

PURCHASE DIVISION
Advice for approval for credit to supplier

0

Date:		13/7/22		Prepared by	Kavitha	Serial no.	6221
Supplier name		Praful Sanitary				HO inward no.	
Firm/Company		Gv one		Project	Gv one	HO received date	
PO/WO date		13/6/22		PO/WO No.	89163	Scan ID.	
Sl no.	Bill no.		Bill date		Bill amount	Original attached	
1.	PS/22-23/268		21/06/22		41,299/-	☒ Yes ☐ No	
2.						☐ Yes ☐ No	
3.						☐ Yes ☐ No	
4.						☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):						41,299/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report							
MRN nos.:	108891				Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						41,299/-	
Amount E – PO / WO value:						41,299/-	
Amount F – Difference (A – E):						-	
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date				18/7/22			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	M D		Accountant	Accounts Manager	
Name:	Kavitha						
Sign:	13/7/22						
Date							
Approval limit	Upto 20k	Above 20k	Above 100k		Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

2557

(ORIGINAL FOR RECIPIENT)

3-6-429/6, SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

State Name : Telangana, Code : 36

Mr. S K Raju

Shameerpeta



₹ 4,299.00

<i>E. & O.E</i>

655.72

Authorised Signatory

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

16-06-2022 12:05:40 PM

Origin



89163

07.06.22 12:13:53

From Company : **Crescentia Labs Pvt Ltd**Plot No.15-B, MN Park Phase-I, Sy No.230 to 243, Turkapally Village, Sham
Malkajigiri (D).

G S T No. : 36AADCB2608M1ZO

Supplier Details

Praful Sanitary

3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG

40077300

65526886.

9849624797

Doc No

89163

195030

Doc Date

13-06-2022

Quote No

NIL

Quote Date

08-06-2022

SupplyType

Supply

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 10014 - Plumbing - GI - Tee - 1 1/4 In - nos	5.00	71.70	30.00	18.00	296.12
2 10016 - Plumbing - GI - Union - 1 1/4 In - nos	5.00	290.20	30.00	18.00	1,198.53
3 7069 - Plumbing - GI - Nipple - other - nos 1 1/4" x 4"	5.00	108.00	30.00	18.00	446.04
4 7069 - Plumbing - GI - Nipple - other - nos 1/2" x 4"	10.00	108.00	30.00	18.00	892.08
5 10006 - Plumbing - GI - Ball Valve - 1/2 In - nos	5.00	429.00	35.00	18.00	1,645.22
Total Order Value . . .					4,477.98

Rupees : Four Thousand Four Hundred Seventy Seven and Paise Ninty Eight Only.

Terms and Conditions :-**Specification /** All items shall be of 'Sudhakar' brand.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** G V One

Plot No.15-B, MN Park Phase-I, Sy No. 230 to 243, Turkapally Village, Shameerpet mandal, Medchal Malkajigiri (D)

Phone. .

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.For **Crescentia Labs Pvt Ltd**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Praful Sanitary**

Date : _/_/_

Name : _____

Company Name:		Crescentia Labs Pvt Ltd.		Requisition Form	
Site & Phase:		GV ONE		Date:	08.06.2022
Supplier				Time:	10:00
Material required before date:				Req. No.	195030
				ID No.	77160
Description					

arks:- Toward site use purpose

Approved by
Sign. & Date

Subba Reddy
08.06.2022

08.06.2022
10.6 JUN 2022

P. PRABHAKAR
Sr. MANAGER PURCHASE

(DUPLICATE FOR TRANSPORTER)

Invoice No. PS/22-23/ 268	Dated 21-Jun-22
Delivery Note Invoice	
Reference No. & Date.	Other References Credit
Buyer's Order No. 89163	Dated 16-Jun-22
Dispatch Doc No. Invoice	Delivery Note Date 21-Jun-22
Dispatched through Mr. S K Raju	Destination Shameorpet

Amount Chargeable (in words)				₹ 4,299.00
Indian Rupees Four Thousand Two Hundred Ninety Nine Only	E. & O.E			

Amount (in words) : **Indian Rupees Six Hundred Fifty Five and Seventy Two paise Only**

Authorised Signatory

This is a Computer Generated Invoice

