PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/7/22	Prepared by	vanajakshi	Serial no.	6183
Supplier name	SLhLP			HO inward no.	
Firm/Company	MHPL	Project	MHPL	HO received date	
PO/WO date	12/7/22	PO/WO No.	89954	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24622	12/7/22	718.62	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	718.62
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	109508	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	718.62
Amount E – PO / WO value:	718.62
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	18/7/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Housing Pvt Ltd	Invoice No.	24622
SOV III, Sy no, 11,12,14,15,16,17,18, & 294,,Hyderabad,	Invoice Date.	12-07-2022
	PO No.	89954
	PO Date.	12-07-2022
	Req ID	77879
GSTIN : 36AADCM5906D2Z0 PAN AADCM5906D	Req Date	08-07-2022
	Loc Req No	185251

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2	304.50	609.00	18	109.62
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	609.00	109.62
	54.81	54.81	Total Invoice Amount	718.62	

Rupees : Seven Hundred Eighteen and Paise Sixty Two Only.

SUMMIT SALES LLP
IN WARD
No: 9692
Date: 12/7/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 12-07-2022 12:49:47

89954
29.06.22 2:19:00

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89954	185251
Doc Date	12-07-2022	
Quote No	Nil	
Quote Date	12-07-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3516 - Computers and Peripherals - Mouse - NA - nos	2.00	304.50	0.00	18.00	718.62

Total Order Value . . . **718.62**

Rupees : Seven Hundred Eighteen and Paise Sixty Two Only.

Terms and Conditions :-

Specification /	Logitech
Payment Terms	After delivery
Tax	Included in the above price
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for staff Chandrakanth & Kiran Kumar purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Housing Pvt.Ltd***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________ Name : ______________________ Date : __/__/____

Requisition Form						
Company Name:	MHPL SOV					
Site & Phase :	SOV-III	Date:	08-07-2022			
Supplier:		Time:	02:00			
Material required before date:		Req. No.	185251			
	11-07-2022	ID No.	77879			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP3485-Peripherals-Mouse---Nos 89954	2	0	2		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For staff Chandrakanth and Kiran kumar					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Tulasi Rani					
Approved By:						
Sign & Date:						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Housing Pvt Ltd

SOV III, Sy no. 11,12,14,15,16,17,18, & 294,,Hyderabad.

GSTIN : 36AADCM5906D2Z0

DC No.	21031
DC Date.	12-07-2022
PO No.	89954
PO Date.	12-07-2022
Req ID	77879
Req Date	08-07-2022
Loc Req No	185251

	Description of Goods	HSN/SAC	Qty
1	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2
2			
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INWARD

Inward No: 230	Dt: 12/7/22
MRN No: 109508	Dt: 12/7/22
Received By:	Sign:

M H P L-SOV-III

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 8128
Date: 13/7
Sign:
R.R. DIST.