PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/7/22	Prepared by	Deepa	Serial no.	6229
Supplier name	Santhosh tarpaulin			HO inward no.	
Firm/Company	MHPL	Project	SOV-III	HO received date	
PO/WO date	5/7/22	PO/WO No.	89671	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	184	7/7/22	2,362.50	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,362.50
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,362.50
Amount E – PO / WO value:	2,362.50
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	18/7/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	14/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To MODI HOUSING PVT .LTD 5-4-187/3&4 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36AADCM5906D2Z0**	Invoice No: **184** Invoice Date: 07/07/2022 P.O.No.89671/185243 P.O.Date: 05.07.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	RAINCOATS XXL 1 XL 2 L 2	6201	5 NOS	@ 450/-	2.250.00

Rupees in words TWO THOUSAND THREE HUNDRED SIXTY TWO AND FIFTY PAISE ONLY	**Total ::**	**2,250.00**
	CGST @ 2.5%	**56.25**
	SGS @ 2.5%	**56.25**
	IGST% ::	
	Grand Total ::	**2,362.50**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 96521
Date: 14/2
Sign: L

INWARD
Inward No: 424 Dt: 7/7/22
MRN No: 109327 Dt: 7/7/22
Received By: Sign:
M H P L-SOV-III

Purchase Order

 05-07-2022 2:13:18 PM

89671
29.06.22 2:18:56

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details			
Santosh Tarpaulin	**Doc No**	89671	185243
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	05-07-2022	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	05-07-2022	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4052 - Consumables - Raincoats - NA - nos *XXL-01 XL-02*	5.00	450.00	0.00	5.00	2,362.50
			Total Order Value . . .			**2,362.50**

Rupees : Two Thousand Three Hundred Sixty Two and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Security Plumber & Driver purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Housing Pvt.Ltd***

Authorised Signatory

Name : 07/07/22

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name	MHPL SOV		
Site & Phase	SOV-III	Date	29-06-2022
Supplier		Time	05:30
Material required before date	Urgent	Req. No	185243
		ID No	77648

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS6007-Consumables-Rain Coat----Nos	5	0	5		
2						
3						
4						
5						
6						
7						
8						
9						
10						

89671

Remarks: For 3 Security (XL) & Plumber (XL) & Driver (XXL)

	Engineer	Project Manager	Purchase	MD
Prepared By:	K.Tulasi Rani			
Approved By:				
Sign & Date:				

APPROVED
07 JUL 2022
MINISH PARIKH
MANAGER PROCUREMENT