

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 13/07/22		Prepared by: MINISH		Serial no. 6200	
Supplier name: Elegant Enterprises				HO inward no.	
Firm/Company: HMRK LLP		Project: GHT		HO received date	
PO/WO date: 06/07/22		PO/WO No. 89737		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	0153	07/07/22	10,082/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 10,082/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 109448	Proof of delivery matches MRN	☒ Yes ☐ No
------------------	-------------------------------	---

Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 10,082/-

Amount E – PO / WO value: 9,855/-

Amount F – Difference (A – E): 227/-

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 18/07/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

0000

Head Office : Block - A - 413 Shanthi Nagar Apartment, 1-3, Begumpet, Hyderabad - 500 004

IN WARD
No: 96462
Date: 12/7/24
Sign: 

SUMMERIES LLP
R.R. DIST.



Purchase Order

Page(s) 1 Of 1

07-07-2022 10:47:36 AM



89737

29.06.22 2:18:57

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Elegant Enterprises
5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	89737
Doc Date	06-07-2022
Quote No	NIL
Quote Date	30-06-2022
SupplyType	Supply

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4697 - Electrical - wires - Copper wire - NA - mtrs Copper wire 8 gauge- 80mtrs-in kgs	8.70	960.00	0.00	18.00	9,855.36
Total Order Value . . .					9,855.36

Rupees : Nine Thousand Eight Hundred Fifty Five and Paise Thirty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Against Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for Duplex lift earthing work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Date : __/__/__

Requisition Form		MEHTA & MODI REALTY KOWKUR LLP		Date:	30-06-2022		
Company Name:		GHT		Time:	16.35 pm		
Site & Phase :		SSLLP		Req. No.	142023		
Supplier:				ID No.	77634		
Material required before				Qty required	Qty available at site	Order Qty	Inward No
S No	Item						Inward Date
1	ELEC8573-Electrical-Copper Wire---4mm-Mtrs	80	0	80			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:		Copper 8 guage 25x 3 mm Required lift pit earthing work purpose					
		Duplex lift earthing work purpose					
		Engineer		Project Manager	Purchase		MD
Prepared By:		ASMA					
Approved By:		A SURESH					
Sign & Date:		30-06-2022					

APPROVED
01 JUL 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

