PURCHASE DIVISION
Advice for approval for credit to supplier

P

Date:	20/7/22	Prepared by	Deepa	Serial no.	6437
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRK LLP	Project	GHT	HO received date	
PO/WO date	5/7/22	PO/WO No.	89675	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24655	14/7/22	4,262.16	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,262.16

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	109458	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,262.16
Amount E – PO / WO value:	4,262.16
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	~~final bill~~ 25/7/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	20/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	24655
Mehta & Modi Realty Kowkur LLP		Invoice Date.	14-07-2022
Sy No. 196, Kowkur, Hyderabad, 500010		PO No.	89675
		PO Date.	05-07-2022
		Req ID	77657
GSTIN : 36ABLFM7631F1Z3	PAN ABLFM7631F	Req Date	30-06-2022
		Loc Req No	142019

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8507 - Stone - granite - Steel Grey - 19mm - sft	6802	48	68.25	3,276.00	18	589.68
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		48	7.00	336.00	18	60.48
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	3,612.00	650.16
	325.08	325.08	Total Invoice Amount	4,262.16	

Rupees : Four Thousand Two Hundred Sixty Two and Paise Sixteen Only.

SUMMIT SALES LLP
IN WARD
No: 96572
Date: 14/7/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 05-07-2022 2:13:18 PM

89675
29.06.22 2:18:56

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderaba
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	89675	142019
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	05-07-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	05-07-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8507 - Stone - granite - Steel Grey - 19mm - sft	48.00	68.25	0.00	18.00	3,865.68
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	48.00	7.00	0.00	18.00	396.48
					Total Order Value . . .	**4,262.16**

Rupees : Four Thousand Two Hundred Sixty Two and Paise Sixteen Only.

Terms and Conditions :-

Specification /	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Club House SS Table purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory
Name : 07/07/22

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	30-06-2022			
Site & Phase :	GHT	Time:	15.58pm			
Supplier:	SSLLP	Req. No.	142019			
Material required before	01-07-2022	ID No.	77657			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	BUIL5675-Building Material-Steel Grey Granite---975WX2850LX19MM-Sft	48		48		
2						
3						
4	89675					
5						
6						
7						
8						
9						
10						
Remarks:	lub house ss table purpose					
	Engineer	Project Manager	APPROVED	Purchase		MD
Prepared By:	Devi		07 JUL 2022			
Approved By:	A Suresh					
Sign & Date:	30-06-2022		MINISH PARIKH MANAGER PROCUREMENT			

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Mehta & Modi Reality Kowkur LLP

Site: GMT Kowkur

DC No.	4696
Date	09/7/22
Vehicle No.	AP31W 9826
P.O. / W.O. No.	89675/142019
P.O. / W.O. Date	05/7/22

Sl. No.	PARTICULARS	Quantity
1	Granite Steel Grey	48 Sft
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		48 Sft

INWARD
Inward No: 12792 Dt: 09/07/22
MRN No: 109458 Dt: 12/07/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
16:11

GSTIN :

Received the above materials in good condition.

Received by : Satyanari

Stamp:

Date : 9/7/22

For SUMMIT SALES LLP

Authorised Signatory

SUMMIT SALES LLP
IN WARD
No: 31403
Date: 21/7
Sign:
R.R. DIST.