PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/7/22	Prepared by	Manu	Serial no.	
Supplier name	Santosh Tarpaulin			HO inward no.	
Firm/Company	Dr. NRK	Project	NRK	HO received date	
PO/WO date	11/7/22	PO/WO No.	89892	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	192	11/7/22	3,931/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			3,931/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	109602	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3,931/-
Amount E – PO / WO value:			3,931/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	25/7/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manu				
Sign:	Manu				
Date	18/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To DR.NRK BIOTECH PRIVATE L.T.D Plot NO 11 TSIIC Industrial Development Area S no 230 to 24 Malkajgiri Telangana 500078 **GSTIN No. 36AACCD2775Q1Z3**	Invoice No: **192** Invoice Date: **11.07.2022** P.O.No. 89882/186352 P.O.DATE. 11.07.22

Sl. No.	**Descriptions**	**Code SAC HSN**	**Qty**	**Rate**	**Amount Rs. Ps.**
1	RAINCOATS	6201	5 NOS	@450/-	**2,250.00**
2	UMBRELLA	4062	5 NOS	@280/-	**1,400.00**

Rupees in words THREE THOUSAND NINE HUNDRED THIRTY AND PAISE FIFTY ONLY	**Total ::**	**3,650.00**
	CGST :: @2.5+6% %	**56.25+84**
	SGST :: @2.5+6%%	**56.25+84**
	IGST ::	
	adjust ::	
	Grand Total ::	**3,930.50**
Receiver Signature & Seal	**For SANTHOSH TARPAULIN** **Authorized Signatory**	

INWARD
Inward No: 2109 Dt: 13/7/22
MRN No: 109602 Dt: 15/7/22
Received By: NIRAJ Sign:
DR NRK BIOTECH PVT LTD

SUMMIT SALES LLP
IN WARD
No: 96648
Date: 16/7
Sign:
R.R. DIST.

Purchase Order

 11-07-2022 12:04:08

89892
29.06.22 2:19:00

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Tu
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details

Santosh Tarpaulin

2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	89892	186352
Doc Date	11-07-2022	
Quote No	Nil	
Quote Date	11-07-2022	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4052 - Consumables - Raincoats - NA - nos	5.00	450.00	0.00	5.00	2,362.50
2	4064 - Consumables - Umbrella - other - nos	5.00	280.00	0.00	12.00	1,568.00
			Total Order Value . . .			**3,930.50**

Rupees : Three Thousand Nine Hundred Thirty and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name : ______________________

Name : ______________________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Date : __/__/____

Requisition Form						
Company Name:	DR.Nrk Bio Tech Pvt Ltd	Date:	08.07.2022			
Site & Phase :	Nextopolis	Time:	16:40			
Supplier:		Req. No.	186352			
Material required before		ID No.	77876			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS5716-Consumables-Umbrella----Nos	5		5	-	
2	CONS6007-Consumables-Rain Coat----Nos	5		5		
3						
4						
5						
6	89892					
7						
8						
9						
10						
Remarks:	Towards site use purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	S.Shravya					
Approved By:	C.Balamuralikrishna					
Sign & Date:	08.07.2022					

APPROVED
11 JUL 2022
Sr. MANAGER PURCHASE