

PURCHASE DIVISION
Advice for approval for credit to supplier

(10)

Date: 14/07/22		Prepared by: Vanajanthi		Serial no. 6094	
Supplier name: Omer Infra				HO inward no.	
Firm/Company: SOVLUP		Project: SOVLUP		HO received date	
PO/WO date: 17/06/22		PO/WO No. 89252		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	70	24/06/22	22,800/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 22,800/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☒ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: Rmpouring Report attached	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 22,800/-

Amount E – PO / WO value: 22,800/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 18/07/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajanthi	passon			
Sign:					
Date	14/07/22	10 JUL 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

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Tax Invoice

CEMEX INFRA Sy.No 312 Rampally Vill Keesara Mdl, Medchal Dist-501 301 Phone No:8367099999 GSTIN/UIN: 36AANFC3197R1ZJ State Name : Telangana, Code : 36 E-Mail : cemexinfra9@gmail.com Buyer		Invoice No. 70	Dated 24-Jun-2022
Silver Oak Villas LLP 5-4-187/3 & 4 , IIInd Floor, M.G. Road, Secunderabad-500003 GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36		Delivery Note	Mode/Terms of Payment
		Supplier's Ref. 464	Other Reference(s)
		Buyer's Order No. 89252-184241	Dated 17-Jun-2022
		Despatch Document No.	Delivery Note Date
		Despatched through	Destination
		Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	M10 Dump Ready Mix Concrete	38245010	6.00 cum	3,220.34	cum	19,322.04
					9 %	1,738.98
					9 %	1,738.98
	Total		6.00 cum			Rs 22,800.00

E. & O.E

Amount Chargeable (in words)

Amount Chargeable (in words):

INR Twenty Two Thousand Eight Hundred Only

INR Twenty Two Thousand Eight Hundred Only						
HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
	19,322.04	9%	1,738.98	9%	1,738.98	3,477.96
38245010						
	Total		1,738.98		1,738.98	3,477.96

Tax Amount (in words) : **INR Three Thousand Four Hundred Seventy Seven and Ninety Six paise Only**

Company's Bank Details

Company's Bank Details
Bank Name : UNION BANK OF INDIA

Bank Name : CHITRA
A/c No. : 261611100001529

Branch & IFS Code : RAMPALLE & UBIN0826162

Declaration

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorised Signatory

This is a Computer Generated Invoice





Purchase Order

Page(s) 1 Of 1

17-06-2022 11:36:08 AM

89252
07.06.22 12:13:54

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details	Doc No	89252	184241
CEMEX INFRA	Doc Date	17-06-2022	
Sy. no. 312, Rampally (V111), Kesara (Mandal) Medchal Dist. - 501301	Quote No	NIL	
8367099999	Quote Date	17-06-2022	
9848210686	SupplyType	Supply	

Kind Attn : **G.Surendar Reddy**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 1013 - Building material - Ready Mix Concrete - NA - cu. mtrs. M-10	6.00	3,800.00	0.00	0.00	22,800.00
Total Order Value . . .					22,800.00
Rupees : Twenty Two Thousand Eight Hundred Only.					

Terms and Conditions :

Specification / Brand	Concrete mix shall be of 'Cemex' Ready Mix Concrete.
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penalty For Delay	Bills must be submitted to H.O. within 30days of supply of material.10% pty on value of order will be deducted in delay submission of bills.
Transportation Cost	Included in the above price
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment will be made only after inspection of material.Above order for Villa no 193 TO 199 pedestals purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Contact :

Accepted the above Terms And Conditions

For **CEMEX INFRA**

Date : _/_/

Name : _____

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Requisition Form

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.

Internal memo no. 903/35/A
Annexure - B
RMC pour report

Company/ firm:	MHPL	Block No.:		Sump wall's purpose
Project:	SOV	Flat / Villa no.:		Sump wall's purpose
Supplier:	Cemex Infra	Slab no.:		
Requisition nos.:	184241	A. Estimated quantity:	06	
PO nos.:	89252	B. Requisition quantity:	06	
Sign of Security	Sign of Admin	C. Actual quantity poured	06	
	Sign of Project Manager	D. Difference (C-A)	Nil	

Details of RMC pour									
Sl. No	Date	Time of disp from RMC plant	Time of receipt at site	Time of pour	Quantity poured	De No. / Batch no.	Specified wt (w/2400 kgs/m3	Measured weight (kgs)	Short fall in weight in kgs
1.	07.06.22	14:55	15:14	15:25	06	464	14,400	14,520	
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
Total:					06 Cumts		14,400 Kgs	14,520 Kgs	
Remarks									

Note: 1. Report to be sent on a daily basis to purchase & supply, design, civil and electrical department. 2. Report must be prepared during pour and not later than 3. Report must be sent within one week of day. 4. Multiple report can be sent for one P.O. 5. Weight all vehicles. 6. 6 cubic meters vehicle should have a net weight of 14,400 kgs. 7. If the shortfall is more than 50 kgs per hour purchase to deduct supply at site. 8. Minimum original report + weightment slips + pour report + test report + photographs at site. 9. amount on pro-rata basis. 10. Site to calculate shortfall. 11. Minimum original report + weightment slips + pour report + test report + photographs at site.

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