |                                 |               |              |                       |  |  |
| Notes: 1. * Send  | a copy of t | he missing           | requisitions to Purcha  | this report to purchase@modiproperties |               |                            |                                    | com                             | ashaira@madia |              |                       |  |  |

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, asharya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/mput, 8 Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO - the proposition of this report within one week. 10. Follow up for WO - the proposition of th

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