PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/07/22	Prepared by	MINISH	Serial no.	6206
Supplier name	Santhosh Tarpaulin			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	12/07/22	PO/WO No.	89929	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	195	12/07/22	14,273/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	14,273/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 109520	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,273/-
Amount E – PO / WO value:	14,273/-
Amount F – Difference (A – E):	- NIL.
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	18/07/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		14 JUL 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SUMMIT SALES LLP 5-4-187/3&3 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ACQFS2044C1Z7**	Invoice No: **195** Invoice Date: 12/07/2022 P.O.No.89929/169982 P.O.Date: 12.07.2022

Sl. No.	**Descriptions**	**Code SAC HSN**	**Qty**	**Rate**	**Amount Rs. Ps.**
1	HDPE TARPAULIN SIZE 24 X 18 10NOS	6011	4320	@ 1.40	**6,048.00**
2	HDPE TARPAULIN SIZE 18 X 12 20 NOS	6010	4320	@ 1.40	**6,048.00**

Rupees in words **FOURTEEN THOUSAND TWO HUNDRED SEVENTY THREE and TWENTY EIGHT PAISE ONLY**	**Total ::**	**12,096.00**
	CGST @ 9 %	**1,088.64**
	SGST @ 9 %	**1,088.64**
	IGST 18% ::	
	Grand Total ::	**14,273.28**

Receiver Signature & Seal

INWARD
Inward No: 18413 Dt: 13/7/22
MRN No: 109520 Dt: 13/7/22
Received By: Sign:
SUMMIT SALES LLP

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN ALWAL

Authorized Signatory

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 96554
Date: 14/7/22
Sign:

Purchase Order

 12-07-2022 11:24:10

89929
29.06.22 2:19:00

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	89929	169982
Doc Date	12-07-2022	
Quote No	Nil	
Quote Date	12-07-2022	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *20 No's*	4,320.00	1.40	0.00	18.00	7,136.64
2 6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *10 No's*	4,320.00	1.40	0.00	18.00	7,136.64

Total Order Value . . . **14,273.28**

Rupees : Fourteen Thousand Two Hundred Seventy Three and Paise Twenty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ____________________

Name : ____________________

Date : __/__/____

quisition Form						
Company Name:	SSLLP	Date:	11.07.2022			
Site & Phase :	SHLLP	Time:	11:00			
Supplier:		Req. No.	169982			
Material required before date:		ID No.	77931			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE4510-General Items-GI Buckets----Nos 89928	24	34	24		
2	GENE6299-General Items-Plastic Blue Sheet---3600Wx5400Lmm-Sft	20	530	20		
3	GENE3681-General Items-Blue Sheet---7200Wx5400Lmm-Sft 12 x 18 24 x 18 89929	10	3888	10		
4	HARD6418-Hardware-Hacksaw blade Double----Boxes	200	93	200		
5	HARD4242-Hardware-Hacksaw blade Single----Boxes	100	77	100		
6	STAT1112-Stationary-Pencil----Boxes	10	0	10		
7	GENE2055-General Items-Safety belt 1/2 body----Nos 89930	50	45	50		
8	GENE9357-General Items-Helmets Labour Male----Nos	100	195	100		
9	ELCD9184-Electrical-Thermocol sheet---600X1200X12 mm-Nos 89934	200	0	200		
10						
Remarks:	For Stock Repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Vanajakshi					
Approved By:						
Sign & Date:						