PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/7/22	Prepared by	Deepa	Serial no.	6467
Supplier name	SSLLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV-III	HO received date	
PO/WO date	15/7/22	PO/WO No.	90106	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24730	19/7/22	11,121.27	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11,121.27
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 109737	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,121.27
Amount E – PO / WO value:	11,121.26
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	1/8/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	22/7/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	24730
Silver Oak Villas LLP		Invoice Date.	19-07-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	90106
		PO Date.	15-07-2022
		Req ID	78053
GSTIN : 36ADBFS3288A2Z7	PAN ADBFS3288A	Req Date	15-07-2022
		Loc Req No	184400

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2237 - Carpentry - wood - Sal wood Beading - other - 3'X1.5"X3/4"-33 No's	4409	99	16.80	1,663.20	18	299.38
2	2237 - Carpentry - wood - Sal wood Beading - other - 7'X1.5"X3/4"-66No's	4409	462	16.80	7,761.60	18	1,397.08
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	9,424.80		1,696.46
	848.23	848.23	Total Invoice Amount	11,121.27		

Rupees : Eleven Thousand One Hundred Twenty One and Paise Twenty Seven Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 96786
Date: 19/7
Sign:
R.R. DIST.

Purchase Order

 16-07-2022 12:19:48 Orig

90106
14.07.22 12:47:26

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	90106	184400
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	15-07-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	15-07-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *3'X1.5"X3/4"-33 No's*	99.00	16.80	0.00	18.00	1,962.58
2	2237 - Carpentry - wood - Sal wood Beading - other - rft *7'X1.5"X3/4"-66No's*	462.00	16.80	0.00	18.00	9,158.69
					Total Order Value . . .	**11,121.26**

Rupees : Eleven Thousand One Hundred Twenty One and Paise Twenty Six Only.

Terms and Conditions :-

Specification /	All items shall be of ___ brand/company
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for villa no: 113,116,117 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver oak villas LLP	Date:	15-07-2022
Site & Phase :	SOV-III	Time	14:45
Supplier:		Req. No.	184400
Material required before date:	urgent	ID No.	78053

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	DOOR2403-Doors-Internal beading-Salwood--900Lx37.50Wx18.75Hmm-Nos	33	0	33		
2	DOOR6735-Doors-Internal beading-Salwood--2100Lx37.50Wx18.75Hmm-Nos	66	0	66		
3						
4						
5						
6						
7						
8						
9						
10						

PO:90106

Remarks: For villa no 113.116.117 use purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	B.Meenakshi			
Approved By:				
Sign & Date:	15-07-2022			

APPROVED
15 JUL 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	21112
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	19-07-2022
	PO No.	90106
	PO Date.	15-07-2022
	Req ID	78053
GSTIN : 36ADBFS3288A2Z7	Req Date	15-07-2022
	Loc Req No	184400

	Description of Goods	HSN/SAC	Qty
1	2237 - Carpentry - wood - Sal wood Beading - other - rft	4409	99
2	2237 - Carpentry - wood - Sal wood Beading - other - rft	4409	462
3			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 2424	Dt: 19/7/22
MRN No: 109737	Dt: 19/7/22
Received By:	Sign:
(Silver Oak Villas-Part-III)	

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 81466
Date: 23/7
Sign: