PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/7/22	Prepared by	Manoj	Serial no.	6176
Supplier name	Roshni Electricals			HO inward no.	
Firm/Company	MMRKAMP	Project	GHT	HO received date	
PO/WO date	5/7/22	PO/WO No.	89695	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	6677	6/7/22	4,301/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			4,301/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	109369	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4,301/-
Amount E – PO / WO value:			4,301/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	18/7/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	13/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

ROSHINI ELECTRICALS
4-3-39, Ashoka Building
Old Bhoiguda,
R.PRoad Secunderabad-500003
GSTIN/UIN: 36AAEFR1986J1ZS
State Name : Telangana, Code : 36
E-Mail : mattachandan@yahoo.co.in

Invoice No. **6677**	Dated **6-Jul-2022**
Delivery Note	Mode/Terms of Payment **Credit**
Supplier's Ref. **6677**	Other Reference(s)
Buyer's Order No. **Doc-89695 // 141950**	Dated **6-Jul-2022**
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Buyer
MEHTA & MODI REALTY KOWKUR LLP
5-4-187/3&4, II ND FLOOR , MG ROAD
SOHAM MANSION, SECUNDERABAD-500003
GSTIN/UIN : 36ABLFM7631F1Z3
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Exhust Fan** *Vento-O-4* *Wadbros*	8414	**2.0 nos**	1,822.50	nos	**3,645.00**
	CGST					**328.05**
	SGST					**328.05**
	Less : ***ROUND OFF***					**(-)0.10**
	Total		**2.0 nos**			**₹ 4,301.00**

INWARD
Inward No: 2778 Dt: 06/07/22
MRN No: 109369 Dt: 08/07/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
17:47

Amount Chargeable (in words)

E. & O.E

INR Four Thousand Three Hundred One Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8414	3,645.00	9%	328.05	9%	328.05	656.10
Total	**3,645.00**		**328.05**		**328.05**	**656.10**

Tax Amount (in words) : **INR Six Hundred Fifty Six and Ten paise Only**

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 96466
Date: 12/7/22
Sign:

Company's Bank Details
Bank Name : **Kotak Mahindra Bank**
A/c No. : **05542000001758**
Branch & IFS Code : **SD ROAD & KKBK0000554**

for ROSHINI ELECTRICALS

Authorised Signatory

Declaration
1.Goods once sold will not be taken back.,

This is a Computer Generated Invoice

Purchase Order

 05-07-2022 15:53:12

email

89695
29.06.22 2:18:56

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5(
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Roshini Electricals RP Road, Secunderabad-500003	**Doc No**	89695	141950
	Doc Date	05-07-2022	
	Quote No	nil	
GSTIN 36 AAEFR1986J1ZS	**Quote Date**	05-07-2022	
040-40206452 9849090826	**SupplyType**	Supply	

Kind Attn : Chandan Matta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4561 - Electrical - other - Exhaust fan - other - nos *6"x6"*	2.00	1,822.50	0.00	18.00	4,301.10
			Total Order Value . . .			**4,301.10**

Rupees : Four Thousand Three Hundred One and Paise Ten Only.

<u>Terms and Conditions :-</u>

Specification / Brand	Brand will be SIRRACO wall mounted .
Payment Terms	100% as advance payment
Tax	GST Included in the above prices
Delivery Date	With in 4 days
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included by US
Warranty	One year
Advance Paid	Rs. 4,300-00, by cheque.......
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for club house cafeteria and open lounge inside fixing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Roshini Electricals***

Name : ______________________

Date : __/__/____

Purchase Order

 05-07-2022 15:53:12 Original / Office Copy / Purchase Div.Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Roshini Electricals
RP Road, Secunderabad-500003

GSTIN 36 AAEFR1986J1ZS
040-40206452 9849090826

Doc No	89695	141950
Doc Date	05-07-2022	
Quote No	nil	
Quote Date	05-07-2022	
SupplyType	Supply	

Kind Attn : Chandan Matta

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Advance Paid	Rs. 4,300-00, by cheque.......
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Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Roshini Electricals***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	07-06-2022
Site & Phase :	GHT	Time:	13.30
Supplier	Roshan Electricals	Req. No.	141950
Material required before date:	08-06-2022	ID No.	77080

No	Description	Size	Quantity	Units	Inward No	Date
1	WADBROS MAKE (white or ivory colour)					
2	KITCHEN STAR EXCAUST FAN	6'' X 6''	02	Nos		
3	WALL MOUNTED					
4						
5						
6						
7						
8						
9						
10						

8960

2150 / 18221 181

Remarks: - For GHT Site Club house Cafeteria & Open lounge inside fixing purpose (Supplier contact no 8019001319)

Prepared By	A Suresh	Approved by	
Sign.& Date	07-06-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
0 7 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE