PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/07/22	Prepared by	MINISH.	Serial no.	. 6253
Supplier name	Shubham Enterprises.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	30/06/22	PO/WO No.	89531	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1335	13/07/22	3,186/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,186/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 109539.	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,186/-
Amount E – PO / WO value:	3,186/-
Amount F – Difference (A – E):	NIL.
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	18/07/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED 14 JUL 2022 MINISH PARIKH MANAGER PROCUREMENT			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

SHUBHAM ENTERPRISES

Ph : (O) : 66318150
: 66568151
: 66568150

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/1335	Date : 13-Jul-22	P.O. No. : PO NO : 89531 // 169936	Date : 30-Jun-22
Reverse Charge (Y/N) : No		D.C. No. : BY MAIL	Date : 13-Jul-22
State : Telangana	State Code : 36	Vehicle No. : TS08UB2192	E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7	SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 XA BLADE DOUBLE	82029990	300.00 NOS	9.00	2,700.00
				2,700.00
CGST TAX 9 %				243.00
SGST TAX 9%				243.00
				3,186.00

INWARD
Inward No: 18421 Dt: 13/7/22
MRN No: 109539 Dt: 14/7/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 96556
Date: 14/7/22
Sign:

Indian Rupees Three Thousand One Hundred Eighty Six Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For SHUBHAM ENTERPRISES

Purchase Order

 05-07-2022 10:37:48 AM

89531
29.06.22 2:18:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc No**	89531	169936
	Doc Date	30-06-2022	
	Quote No	Nil	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	25-06-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9537 - Tools - Hacksaw blade - double - nos	300.00	9.00	0.00	18.00	3,186.00
				Total Order Value . . .		**3,186.00**

Rupees : Three Thousand One Hundred Eighty Six Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	25.06.2022			
Site & Phase :	SHLLP	Time:	12:00			
Supplier:		Req. No.	169936			
Material required before	28.06.2022	ID No.	77504			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS3224-Consumables-Spacers all in one-RCC----Nos 89515	10000	1200	10000		
2	GENE4510-General Items-GI Buckets----Nos	36	39	36		
3	GENE9576-General Items-PVC Drums----Nos	18	14	18		
4	GENE7646-General Items-Gova Rope----Bundles	30	32	30		
5	GENE6418-General Items-Hacksaw blade Double----Boxes 89531	300	277	300		
6	GENE6299-General Items-Plastic Blue Sheet---3600Wx5400Lmm-Sft	2160	4850	2160		
7	GENE3681-General Items-Blue Sheet---7200Wx5400Lmm-Sft	4320	3888	4320		
8	GENE9357-General Items-Helmets Labour Male----Nos	100	195	100		
9	GENE3831-General Items-Cello Tapes- one side----Nos	20	36	20		
10						
Remarks:	For Stock Repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					
Approved By:	Minish					
Sign & Date:	25.06.2022					

APPROVED BY
27 JUN 2022
SOHAM MODI
MANAGING DIRECTOR