PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/07/22	Prepared by	MINISH.	Serial no.	6256
Supplier name	Siddarth Enterprises.			HO inward no.	
Firm/Company	MHRKLLP	Project	GHT.	HO received date	
PO/WO date	16/06/22	PO/WO No.	89413.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1797	15/07/22	3,684/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):			3,684/-	

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	109632.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,684/-
Amount E – PO / WO value:	3,684/-
Amount F – Difference (A – E):	- NIL -

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	01/08/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
22 JUL 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TIN : 36ABFFS3664J1ZT

GST INVOICE

Ph :040 2790 6453
Mobile: 9949966500

SIDDARTH ENTERPRISES

1-35-513,Ground & First Floor,
Rasoolpura,Begumpet,Secunderabad-500003
Email id : siddarthenterprisess@yahoo.in

Invoice Serial No : **1797**

Invoice Date : **15-07-2022**

89413 | 141880
16/6/2022

Detatils of Receiver (Billed To)			Details of Consignee (Shipped To)		
M/s.	**MEHTA & MODI REALTY KOWKUR LLP**		M/s.	**MEHTA & MODI REALTY KOWKUR LLP**	
Address	5-4-187/3 & 4, IInd Floor,M.G.Road,		Address	Greenwood Heights Kowkur	
City	Secunderabad	Pin Code : 500 003	City	Secunderabad	Pin Code :
State	TELANGANA	State Code : 36	State		State Code :
GSTIN	**36ABLFM7631F1Z3**	Ph no :	GSTIN		Ph no :

S. No	Code	Particulars	HSN Code	Qty	Rate	Gross	Disc %	CGST %	SGST %	IGST %	xable Value
1	CLUB CHAIR	SRB...	94018000	2	1842.00	3684.00		9.0	9.0		3,122.04
				2							3,122.04

INWARD
Inward No: 12821 Dt: 15/07/22
MRN No: 109632 Dt: 16/07/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
14:22

Total Invoice Amount in Words :
THREE THOUSAND SIX HUNDRED AND EIGHTY FOUR ONLY

Gross	3,684.00
Discount	
Taxable Value	3,122.04
CGST	280.98
SGST	280.98
IGST	
Grand Total	**3,684.00**

Bank **ICICI BANK**
A/c No . **068105001031**
IFSC Code **ICIC0000681**
Branch **DIAMOND POINT**

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 96501 Date: 19/7 Sign:

Terms & Conditions :
1. Payment by Cross " PAYEE A/C " cheque / DD/ NEFT only.
2. Our responsibility ceases on delivery of goods to carrier / transport / outlet.
3. The cause of action shall be deemed to raise in SECUNDERBAD and all disputes shall be settled in SECUNDERABAD under SECUNDERABAD Jurisdiction.

For **SIDDARTH ENTERPRISES**

SIDDARTH ENTERPRISES SEC'BAD

Authorised Signatory

Purchase Order

 25-06-2022 11:47:01

89413
07.06.22 12:13:55

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderaba
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Siddarth Enterprises	**Doc No**	89413	141890
1-35-513, Groung floor&First floor, Rasoolpura, Begumpet, Secunderbad-500003	**Doc Date**	16-06-2022	
	Quote No	Nil	
GSTIN 36ABFFS3664J1ZT	**Quote Date**	30-10-2018	
040-27906453 9949966500	**SupplyType**	Supply	

Kind Attn : Mr.P.Rammohan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5502 - Furniture - Chairs - NA - nos *Club- wenge colour*	2.00	1,561.00	0.00	18.00	3,683.96
					Total Order Value . . .	**3,683.96**

Rupees : Three Thousand Six Hundred Eighty Three and Paise Ninty Six Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "Neelkamal" brand, Model mentioned as above wenge colour
Payment Terms	After delivery
Tax	GST included in above price.
Delivery Date	With in a week
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	1 year guaranty with free replacement in case of mfg. defects.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. damage is in suppliers account, Above order for club house library inside installation, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Siddarth Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	24-5-2022
Site & Phase :	GHT	Time:	15-00
Supplier	SSLLP	Req. No.	141890
Material required before date:	26-05-2022	ID No.	76678

No	Description	Size	Quantity	Units	Inward No	Date
1	Wenge Chair	STD	02	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10					✓	

89913

Plano? / ehm?

Remarks: - For GHT Site Club library inside installation work purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	24-05-2022	Sign. & Date	

APPROVED BY
25 MAY 2022
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☑ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other