PURCHASE DIVISION
Advice for approval for credit to supplier

0

Date:	13/7/22	Prepared by	kavitha	Serial no.	6224
Supplier name	Summit sales llp			HO inward no.	
Firm/Company	Gv one	Project	Gv one	HO received date	
PO/WO date	18/6/22	PO/WO No.	89277	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24300	23/6/22	21,207/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	21,207/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 108883	Proof of delivery matches MRN: ☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21207/-
Amount E – PO / WO value:	21207/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	18/7/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	13/7/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Crescentia Labs PVT LTD	Invoice No.	24300
Plot no. 15-B, MN Park Phase I, Sy No. 230 to 243, Turkapally, Shameerpet, Medchal,Malkajigiri Dist	Invoice Date.	23-06-2022
	PO No.	89277
	PO Date.	18-06-2022
	Req ID	77266
GSTIN : 36AADCB2608M1Z0 PAN AADCB2608M	Req Date	15-06-2022
	Loc Req No	195032

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7578 - Stationery - other - Ring Binder - other - nos		10	187.00	1,870.00	18	336.60
	A3						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,870.00	336.60
	168.30	168.30	Total Invoice Amount	2,206.60	

Rupees : Two Thousand Two Hundred Six and Paise Sixty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 95864
Date: 23/6/22
Sign:

Authorised signatory

Purchase Order

 18-06-2022 13:10:42

89277
07.06.22 12:13:54

From Company : **Crescentia Labs Pvt Ltd**
Plot No.15-B, MN Park Phase-I, Sy No.230 to 243, Turkapally Village, Shamee... ,
Malkajigiri (D).
G S T No. : 36AADCB2608M1ZO

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89277	195032
Doc Date	18-06-2022	
Quote No	Nil	
Quote Date	18-06-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7578 - Stationery - other - Ring Binder - other - nos *A3*	10.00	187.00	0.00	18.00	2,206.60
			Total Order Value . . .			**2,206.60**

Rupees : Two Thousand Two Hundred Six and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	G V One Plot No.15-B, MN Park Phase-I, Sy No. 230 to 243, Turkapally Village, Shameerpet mandal, Medchal Malkajigiri (D) Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For *Crescentia Labs Pvt Ltd*
Authorised Signatory

Name : 21/06/2022

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form							
Company Name:	Crescentia Labs Pvt Ltd.	Date:	15.06.2022				
Site & Phase	GV ONE	Time:	14:20				
Supplier:		Req. No.	195032				
Material required before date:		ID No.	77266				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT8753-Stationery Items-Ring Binder Files---A3&A5-Nos ~~(A3&A4)~~	10	-	10			
2							
3							
4							
5	89277						
6							
7							
8							
9							
10							
Remarks:							
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Md Mursalim Ansari						
Approved By:							
Sign & Date:	15/6/2022						

APPROVED
21 JUN 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Crescentia Labs PVT LTD	DC No.	20742
Plot no. 15-B, MN Park Phase I, Sy No. 230 to 243, Turkapally, Shameerpet, Medchal,Malkajigiri Dist	DC Date.	23-06-2022
	PO No.	89277
	PO Date.	18-06-2022
	Req ID	77266
GSTIN : 36AADCB2608M1Z0	Req Date	15-06-2022
	Loc Req No	195032

	Description of Goods	HSN/SAC	Qty
1	7578 - Stationery - other - Ring Binder - other - nos		10
2			
3			
4			
5			
6			
7			
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 1078	Dt: 24-6-22
MRN No: 108883	Dt: 24-6-22
Received By: Ansari	Sign: Ansari
CRESCENTIA LABS PVT LTD	

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
INWARD
No: 81227
Date: 13/7
Sign:
R.R. DIST.