PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	13/7/22	Prepared by	Deepa	Serial no.	6212
Supplier name	SSLLP			HO inward no.	
Firm/Company	MEMLLP	Project	GMR	HO received date	
PO/WO date	8/7/22	PO/WO No.	89872	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24580	9/7/22	2,669.80	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2669.80
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 109438	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2669.80
Amount E – PO / WO value:	2669.80
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	18/7/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa	APPROVED			
Sign:	[signature]	15 JUL 2022			
Date	13/7/22	MINISH PARIKH MANAGER-PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		Invoice No.	24580
Modi Reality Mallapur LLP		Invoice Date.	09-07-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076		PO No.	89872
		PO Date.	08-07-2022
		Req ID	77853
GSTIN : 36AAEFM1459R1ZP	PAN AAEFM1459R	Req Date	06-07-2022
		Loc Req No	193436

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	231.00	2,310.00	12	277.20
2	7560 - Stationery - other - Pen - NA - nos	9608	20	3.50	70.00	18	12.60
	blue						
3							
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IGST	CGST	SGST	Total Taxable Amount	2,380.00	289.80
	144.90	144.90	Total Invoice Amount	2,669.80	

Rupees : Two Thousand Six Hundred Sixty Nine and Paise Eighty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 96412 Date: 9/7/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 08-07-2022 15:53:15 Origin

89872
29.06.22 2:19:00

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	89872	193436
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-07-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-07-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	10.00	231.00	0.00	12.00	2,587.20
2	7560 - Stationery - other - Pen - NA - nos *blue*	20.00	3.50	0.00	18.00	82.60
					Total Order Value . . .	**2,669.80**

Rupees : Two Thousand Six Hundred Sixty Nine and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency *Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge* Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site and sales office purpose at GMR site
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	MRMLLP	Date:	06.07.22			
Site & Phase :	GMR	Time:	15:58			
Supplier:		Req. No.	193436			
Material required before date:	08.07.22	ID No.	77853			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STAT4663-Stationary-Paper A4----Bundles	10	0	10		
2	STAT7304-Stationary-Pen-Blue color-Cello Fine grip--Nos PO: 89872	20	0	20		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For site and sales office purpose at GMR site.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Srikanth	ram prasad				
Approved By:		APPROVED BY 06 JUL 2022 M. RAM PRASAD (G.M.R.) Project Manager		APPROVED 08 JUL 2022 MANAGER PURCHASE		
Sign & Date:						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2844C1Z7

Customer / Transporter - Copy

mer Details

Realty Mallapur LLP

No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076

DC No.	20992
DC Date	09-07-2022
PO No.	89872
PO Date	08-07-2022
Req ID	77853
Req Date	06-07-2022
Loc Req No	193436

GSTIN 36AAEFM1459R1ZP

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
2	7560 - Stationery - other - Pen - NA - nos	9608	20
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SUMMIT SALES LLP
IN WARD
No: 81288
Date: 14/7
Sign:
R.R. DIST.

INWARD
MODI REALTY MALLAPUR
Inward No. 8294 Dt. 9/7/22
104438

for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction