PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/7/22	Prepared by	Mani	Serial no.	
Supplier name	Green Belt Services			HO inward no.	
Firm/Company	MHPL	Project	SOV	HO received date	
PO/WO date	30/6/22	PO/WO No.	89524	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	120	14/7/22	57,540/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	53,830/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 109406	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	3710/-
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	57,540/-
Amount E – PO / WO value:	53,830/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	27/7/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Mani				
Sign:	Mani	19 JUL 2022			
Date	18/7	MANISH PARIKH			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED MANISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi Housing pvt. Ltd

Sl.No. 120 Date : 14/07/2022

D.C.No. 121 Date :

P.O.No. 89524 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of Trees & plants.			57,540	00
			TOTAL	57,540	00

SUMMIT SALES LLP IN WARD No. 96632 Date: 16/7/22 Sign: R.R. DIST.

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Fifty Seven Thousand five Hundred forty only -

For GREEN BELT SERVICES

Authorised Signatory

1 Silver Oak - including GST , 400x1200 = 48,000

2 Golden duranta - $\underline{200 \times 10}$ + GST. 2120

3 Miriam - 100x35 GST 3710

53830

3710

4 Transport + GST. 3500+210 = 57540

Purchase Order

 30-06-2022 14:44:00

89524
29.06.22 2:18:54

Copy

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details

Green Belt Services
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49

GSTIN 36AAUFG2910P1ZT

8897895924

Doc No	89524	185233
Doc Date	30-06-2022	
Quote No	Nil	
Quote Date	30-06-2022	
SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6031 - Miscellaneous - Plants - NA - nos *Silveroak12' above*	40.00	1,200.00	0.00	0.00	48,000.00
2	6031 - Miscellaneous - Plants - NA - nos *Golden Duranta*	200.00	10.00	0.00	6.00	2,120.00
3	6031 - Miscellaneous - Plants - NA - nos *Nerium Pink*	100.00	35.00	0.00	6.00	3,710.00
				Total Order Value . . .		**53,830.00**

Rupees : Fifty Three Thousand Eight Hundred Thirty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Green Towers lawn gardening purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Modi Housing Pvt.Ltd***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ____________________

Date : __/__/____

Requisition Form							
Company Name:	Modi housing pvt Ltd.						
Site & Phase :	Silver Oak Villas-III	Date:	21-06-2022				
Supplier:		Time:	14:31				
Material required before date:	Urgent	Req. No.	185233				
S No	Item	ID No.	77523				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	PLAN4977-Plants-Trees-Silveroak---Nos	40	0	40			
2	PLAN5660-Plants-Outdoor Plant-Golden Duranta---Nos 89524	200	0	200			
3	PLAN5393-Plants-Outdoor Plant-Nerium Pink Flowering Plant---Nos	100	0	100			
4							
5							
6							
7							
8							
9							
10							
Remarks:	For villa no 108-114,123 to 128 and footpath landscape purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	B.Meenakshi						
Approved By:							
Sign & Date:							

APPROVED
30 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

GSTIN :36AAUFG2910P1ZT

Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi Housing pvt Ltd

(SOV III)

D.C.No. 121 Date: 08/07/20..

P.O.No 89524 Date: ....

S.No.	PARTICULARS	QUANTITY
1	Silver Oak Trees 12' Above.	40 no's
2	Golden due ranta	200 no's
3	Nerium - pink	100 no's
4	Trans port Extra	

INWARD

Inward No: 427 Dt: 8/7/22

GRN No: 109406 Dt: 9/7/22

Received By: Sign:

M H P L-SOV-III

SUMMIT SALES LLP R.R. DIST

IN WARD No: 81365 Date: 13/7 Sign:

Receivers Signature

For GREEN BELT SERVICES

Authorised Signatory