6

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/7/22	Prepared by	Vanajathi	Serial no.	6307
Supplier name	SSUP			HO inward no.	
Firm/Company	SOULP	Project	SOV-III	HO received date	
PO/WO date	13/7/22	PO/WO No.	89993	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24643	14/7/22	2,157.12/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,157.12
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	189508	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,157.12
Amount E – PO / WO value:	2,157.12
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	25/07/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:	[signature]				
Date	16/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	24643
Silver Oak Villas LLP	Invoice Date.	14-07-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	89993
	PO Date.	13-07-2022
	Req ID	77942
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	12-07-2022
	Loc Req No	184390

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6549 - Paints - White Cement - 25kgs - bags	2523	3	561.75	1,685.25	28	471.88
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,685.25		471.88
	235.94	235.94	Total Invoice Amount	2,157.12		

Rupees : Two Thousand One Hundred Fifty Seven and Paise Twelve Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 96560
Date: 14/7/24
Sign:
R.R. DIST.

Purchase Order

 13-07-2022 15:20:00

py

89993
29.06.22 2:19:01

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89993	184390
Doc Date	13-07-2022	
Quote No	Nil	
Quote Date	13-07-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6549 - Paints - White Cement - 25kgs - bags	3.00	561.75	0.00	28.00	2,157.12
			Total Order Value . . .		**2,157.12**

Rupees : Two Thousand One Hundred Fifty Seven and Paise Twelve Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Silver Oak Villas LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________________ Name : ____________________ Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas							
Site & Phase:	SOV-III	Date:	12-07-2022					
Supplier:		Time:	10:30					
Material required before date:		Req. No.	184390					
S No	Item	ID No	77942					
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date		
1	PAWC7286-Paints -White cement--Birla-25Kgs-bags	3	0	3				
2								
3								
4	89993							
5								
6								
7								
8								
9								
10								
Remarks:	For Site Use purpose							
	Engineer	Project Manager		Purchase		MD		
Prepared By:	K. Tulasi Rani							
Approved By:								
Sign & Date:								

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No	21049
DC Date	14-07-2022
PO No	89993
PO Date	13-07-2022
Req ID	77942
Req Date	12-07-2022
Loc Req No	184390

	Description of Goods	HSN/SAC	Qty
1	6549 - Paints - White Cement - 25kgs - bags	2523	3
2			
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INWARD	
Inward No: 2395	Dt: 14/07/22
MRN No: 109118	Dt: 14/7/22
Received By:	Sign:
(Silver Oak Villas Part III)	

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. * IN WARD No: 81327 Date: 15/7 Sign: