PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/07/22	Prepared by	MINISH	Serial no.	6255
Supplier name	G.P. Buildcon Materials.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	11/07/22	PO/WO No.	89915	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	180	12/07/22	8,850/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	8,850/-		
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.: 109532		Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	-		
Amount C –Other Debits :	-		
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,850/-		
Amount E – PO / WO value:	8,850/-		
Amount F – Difference (A – E):	- NIL -		
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	18/07/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
14 JUL 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

G.P. BUILDCON MATERIALS G-1 , Sai Srinivasa Towers, 29 - Sripuri Colony Kakaguda, Secunderabad - 15 GSTIN/UIN: 36AIZPG8119P1Z9 State Name : Telangana, Code : 36 E-Mail : g.pbuildcon999@gmail.com	Invoice No. **GP/22-23/180**	Dated **12-Jul-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **M/S SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR,M.G ROAD SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **89915**	Dated **11-Jul-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through **Selva-by Hand**	Destination **Cherlapally**
	Bill of Lading/LR-RR No.	Motor Vehicle No. **TS10UA9758**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**S6 PLUG**	3926	**5,000 NOS**	1.50	NOS	**7,500.00**
	CGST @ 9 %			*9*	%	**675.00**
	SGST @ 9 %			*9*	%	**675.00**
	Total		**5,000 NOS**			**₹ 8,850.00**

INWARD
Inward No: 18417 Dt: 13/7/22
MRN No: 109532 Dt: 14/7/22
Received By: Sign: S
SUMMIT SALES LLP

Amount Chargeable (in words) *E. & O.E*

INR Eight Thousand Eight Hundred Fifty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
3926	7,500.00	9%	675.00	9%	675.00	1,350.00
Total	**7,500.00**		**675.00**		**675.00**	**1,350.00**

Tax Amount (in words) : **INR One Thousand Three Hundred Fifty Only**

SUMMIT SALES LLP R.R. DIST. INWARD No: 96555 Date: 14/7/22 Sign:

Company's Bank Details
Bank Name : **ICICI BANK LTD (630805500095)**
A/c No. : **630805500095**
Branch & IFS Code : **Vikrampuri & ICIC0006308**

Company's PAN : **AIZPG8119P**

for G.P. BUILDCON MATERIALS

GP BUILDCON MATERIALS SEC'BAD

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 11-07-2022 15:01:15

89915
29.06.22 2:19:00

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

G.P.Buildcon materials
flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad

GSTIN 36AIZPG8119P1Z9

9866116375

Doc No	89915	169977
Doc Date	11-07-2022	
Quote No	Nil	
Quote Date	11-07-2022	
SupplyType	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	50.00	150.00	0.00	18.00	8,850.00
			Total Order Value . . .			**8,850.00**

Rupees : Eight Thousand Eight Hundred Fifty Only.

Terms and Conditions :-

Specification /	Item shall be of 'BOSCH MAKE:
Payment Terms	After Delivery & Production of bill
Tax	Included
Delivery Date	Same Day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenshing Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***G.P.Buildcon materials***

Name : ____________

Date : __/__/____

Requisition Form					
Company Name:	SSLP	Date:	09.07.2022		
Site & Phase :	SHLLP	Time:	00:00		
Supplier:		Req. No.	169977		
Material required before date:		ID No.	77925		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	HARD3586-Hardware-Fischer Plug--Bosch-6mm-Boxes 89915	50	17	50	
2	HARD2752-Hardware-Hold fast---100mm-Kgs 89914	150	101	150	
3	HARD4861-Hardware-Bombay Nails ---50mm-Kgs	25	0	25	
4	HARD2287-Hardware-Bombay Nails ---75mm-Kgs	25	0	25	
5	HARD7590-Hardware-SS Screws -Pan Head--6x25mm-Pkts	20	10	20	
6	HARD1307-Hardware-SS Screws -CSK Head--6x32mm-Pkts	20	11	20	
7	HARD2802-Hardware-SS Screws-Pan Head--8x32mm-Pkts	20	12	20	
8					
9					
10					
Remarks:	For Stock Repleneshing Purpose.				
	Engineer	Project Manager		Purchase	
Prepared By:	Vanajakshhi				
Approved By:					
Sign & Date:					

APPROVED
11 JUL 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE