

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 19/7/22		Prepared by: Monu		Serial no. 6403	
Supplier name: Vivid word				HO inward no.	
Firm/Company: MR Miryadiga		Project: HO		HO received date	
PO/WO date: 15/7/22		PO/WO No. 90167		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2388	15/7/22	271/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.			1	☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			271/-
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	-	Proof of delivery matches MRN	☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			271/-
Amount E – PO / WO value:			271/-
Amount F – Difference (A – E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		25/7/22	
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monu				
Sign:	Monu				
Date	19/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2388

Transport Mode :

Invoice Date :15/07/2022

Vehicle Number :

Reverse Charge (Y/N) :

Date of Supply :

State : TELANGANA

Code

36

Bill to Party

Ship to Party

Address: M/s .MODI REALTY (MIRYALAGUDA)LLP
5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG RD, SECBAD.

GATE PASS NO:2925

GST: 36ABCFM6774G2ZZ

GSTIN :

State : TELANGANA

Co
de

State :

Code

Product Description

HSN
Code

U
O
M

Qty.

Rate

Amount

TAXABLE
VALUE

CGST

SGST

TOTAL

RATE

AMT

RATE

AMT

HP 12 A LSER TONER REFILLING

3707

01

230.00

230.00

41.40

9%

20.70

9%

20.70

271.40

230.00

41.40

271.40

RS. TWO HUNDRED SEVENTY ONE AND FORTY PAISE ONLY...

(RS.271.40)

70.65

20.70

ADD: SGST 9%

20.70

Total Amount After Tax

271.40

Bank Details

Bank Name : INDIAN BANK

Branch : Narayanguda Branch

Bank A/C : 406746378

Bank IFSC : IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

INWARD	
DATE	TIME
NO.	BY
REMARKS	
MOD. N. 12345 12/12/12	



Purchase Order

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19-07-2022 11:16:35

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4, II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ



14.07.22 12:47:27

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

Doc No 90167 203057
Doc Date 15-07-2022
Quote No Nil
Quote Date 15-07-2022
SupplyType Supply

GSTIN 36AVTPS1528D1ZB
6682-3161/ 6682-3171 92462-15868

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 244200 - COMP-Peripherals - Laser Toner-Refilling-HP - 12A - Nos	1.00	230.00	0.00	18.00	271.40
Total Order Value . . .					271.40

Rupees : Two Hundred Seventy One and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone: 040-66335551
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Modi Realty (Miryalguda) LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Date : ____/____/____

Requisition Form									
Company Name: Modi Realty Miryalguda									
Site & Phase : HO									
Supplier:									
Material required before date:									
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	COMP2442-Peripherals-Laser Toner-Refilling-HP-12A-Nos	1	0	1					
2									
3									
4									
5									
6									
7									
8									
9									
10									
Remarks: This is for HO									
Project Manager Engineer Suneel APPROVED 19 JUL 2022 MINISH PARIKH MANAGER PURCHASE Purchase MD									
Prepared By:									
Approved By:									
Sign & Date:									