

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 13/2/22		Prepared by: [Signature]		Serial no. 6172	
Supplier name: [Blank]		Project: GHT		HO inward no. [Blank]	
Firm/Company: MIMRK [Blank]		PO/WO No. 89738		HO received date [Blank]	
PO/WO date: 6/2/22		Scan ID. [Blank]		[Blank]	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24537	7/2/22	3,983/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		3,983/-
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report		
MRN nos.: 109363	Proof of delivery matches MRN ☒ Yes ☐ No	

Amount B – Other Credits : Transportation charges		-
Amount C – Other Debits :		-
Amount D (D=A+B-C) – Amount to be credited to the supplier:		3,983/-
Amount E – PO / WO value:		3,983/-
Amount F – Difference (A – E):		-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other
Payment – due date		18/2/22
Remarks:		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[Signature]				
Sign:	[Signature]				
Date	13/2/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

2512

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		24537		
Mehta & Modi Realty Kowkur LLP				Invoice Date.		07-07-2022		
Sy No. 196, Kowkur, Hyderabad, 500010				PO No.		89738		
				PO Date.		06-07-2022		
				Req ID		77530		
				Req Date		01-06-2022		
				Loc Req No		141930		
GSTIN : 36ABLFM7631F1Z3				PAN ABLFM7631F				
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	5	185.00	925.00	18	166.50	
2	2099 - Carpentry - hardware - Fischer - 5mm - pkts	3926	10	170.00	1,700.00	18	306.00	
3	2156 - Carpentry - hardware - S.S. Screws - other - 32 x 8mm		5	150.00	750.00	18	135.00	
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
IGST				CGST		SGST		Total Taxable Amount
				303.75		303.75		Total Invoice Amount
								3,375.00
								607.50
								3,982.50

Rupees : Three Thousand Nine Hundred Eighty Two and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



THE HISTORY OF THE

REIGN OF KING CHARLES THE FIRST

BY SAMUEL JOHNSON

IN THREE VOLUMES. THE SECOND VOLUME.

LONDON:

Printed by A. MILLAR, in Pall-mall.

MDCCLXXII.

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Purchase Order

Page(s) 1 Of 1

07-07-2022 11:16:55 AM

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89738

29.06.22 2:18:57

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	89738	141930
Doc Date	06-07-2022	
Quote No	NIL	
Quote Date	01-06-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2100 - Carpentry - hardware - Fischer - 6mm - pkts	5.00	185.00	0.00	18.00	1,091.50
2 2099 - Carpentry - hardware - Fischer - 5mm - pkts	10.00	170.00	0.00	18.00	2,006.00
3 2156 - Carpentry - hardware - S.S. Screws - other - pkts 32 x 8mm	5.00	150.00	0.00	18.00	885.00
Total Order Value . . .					3,982.50

Rupees : Three Thousand Nine Hundred Eighty Two and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name : _____

Date : __/__/__



Requisition Form

Company Name:		Mehta & Modi Realty Kowkur LLP		Date:		01-06-2022	
Site & Phase :		GHT		Time:		11.23	
Supplier		SSLLP		Req. No.		141930	
Material required before date:			02-06-2022		ID No.		77530
No	Description	Size	Quantity	Units	Inward No	Date	
1	FISHER PLUGHS	6MM	05	Packets			
2	FISHER PLUGHS	5MM	10	Packets			
3	CSK Screws	8/32	05	Packets			
4							
5							
6							
7							
8							
9							
10							
Remarks: - For GHT Site works purpose							
Prepared By		A Suresh		Approved by			
Sign.& Date		31-05-2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 07-07-2022

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

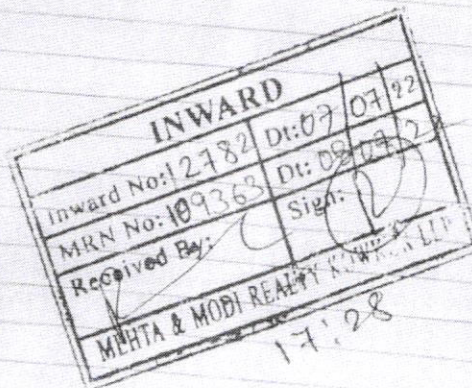
GSTIN: 36ABLFM7631F1Z3

DC No.	20956
DC Date.	07-07-2022
PO No.	89738
PO Date	06-07-2022
Req ID	77520
Req Date	01-06-2022
Lee Req No	141930

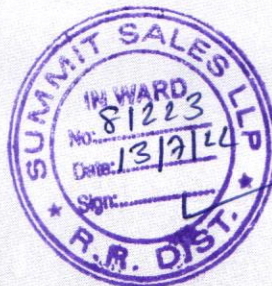
HSN/SAC	Qty
3926	5
3926	10
	5

Description of Goods

- 2100 - Carpentry - hardware - Fischer - 6mm - pkts
- 2099 - Carpentry - hardware - Fischer - 5mm - pkts
- 2156 - Carpentry - hardware - S.S. Screws - other - pkts



Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

